



Board of Trustees Meeting

11:30 a.m. Monday, December 28, 2015

Please silence cell phones and electronics

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME

The purpose of this meeting is to conduct the business of Bath Township.
At the end of the meeting there will be time for citizen comment.

APPROVAL OF AGENDA

FISCAL OFFICER

1. Motion to approve requisitions and regular purchase orders 2015011435 through 2015011442. Roll Call.
2. Motion to write-off unpaid EMS billing charges in the amount of \$11,707.17 which are one-year beyond the billing cycle or have proven to be uncollectible.
3. Motion to approve intra-fund transfers in the amount of \$71,213.44.
4. Resolution 2015-41 Advance of Funds
5. Resolution 2015-42 End of Year Resolution

DEPARTMENT HEADS AND ADMINISTRATOR

Administrator Vito Sinopoli

Report / Recommendations

1. Employee Appreciation
2. Motion to approve Summa Care as the health insurer for Bath Township's full time eligible employees and elected officials effective January 1, 2016.
3. Motion to renew membership with the Coalition of Large Ohio Urban Townships (CLOUT) in the amount of \$200.
4. Resolution 2015-43 to Offer Healthcare Insurance
5. Resolution 2015-44 Sale of Township Properties
6. Resolution 2015-45 Adoption of the Temporary Appropriations for 2016
7. Resolution 2015-46 Clean Ohio Grant

TRUSTEES James Nelson, Becky Corbett, and Elaina Goodrich

COMMITTEE REPORT

FUTURE TRUSTEE MEETINGS AND EVENTS

Monday, December 28, 2015	Board of Trustees Settlement Meeting, TMR	11:30 AM
Monday, January 4, 2016	Appearance Review Commission, TMR	5:00 PM
Monday, January 4, 2016	Board of Trustees, TMR	7:00 PM
Monday, January 11, 2016	Friends of Yellow Creek, TMR	7:00 PM
Wednesday, January 13, 2016	Heritage Corridors, TCR	5:30 PM
Thursday, January 14, 2016	Zoning Commission, TMR	7:00 PM
Tuesday, January 19, 2016	Board of Trustees, TMR	4:00 PM
Tuesday, January 19, 2016	Water and Sewer District, TCR	6:00 PM
Tuesday, January 19, 2016	Board of Zoning Appeals, TMR	7:00 PM
Tuesday, January 26, 2016	JEDD Meeting, Fairlawn	4:30 PM

TCR-Trustees Conference Room (Administrative Offices)
TMR-Trustees Meeting Room, lower level, Bath Center

COMMUNITY EVENTS

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

If a citizen is called out of order twice, he or she will then be asked to leave.

ITEMS OF INTEREST

THANK YOU FOR ATTENDING / ADJOURNMENT (time)

SETTLEMENT MEETING

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2015

The Bath Township Board of Trustees met in the Trustees Meeting Room on December 28, 2015 at 11:30 a.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Becky Corbett, convened the meeting. Trustees present were Mrs. Elaina Goodrich, Mr. James Nelson and Mrs. Becky Corbett.

WELCOME**APPROVAL OF AGENDA**

Mr. Nelson moved approval of the agenda. Mrs. Goodrich seconded the motion; the motion passed.

FISCAL OFFICER Sharon Troike

The Fiscal Officer recommended, and **Mrs. Goodrich moved, to approve purchase orders 2015-01-1435 through 2015-01-1442. Mr. Nelson seconded the motion and the Fiscal Officer called the roll; all aye, the motion passed.**

The Fiscal Officer recommended, and **Mr. Nelson moved, to write off unpaid EMS billing charges in the amount of \$11,707.17 which is one-year beyond the billing cycle or has proven to be uncollectable. Mrs. Goodrich seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mrs. Goodrich moved, to approve intra-fund transfers in the amount of \$71,213.44. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer requested the Trustees consider Resolution 2015-41.

Mr. Nelson presented the following Resolution and moved its adoption.

