



## **Board of Trustees Meeting**

7:00 p.m. Monday, January 4<sup>th</sup>, 2016

Please silence cell phones and electronics

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **WELCOME**

The purpose of this meeting is to conduct the business of Bath Township.  
At the end of the meeting there will be time for citizen comment.

### **APPROVAL OF AGENDA**

### **OATH OF OFFICE- Elaina E. Goodrich**

### **Election of Officers**

### **FISCAL OFFICER**

1. Motion to approve payments totaling \$119,260.36. Roll Call.
2. The financial statements through November have been reviewed and are available for view.
3. Correspondence, Board, Commission, and Committee log are available for public view.

### **DEPARTMENT HEADS AND ADMINISTRATOR**

#### **Police Chief Michael McNeely**

#### **Report / Recommendations**

1. Motion to change the employment status of part-time Police Officer Lane Watson to full-time Police Officer effective January 17, 2016 at the hourly rate of \$21.07.

#### **Fire Chief Walter Hower**

#### **Report / Recommendations**

1. Motion to hire Scott Koehler as a Station II Contractual Firefighter effective January 1, 2016.

#### **Service Director Caine Collins**

#### **Report / Recommendations**

1. Motion to advertise for bids for the Bath Township Preventive Maintenance and Service of Mechanical Equipment contract.

#### **Park Director/Assistant Service Director Alan Garner**

#### **Report / Recommendations**

#### **Zoning Inspector/Administrator William Funk**

#### **Report / Recommendations**

1. Motion to enter into a contract with Graphic Enterprises for replacement and service of township copiers.
2. Motion to sell the Canon IPF 8000S plotter on GovDeals.com

#### **Administrator Vito F. Sinopoli**

#### **Report / Recommendations**

1. Resolution 2016-01 Organizational Resolution, Personnel Policy Manual, and Job Description Manual.
2. Motion to pay the Cornice Company in the amount of \$5,467.45 for the Wayside Exhibit Project.

**TRUSTEES James Nelson, Becky Corbett, and Elaina Goodrich**

1. Motion to appoint Leah Heiser to the Appearance Review Commission as second alternate, with a term expiring on 7/1/16.

**COMMITTEE REPORT**

**FUTURE TRUSTEE MEETINGS AND EVENTS**

Monday, January 4, 2016	Board of Trustees, TMR	7:00 PM
Monday, January 11, 2016	Friends of Yellow Creek, TMR	7:00 PM
Wednesday, January 13, 2016	Heritage Corridors, TCR	5:30 PM
Thursday, January 14, 2016	Zoning Commission, TMR	7:00 PM
Tuesday, January 19, 2016	Board of Trustees, TMR	4:00 PM
Tuesday, January 19, 2016	Water and Sewer District, TCR	6:00 PM
Tuesday, January 19, 2016	Board of Zoning Appeals, TMR	7:00 PM
Tuesday, January 26, 2016	JEDD Meeting, Fairlawn	4:30 PM

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

**COMMUNITY EVENTS**

**CITIZENS' COMMENTS**

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address.*

*Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*If a citizen is called out of order twice, he or she will then be asked to leave.*

**ITEMS OF INTEREST**

**THANK YOU FOR ATTENDING / ADJOURNMENT (time)**

**BATH TOWNSHIP BOARD OF TRUSTEES  
CORRESPONDENCE LOG**

Dates: December 9, 2015- January 4, 2016

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
December 9, 2015	Northeast Ohio Regional Sewer District	Letter regarding the Ohio Supreme Court's ruling in favor of NEORSD's Regional Stormwater Management Program. NEORSD will begin collecting fees and completing projects related to flooding, streambank erosion, and water quality and other issues in the regional stormwater system.	Board of Trustees Fiscal Officer Administrator

**BOARD, COMMISSION, AND COMMITTEE LOG**

RECEIVED FROM

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

**January 4**

**2016**

The Bath Township Board of Trustees met in the Trustees Meeting Room on January 4, 2016, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Becky Corbett, convened the meeting. Trustees present were Mrs. Elaina Goodrich, Mr. James Nelson and Mrs. Becky Corbett .

