

BATH TOWNSHIP

JOB TITLE: Part Time Park Personnel	REPORTS TO: Park Director/ Assistant Service Director
DEPARTMENT: Parks Division	EFFECTIVE DATE: January 3, 2017

JOB SUMMARY: Conducts proper maintenance of Bath Township Parks and directly enforces the regulations of Bath Township as specified. Maintains parks and parking areas, playgrounds, nature trails, and tennis, basketball, football, and soccer fields.

MAJOR TASKS AND DUTIES:

1. Empties trash barrels and picks up trash in the parks on a daily basis.
2. Maintains baseball diamonds. Drags and lines fields as necessary during season.
3. Checks tennis and basketball courts daily to make sure they are playable.
4. Checks and maintains soccer fields daily.
5. Checks and maintains football field daily.
6. Cleans and maintains restrooms daily.
7. Maintains nature trail.
8. Cleans and maintains shelter daily.
9. Cleans children's playgrounds and checks equipment for safety on a daily basis.
10. Works with the Bath Police Department to keep the park safe from vandalism and to prevent improper use of equipment.
11. Cleans and maintains parking areas on a daily basis.
12. Paints and repairs equipment for summer use.

SPECIFIC GUIDELINES: The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

MINIMUM QUALIFICATIONS:

EDUCATION/TRAINING:

1. Must be at least 18 years of age
2. Must possess a High School diploma or GED
2. Must possess valid Ohio Driver's License. CDL Class B preferred.

EXPERIENCE:

Related grounds keeping and maintenance experience preferred.

MENTAL FUNCTIONS:

Ability to respond to difficult situations and exercise good judgment in dealing with the public in a courteous manner.

PHYSICAL FUNCTIONS:

1. Ability to work outdoors in adverse weather conditions.
2. Ability to remain alert and watchful during assigned duty hours.
3. Ability to use job-related tools to operate job related equipment, including a motor vehicle while performing job duties.
4. Ability to run, walk, stand, or sit for extended or intermittent periods of time.
5. Ability to communicate information both orally and in writing.

WORKING CONDITIONS: The working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Employee Signature

Date