



## **Board of Trustees Meeting**

11:30 a.m. Monday, April 18<sup>th</sup>, 2016

Revere High School, Room 200

Please silence cell phones and electronics

### **CALL TO ORDER**

Bath Township Board of Trustees

Trustee Elaina E. Goodrich – President

Trustee James N. Nelson - Vice-President

Trustee Becky Corbett – Member

The three-member Board of Trustees elected at large to four-year terms in odd-numbered years directs and controls the operations of the township serving as both an executive and legislative body. The Township only has powers granted to it by the state legislature and performs functions assigned by the state. The Ohio Revised Code is the compilation of laws in Ohio.

### **PLEDGE OF ALLEGIANCE**

#### **WELCOME**

The purpose of this meeting is to conduct the business of the Township. Due to time constraints, priority will be given to the questions of the students at the conclusion of department reports. Citizens' comments will be at the end of the meeting.

#### **Motion to Appoint Fiscal Officer Pro Tem**

#### **APPROVAL OF AGENDA**

#### **FISCAL OFFICER Sharon Troike – Pro Tem Vito Sinopoli**

The Township Fiscal Officer is an elected official and is independent of the Township Trustees. As the township trustees are the legislative authority in the township; the fiscal officer is the legally designated treasurer and must keep an accurate record of all township meetings and oversees financial transactions. In practice, the fiscal officer and the trustees must work closely together, particularly in financial matters.

1. Motion to approve the April 4, 2016 Regular Meeting Minutes (Corbett, Goodrich, and Nelson)
2. Motion to approve requisitions and regular purchase orders 2016010365 through 2016010575 and payments totaling \$187,778.22. Roll Call.
3. Correspondence, Board, Commission, and Committee logs are available for public view.
4. The financial statements through March have been reviewed and are available for view.
5. Motion not to request hearings for Brubakers Pub or Rice Paper Thai liquor permit applications from the Ohio Division of Liquor Control.
6. Motion to approve the Qualifying Major Event Waiver Applications under Ohio Revised Code 4301.83 for Brubakers Pub and Hyde Park Grill during the following dates- July 18<sup>th</sup>, 2016 through July 21<sup>st</sup>, 2016, and Melt Restaurant from July 17<sup>th</sup>, 2016 through July 21<sup>st</sup>, 2016. The recommendation pertains to extended liquor license hours permitted under Ohio Law relative the RNC event and was reviewed with Chief McNeely.

### **DEPARTMENT HEADS AND ADMINISTRATORS**

### **Police Chief Michael McNeely**

#### **Report / Recommendations**

The Police Chief directs and administers the Township Law Enforcement Program and is responsible for the police officers, communications specialists, school resource officer, and youth diversion officer. He coordinates and maintains effective liaison with other law enforcement agencies and performs related administrative functions of the police department.

1. Motion to purchase three 2017 Ford Police Interceptor SUVs from Ganley Ford at the price of \$27,974.18 each for a total of \$83,922.54. These new vehicles will replace Car 9 (80,738 miles), Car 14 (78,691 miles), and Car 19 (74,182 miles).

### **Fire Chief Walter Hower**

#### **Report / Recommendations**

The Fire Chief directs and administers the operations of the Fire Department and Emergency Medical Services, develops and implements departmental procedures; coordinates fire department activities and policies and commands at an operational scene as necessary.

1. Motion to accept the resignation of Michael Collins as a Contractual Paramedic/Firefighter.
2. Resolution 2016-14 Fire Department Training Grant

### **Service Director Caine Collins**

#### **Report / Recommendations**

The Service Director plans, directs, and supervises township highway maintenance of the township's approximately 60 plus miles of roadways. Snow removal, ice control, drainage repair, construction projects, and equipment maintenance and repair activities comprise his duties. The Service Director confers with the Summit County Engineer and bid award contractors to establish work priorities; schedules maintenance programs for paving; assigns tasks to work crews; establishes equipment maintenance and repair priorities to maintain township buildings and grounds, the Historic Town Hall, and the township's five cemeteries.

1. Motion to hire four seasonal employees for the summer season. Pending compliance with Bath Township rules and regulations, applicants reviewed and selected are: Baily Noonan, Michael Emrick, Joshua Guthrie for year #1 at \$11 per hour, and Leah Blachaniec for Year #5 at \$11.50 per hour.