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

Mrs. Corbett requested approval of the agenda. **Mr. Nelson moved, and Mrs. Goodrich seconded a motion, to approve the agenda; the motion passed.**

**OATH OF OFFICE- Elaina E. Goodrich**

**ELECTION OF OFFICERS FOR 2016**

Mrs. Corbett turned over the meeting to Fiscal Officer Sharon Troike.

The Fiscal Officer requested nominations for President of the Board for 2016.

**Mr. Nelson nominated Mrs. Goodrich as President of the Board, effective January 1, 2016. Mrs. Corbett seconded the motion; the motion passed.**

The Fiscal Officer requested nominations for Vice President of the Board for 2016. **Mrs. Corbett nominated Mr. Nelson as Vice President of the Board, effective January 1, 2016. Mrs. Goodrich seconded the motion; the motion passed.**

The Fiscal Officer handed the gavel back to President Elaina Goodrich.

**FISCAL OFFICER, Sharon Troike**

The Fiscal Officer recommended, and **Mr. Nelson moved, to approve payments totaling \$119,260.36. Mrs. Goodrich seconded the motion and the Fiscal Officer called the roll; all aye, the motion passed.**

The Fiscal Officer reported that the financial statements through November have been reviewed and are available for view.

The Fiscal Officer reported that the Correspondence, Commission, and Committee logs are available for public view.

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

January 4

2016

**DEPARTMENT HEADS AND ADMINISTRATORS****Police Chief Michael McNeely****Report:****Crime:**

Offense	December
Homicide	0
Robbery	0
Rape	0
Aggravated Assault	0
Burglary	2
Theft	18
Stolen Auto	0
Arson	0
Total	20

**Activity:**

Police Activity	December
Calls for Service	877
Traffic Crashes	53
Traffic Citations	35
Arrests	22

**Noteworthy Incident:**

Officer J. South and Officer R. Young arrested an Indiana man for the Breaking & Entering of the Hyde Park Grille. The man was also charged with vandalism as he caused \$80,000 worth of damage to the facility.

**Recommendations:**

Chief McNeely recommended, and Mrs. Corbett moved, to change the employment status of part-time Police Officer Lane Watson to full-time Police Officer effective January 17, 2016 at the hourly rate of \$21.07. Mr. Nelson seconded the motion, the motion passed.

**Fire Chief Walter Hower****Report:****DECEMBER 2015 CALLS**

Station #1	Fire-19	EMS -47	Total -66
Station #2	Fire-05	EMS -27	Total -32
Both Stations	Fire-06	EMS -07	Total -13
Totals	Fire-30	EMS -81	Total-111

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

**January 4**

**2016**

<b>TRAINING:</b>	<b>CLASS HOURS</b>
Emergency Medical Services	12.75
Protocol Revision/Update	2.00
Fire Inspections	3.00
Fire Protection Systems	2.50
Transportation Emergencies	4.00
Tech Rescue SOG Meeting	4.00
<b>TOTAL</b>	<b>28.25</b>
<b>INSPECTIONS:</b>	
Re-Inspection	1
Restaurant Inspection	2
General/Alarm/Sprinkler Inspection	20
Observe Fire Drill	5
Permit Fireworks	1
Consultation Fire Protection	2
Consultation Fire Alarm	1
Occupancy Change	2
<b>TOTAL</b>	<b>34</b>
<b>PUBLIC EDUCATION:</b>	
Old Trail School	13.50
Bath Elementary School	6.75
Herberich Elementary School	12.75
<b>TOTAL HOURS</b>	<b>33.00</b>

**Recommendations:**

Chief Hower recommended, and **Mr. Nelson moved, to hire Scott Koehler as a Station II Contractual Firefighter effective January 1, 2016. Mrs. Corbett seconded the motion, the motion passed.**

**Service Director Caine Collins**

**Report:**

**Roads:**

**Snow & Ice:**

- Our first and only snow/ice event to date was on Friday, December 18.

<u>Monthly Report</u>	<u>December</u>
• Resident Requests received:	8
• Twp. Building Requests received	3
• Requests resolved:	12
• Asphalt aprons installed	3
• Drive Culvert Replacements	3
• Asphalt patching tons used:	15.33 tons
• Catch Basins rebuilt	5
• Roadside Ditching:	331 L.F.

