

BATH TOWNSHIP

JOB TITLE: Part Time Park Personnel	REPORTS TO: Park Director/ Assistant Service Director
DEPARTMENT: Parks Division	EFFECTIVE DATE: October 2, 2017

JOB SUMMARY: A part-time employee of the Parks Division performs a variety of non-skilled and semi-skilled grounds keeping, cleaning, building/vehicle maintenance, and construction related tasks.

MAJOR TASKS AND DUTIES:

1. Performs various landscape and grounds maintenance tasks in the parks, to include: mowing, trimming, pruning, watering, edging, mulching, and herbicide application.
2. Performs various athletic field maintenance tasks in the parks, to include: baseball infield dragging and lining, watering, aerating, seeding, and pest control.
3. Conducts basic building, janitorial, and playground maintenance, to include: painting, floor cleaning, pressure washing, and emptying trash cans.
4. Assists in snow and ice control efforts, to include: shoveling/salting of sidewalks, trails and parking-lot plowing on Township grounds.
5. Performs (non-skilled) maintenance and cleaning of the Township equipment and vehicles.

SPECIFIC GUIDELINES: The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

MINIMUM QUALIFICATIONS:

EDUCATION/TRAINING:

1. Must be at least 18 years of age.
2. Must possess a high school diploma or GED.
3. Must possess a valid Ohio Driver's License.

EXPERIENCE:

1. Related grounds keeping, maintenance, and/or construction experience preferred.

MENTAL FUNCTIONS:

1. Demonstrate ability to respond to difficult situations and exercise good judgment in dealing with the public in a courteous manner.
2. Ability to understand directions and accomplish assigned tasks under limited supervision.

PHYSICAL FUNCTIONS:

1. Ability to work outdoors in adverse weather conditions.
2. Ability to remain alert and watchful during assigned work hours.
3. Ability to safely use job-related tools and equipment, including power tools and motor vehicles.
4. Ability to lift and/or carry weights up to 50 lbs. as needed.
5. Ability to walk, stand, or sit for extended periods of time.
6. Ability to effectively communicate information both orally and in writing.

WORKING CONDITIONS: The working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Employee Signature

Date