### **Park Director / Assistant Service Director Alan Garner**

#### **Report / Recommendations**

The Assistant Service Director/Park Director assists the service director with highway maintenance and snow and ice control on the township roads. He oversees and performs general management, planning, and direction of the Township Park System (Bath Community Park [41 acres], Bath Baseball Park [26 ½ acres], Bath Hill Park [16 acres], and Bath Nature Preserve [411 acres]). He supervises all maintenance and construction projects in the park system and organizes the work of the park personnel.

1. Motion to hire three seasonal employees for the summer season. Pending compliance with Bath Township rules and regulations, applicants reviewed and selected are, Anthony Kelly returning for year 3 at \$11.25 per hour, Matthew Amentini for year 1 at \$11.00 per hour, and Cory Obendorfer for year 1 at \$11.00 per hour. All three seasonal employees are available mid-May through mid-August.
2. Resolution 2016 - 15 for the Summit County Community Grant.

### **Planning Director / Zoning Inspector William Funk**

#### **Report / Recommendations**

The Planning Director/ Zoning Inspector directs the enforcement of the Township Zoning Resolution and is accountable for the development and revision of the Township Land Use and Comprehensive Plans. The inspector is also responsible for the development and implementation of procedures and

coordination of planning, zoning, and subdivision activities between township departments and other agencies involved with zoning. Other duties include serving as the Systems Administrator for IT services for township employees and facilities, and as Solid Waste Coordinator for solid waste and recyclable materials removal.

**Administrator Vito Sinopoli**

**Report / Recommendations**

The Administrator is responsible for the overall efficiency and effectiveness of all township functions and activities and acts as a central source of information and referral for citizens regarding township activities. The Administrator assists in the administration, enforcement, and execution of policies and resolutions adopted by the Board of Township Trustees and supervises and directs the activities of all divisions of the township government. The Administrator prepares and submits the annual budget for consideration by the Board of Trustees

1. Resolution 2016-01 Organizational Amendment 02
2. Motion to advertise and post for the Part Time Receptionist position. Applications will be accepted until May 6<sup>th</sup>, 2016 at 4:00 PM.
3. Motion to authorize and execute a Memoranda of Understanding with the Summit County Engineer’s Office and any other documents needed for the project to construct a sidewalk along the north side of SR 18, which the County has been awarded from the State of Ohio through the Ohio Department of Transportation through a Surface Transportation Program Grant
4. Motion to authorize the purchase and installation of an updated telephone system with supporting software, licensing, and hardware for the township facilities with Frontier Business Solutions at a cost not to exceed \$20,000.

**TRUSTEES Elaina Goodrich, James Nelson, and Becky Corbett**

**COMMITTEE REPORT**

**FUTURE TRUSTEE MEETINGS AND EVENTS**

Monday, April 18, 2016	Board of Trustees, RHS	11:30 AM
Monday, April 18, 2016	Water and Sewer District, TCR	6:00 PM
Monday, April 18, 2016	Friends of Yellow Creek, TMR	7:00 PM
Tuesday, April 19, 2016	Board of Zoning Appeals, TMR	7:00 PM
Monday, May 2, 2016	Appearance Review Commission, TMR	5:00 PM
Monday, May 2, 2016	Board of Trustees, TMR	7:00 PM
Wednesday, May 11, 2016	Heritage Corridors, TCR	5:30 PM
Thursday, May 12, 2016	Zoning Commission, TMR	7:00 PM
Monday, May 16, 2016	Board of Trustees, TMR	4:00 PM
Monday, May 16, 2016	Water and Sewer District, TCR	6:00 PM
Monday, May 16, 2016	Friends of Yellow Creek, TMR	7:00 PM
Tuesday, May 17, 2016	Board of Zoning Appeals, TMR	7:00 PM

**TCR**-Trustees Conference Room (Administrative Offices)

**TMR**-Trustees Meeting Room, lower level, Bath Center

**BNP**- Bath Nature Preserve

**COMMUNITY EVENTS**

Saturday, April 23, 2016	Project Pride	9:00 AM- 12:00 PM
Saturday, April 30, 2016	Bath Center Hamlet Walking Tour, Museum	1:00 PM

## **CITIZENS' COMMENTS**

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address.*

*Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*If a citizen is called out of order twice, he or she will then be asked to leave.*

## **ITEMS OF INTEREST**

**THANK YOU FOR ATTENDING / ADJOURNMENT (time)**