**RESOLUTION NO. 2015-41
ADVANCEMENT OF FUNDS – GENERAL FUND TO POLICE DISTRICT
FUND**

WHEREAS, the 2016 Bath Township Budget has been submitted to the Summit County Budget Commission; and,

WHEREAS, the 2016 Temporary Appropriations for the Police District Fund 209 exceed the expected 2015 ending carryover balance and 2016 beginning cash balance for that fund; and,

WHEREAS, the Ohio Revised Code §5705.14 (E) states money may be transferred from the general fund to any other fund of the subdivision;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees approves a Cash Advance Out from General Fund 101 to Police District Fund 209 to provide for the 2016 first quarter expenses and expenditures of the Police District Fund with an **increase** to:

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2016 Certificate of Estimated Resources

Fund 209 Police District \$550,000

2016 Temporary Appropriations

Fund 209 Police District \$550,000

FURTHER, the Bath Township Board of Trustees approves return of the advance from Police District Fund 209 to General Fund 101 in the amount of \$550,000 upon receipt of the 2016 1st Half Real Estate Settlement or when sufficient funds exist in Police District Fund 209, with return of advance not to extend beyond December 31, 2016;

FURTHER, that said money is appropriated as allowed by law and the Fiscal Officer request an amendment before the Summit County Budget Commission.

Resolution seconded by Mrs. Goodrich for discussion.

The Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**
Mrs. Corbett, **Aye**
Mr. Nelson, **Aye**

Resolution Adopted

The Fiscal Officer requested the Trustees consider Resolution 2015-42

Mrs. Goodrich presented the following Resolution and moved its adoption:

**RESOLUTION 2015-42
TO AMEND THE CERTIFICATE OF ESTIMATED RESOURCES
AND 2015 PERMANENT APPROPRIATIONS
AMENDMENT #10**

WHEREAS, after careful review of the budget submitted to the Summit County Budget Commission in July 2014, the Department Heads and Township Administrator under 505.032 (F) developed appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer has reviewed the budget and certified that the expenditures are inside the current Official Certificate of Resources; and,

WHEREAS, this Resolution is a procedural matter for the year-end closing of the books;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2015, the following adjustment needs to be completed to bring the Official Certificate of Resources in line with the Permanent Appropriations with an **increase** to:

2015 Permanent Appropriations

Fund 670 ODNR Natureworks Grant \$32,059.00

2015 Certificate of Estimated ResourcesFund 670 ODNR Natureworks Grant
\$32,059.00

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FURTHER BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2015, the following adjustments of an **increase** of **\$710,319.56**, as attached, and to include the aforementioned Fund 670, be made to the Certificate of Estimated Resources, a **reduction** of **\$115,342.10** as attached, be made to the Certificate of Estimated Resources, and a **reduction** of **\$3,990.74** be made to the 2015 Permanent Appropriations.

FURTHER, the Bath Township Fiscal Officer has reported that any and all intra-fund transfers done by the Fiscal Officer have been approved from the year; and,

FURTHER, the Bath Township Board of Trustees authorizes any additional transactions necessary to ensure the fiscal stability of the township; and,

FURTHER, that this Resolution is for the purpose of ascertaining that the Board and citizens of the Township are aware of the details of the expenditures of money by the Township as attached.

Mr. Nelson seconded the motion, discussion and roll called.

The Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**

Mrs. Corbett, **Aye**

Mr. Nelson, **Aye**

Resolution Adopted

DEPARTMENT HEADS AND ADMINISTRATORS:

Township Administrator Vito Sinopoli

Recommendations:

Mr. Sinopoli recommended, and **Mr. Goodrich moved, to express their appreciation to the township employees. Mr. Nelson seconded the motion; the motion passed.**

Mr. Sinopoli recommended, and **Mrs. Goodrich moved, to approve Summa Care as the health insurer for Bath Township's full-time eligible employees and elected officials, effective January 1, 2016. Mr. Nelson seconded the motion; the motion passed.**

Mr. Sinopoli recommended, and **Mr. Nelson moved, to renew membership with the Coalition of Large Ohio Urban Townships (CLOUT) in the amount of \$200. Mrs. Goodrich seconded the motion; the motion passed.**

Mr. Sinopoli requested the Trustees consider Resolution 2015-43.