**Cemeteries:**

- Two full burials and one cremation burial were held at Moore's Chapel Cemetery.

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

January 4

2016

**Recommendations:**

Mr. Collins recommended, and Mr. Nelson moved, to advertise for bids for the Bath Township Preventive Maintenance and Service of Mechanical Equipment contract.

Mrs. Goodrich seconded the motion, the motion passed.

**Park Supervisor Alan Garner**

**Report:**

**General Park Information:**

- I would like to thank the Friends of the Regal Beagle for the Township employee brunch on December 29.
- I would like to thank Greg and Veronica Cordray for their donation of two water storage tanks to Bath Township. These tanks will be used in addition to our existing tanks in order to supplement our water supply at the Bath Community Garden.
- Park personnel have checked and inspected all trails in the townships' parks.
- Park personnel cut and removed trees that fell during a recent storm.

**Bath Baseball Park:**

- Park personnel removed the sun shade on field 7 that was damaged during a recent storm. The sun shade will be replaced before the start of the 2016 baseball/softball season.

**Bath Community Activity Center:**

- Park personnel trimmed the vegetation on the bank along Cleveland-Massillon Road.
- Park personnel trimmed the vegetation on the King Trail.

**Bath Hill Park:**

- Park personnel trimmed the vegetation on the Revere Woods Loop Trail.

**Bath Nature Preserve:**

- Park personnel trimmed the vegetation on various trails throughout the park.
- Park personnel installed plow markers throughout the park.
- Park personnel have been installing the rails for the Tamarack Trail boardwalk.

**Recommendations:** None

**Zoning Inspector/Administrator William Funk**

**Report:**

**Permits**

During December 4 zoning permits were issued in the following categories:

- |                       |   |
|-----------------------|---|
| • New Residential     | 2 |
| • Accessory Structure | 1 |
| • Fence               | 1 |

# RECORD OF PROCEEDINGS

## REGULAR MEETING

January 4

2016

### Zoning Commission

December 3, 2015, Zoning Commission public hearing:

- The Commission continued the public hearing for a proposed map amendment rezoning at 4837 Medina Rd. The applicant is requesting the zoning classification be changed from the existing R-2 Residential District to R-4 Residential District. The R-4 district establishes areas for moderate density single-family or attached dwellings focused around natural resources, open spaces, and waterways. The district is intended to provide a transition from higher density residential areas, business districts, or roads with high volumes of traffic to the lower density residential districts. The Commission received the recommendation to approve from the Summit County Planning Commission which was read into the record. The Commission adjourned the hearing and voting 3-1 in favor of approving the rezoning request of the property to R-4 Residential District.

### Appearance Review Commission

December 7, 2015, the Appearance Review Commission meeting reviewed the following cases:

- ARC 15-04, Dan Bertke of Archer Signs for BDO, recommended to approve the proposed modification to the existing wall sign at 301 Springside Dr., located in the B-3.
- ARC 15-26, Anthony Cerny of Architectural Design Studios Inc., for Blue Victorian Properties LLC, preliminarily approved the site plan and building elevations for the proposed S&T Bank at 481 N. Cleveland Massillon Rd., located in the B-1.

### Board of Zoning Appeals

December 15, the Board of Zoning Appeals heard the following cases:

- BZA 15-18, Lakeside Christian Church, approved variance requests for a reduction in the required 30' front parking setback for a parking lot addition at 3535 Knollwood Lane, located in the R-3.
- BZA 15-19, Anthony Cerny of Architectural Design Studios Inc., for Blue Victorian Properties LLC, approved a variance request for a reduction in the front yard setback and approved a variance to exceed the permitted building footprint square footage for the proposed S&T Bank building at 481 N. Cleveland Massillon Rd., located in the B-1.

### Solid Waste

December Report:

- |                          |                                   |
|--------------------------|-----------------------------------|
| • New Customers          | 16                                |
| • Canceled Customers     | 14                                |
| • Suspended Customers    | 18 (2 Quarters Past Due)          |
| • Vacation Customers     | 35 (30 Days or More)              |
| • Total Active Customers | 2,789 (242 Garage Door Customers) |

Bath Township utilizes GPS Insight to track our trash trucks.

### Recommendations:

Mr. Funk recommended and **Mrs. Corbett moved, to enter into a contract with Graphic Enterprises for replacement and service of township copiers. Mr. Nelson seconded the motion, the motion passed.**

Mr. Funk recommended and **Mr. Nelson moved, to sell the Canon IPF 8000S plotter on GovDeals.com. Mrs. Corbett seconded the motion, the motion passed.**

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

January 4

2016

**Administrator Vito Sinopoli**

**Report:**

- There was a meeting for the Akron-Fairlawn-Bath JEDD Board on Tuesday, December 22<sup>nd</sup>. Mr. Nelson and Mrs. Goodrich represented Bath, and two resolutions were adopted. The resolution regarded Akron Ordinance 360-2015, which ensured compliance with HB5. The second resolution included the Bath Elementary School in the JEDD District. The next board meeting will take place on January 26, 2016 at 4:30 PM.

**Recommendations:**

Mr. Sinopoli requested the Trustees consider Resolution 2016-01.

Mrs. Corbett introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2016-01  
A RESOLUTION TO ADOPT THE ORGANIZATIONAL RESOLUTION 2016-01,  
THE PERSONNEL POLICY MANUAL AND THE JOB DESCRIPTIONS  
MANUAL.**

**WHEREAS** the Township operates with regard to several master documents; and,

**WHEREAS** the Township Administrator has proposed the attached 2016-01 Resolution for adoption along with the Bath Township Personnel Policy Manual and Job Descriptions Manual; and,

**WHEREAS** the Department Heads of the Township have reviewed the documents and found them to be in order.

**NOW THEREFORE BE IT RESOLVED**, that the Organizational Resolution 2016-01, the Bath Township Personnel Policy Manual and Job Descriptions Manual are hereby adopted effective January 1, 2016 and attached to and made a part of these Minutes.

Mr. Nelson seconded the Resolution for discussion.

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**

Mr. Nelson, **Aye**

Mrs. Corbett, **Aye**

**Resolution Adopted**

Mr. Sinopoli recommended and **Mrs. Corbett moved, to pay the Cornice Company in the amount of \$5,467.45 for the Wayside Exhibit Project. Mr. Nelson seconded the motion, the motion passed.**

**BUSINESS FROM THE BOARD OF TRUSTEES**

**Trustees James Nelson, Becky Corbett, and Elaina Goodrich**

**Mrs. Goodrich moved to appoint Julie Nitzche as a regular member of the Appearance Review Commission filling a term expiring on 7/1/18. Ms. Nitzche currently holds the alternate #1 position on the Appearance Review Commission. Mr. Nelson seconded the motion, the motion passed.**

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

January 4

2016

Mrs. Goodrich moved to appoint Betsy Marchetta to the alternate #1 position of the Appearance Review Commission filling a term that expires on 7/1/17. Ms. Marchetta currently holds the alternate #2 position on the Appearance Review Commission. Mr. Nelson seconded the motion, the motion passed.

Mrs. Goodrich moved to appoint Leah Heiser to the alternate #2 position of the Appearance Review Commission filling a term that expires on 7/1/16. Ms. Heiser is a new member on the Appearance Review Commission. Mr. Nelson seconded the motion, the motion passed.

**FUTURE TRUSTEE MEETINGS AND EVENTS**

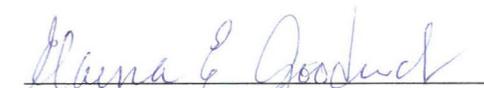
Monday, January 4, 2016	Board of Trustees, TMR	7:00 PM
Monday, January 11, 2016	Friends of Yellow Creek, TMR	7:00 PM
Wednesday, January 13, 2016	Heritage Corridors, TCR	5:30 PM
Thursday, January 14, 2016	Zoning Commission, TMR	7:00 PM
Tuesday, January 19, 2016	Board of Trustees, TMR	4:00 PM
Tuesday, January 19, 2016	Water and Sewer District, TCR	6:00 PM
Tuesday, January 19, 2016	Board of Zoning Appeals, TMR	7:00 PM
Tuesday, January 26, 2016	JEDD Meeting, Fairlawn	4:30 PM

**TCR**-Trustees Conference Room (Administrative Offices)

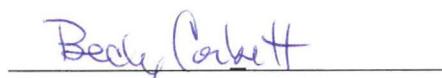
**TMR**-Trustees Meeting Room, lower level, Bath Center

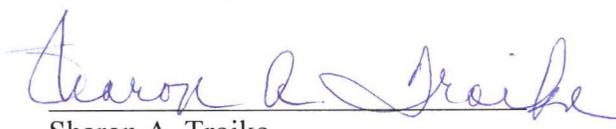
**ADJOURNMENT**

There being no other business before the board, the meeting was adjourned at 7:31p.m.

  
Elaina E. Goodrich, President  
Bath Township Board of Trustees

  
James N. Nelson, Vice President  
Bath Township Board of Trustees

  
Becky Corbett  
Bath Township Board of Trustees

  
Sharon A. Troike  
Fiscal Officer

Date: January 4, 2016  
Bath Township Board of Trustees

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

**January 4**

**2016**

This page intentionally left blank.

AT Check Report By Check No

AS OF: 01/07/2016

STARTING CHECK NO:0000050641

ENDING CHECK NO:0000050661

STARTING DATE :

ENDING DATE : 12/31/2016

0001

TRUSTEES PRIMARY ACCOUNT

NUMBER	DATE	VENDOR NUMBER AND NAME	AMOUNT	STATUS	BATCH CASHED DATE
* 0000050641	01/07/2016	02158 ALL AMERICAN FIRE EQUIPME	1045.85	OUTSTANDNG	6808
0000050642	01/07/2016	00032 CINTAS CORP #011	91.27	OUTSTANDNG	6808
0000050643	01/07/2016	02846 CITY OF AKRON	137.28	OUTSTANDNG	6808
0000050644	01/07/2016	00830 CONSTANTINE'S GARDEN CENT	483.00	OUTSTANDNG	6808
0000050645	01/07/2016	02341 FLESHER SAND & GRAVEL	229.77	OUTSTANDNG	6808
0000050646	01/07/2016	00525 FRONTIER	1602.50	OUTSTANDNG	6808
0000050647	01/07/2016	02204 HOME DEPOT	787.57	OUTSTANDNG	6808
0000050648	01/07/2016	02753 HUMANA	4316.01	OUTSTANDNG	6808
0000050649	01/07/2016	00329 INDEPENDENCE BUSINESS SUP	251.23	OUTSTANDNG	6808
0000050650	01/07/2016	00404 KRONOS INC	507.50	OUTSTANDNG	6808
0000050651	01/07/2016	00121 OHIO POLICE & FIRE PENSIO	17950.75	OUTSTANDNG	6808
0000050652	01/07/2016	00120 PERS	16828.95	OUTSTANDNG	6808
0000050653	01/07/2016	01320 PERS LAW ENFORCEMENT	22968.45	OUTSTANDNG	6808
0000050654	01/07/2016	01046 PURE WATER TECHNOLOGY	104.00	OUTSTANDNG	6808
0000050655	01/07/2016	02676 SUMMA CARE INC	49397.14	OUTSTANDNG	6808
0000050656	01/07/2016	02088 SUPERIOR-SPEEDIE PORTABLE	92.57	OUTSTANDNG	6808
0000050657	01/07/2016	00676 THE CORNICE CO INC	-- 5467.45	OUTSTANDNG	6808
0000050658	01/07/2016	02413 TIME WARNER CABLE	284.63	OUTSTANDNG	6808
0000050659	01/07/2016	02780 UPS	151.55	OUTSTANDNG	6808
0000050660	01/07/2016	00523 VERIZON WIRELESS	2020.98	OUTSTANDNG	6808
0000050661	01/07/2016	01026 WOLFF BROS SUPPLY INC	9.36	OUTSTANDNG	6808
TOTAL REPORT FOR	0001	TRUSTEES PRIMARY ACCOUNT	124727.81		

\* End of Report: Bath Township \*