Mr. Nelson presented the following Resolution and moved its adoption.

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RESOLUTION 2015-43**A RESOLUTION OFFERING INSURANCE COVERAGE FOR FULL-TIME EMPLOYEES AND TOWNSHIP ELECTED OFFICIALS**

WHEREAS, the Board of Township Trustees, pursuant to Ohio Revised Code 505.60 is empowered to procure or contract for group health insurance, life insurance, dental insurance, and employee assistance programs for the Township's full-time employees, the Township Fiscal Officer and the Board of Trustees;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees, by this Resolution, agrees to offer all its full-time employees, the fiscal officer and the board of trustees, group health insurance, life insurance, dental insurance, and employee assistance programs in 2016 pursuant to Ohio Revised Code 505.60.

Resolution seconded by Mrs. Goodrich for discussion

The Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**

Mrs. Corbett, **Aye**

Mr. Nelson, **Aye**

Resolution Adopted

Mr. Sinopoli requested the Trustees consider Resolution 2015-44.

Mrs. Goodrich introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2015-44
TO SELL TOWNSHIP PERSONAL PROPERTY**

WHEREAS, the Bath Township Board of Trustees has personal property of which it maintains a yearly inventory, and Township departments save and plan for the timely replacement of said property in a fiscally responsible way; and,

WHEREAS, the Board has determined and will determine from time to time that certain personal property is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and,

WHEREAS, the Board desires to sell, auction, or in some way convey any personal property that may bring the Township funds; and,

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees authorizes the sale or conveyance of that personal property according to the specifications of the Ohio Revised Code §505.10:

FURTHER, that this authorization be prospectively applied for the entirety of the year 2016.

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Mr. Nelson seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mr. Nelson, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Corbett, **Aye**

Resolution Adopted

Mr. Sinopoli requested the Trustees consider Resolution 2015-45.

Mr. Nelson presented the following Resolution and moved its adoption.

**RESOLUTION NO. 2015-45
TO ADOPT TEMPORARY APPROPRIATIONS FOR 2016**

WHEREAS, the 2016 Bath Township Budget has been submitted to the Summit County Budget Commission; and,

WHEREAS, a Certificate of Available Resources was issued by the Summit County Budget Commission for 2016; and,

WHEREAS, the 2016 Temporary Appropriations are lower than the 2016 Certificate of Available Resources; and,

WHEREAS, the Certificate of Total Resources from all Sources Available of Expenditures and Balances, Ohio Revised Code Section 5705.32 , will be prepared and submitted to the Summit County Budget Commission in January 2016; and,

WHEREAS, Permanent Appropriations will be submitted to the Summit County Budget Commission on or before April 1, 2016;

NOW THEREFORE BE IT RESOLVED, that the Temporary Appropriations are hereby adopted and attached to and made a part of these minutes; and

FURTHER, that a copy of this Resolution, along with the Temporary Appropriations, be submitted to the Summit County Auditor and Summit County Budget Commission.

Resolution seconded by Mrs. Goodrich for discussion.

The Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**

Mrs. Corbett, **Aye**

Mr. Nelson, **Aye**

Resolution Adopted

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Mr. Sinopoli requested the Trustees consider Resolution 2015-46.

Mrs. Goodrich presented the following Resolution and moved its adoption:

RESOLUTION 2015-46

**A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION
TO THE CLEAN OHIO CONSERVATION FUND**

WHEREAS, the Clean Ohio Conservation Fund has monies available for eligible projects that provide for open space acquisition (including the acquisition of easements), that protect and enhance riparian corridors or watersheds, including the protection and enhancement of streams, rivers, lakes, and other waters of the State, and /or protection of enhancement of forests or plant and animal habitat; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance from the Clean Ohio Conservation Fund program; and,

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Clean Ohio Conservation Fund.
2. That Elaina E. Goodrich is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township agrees to obligate the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to use a Special Revenue Fund to be determined and if the grant is awarded, to amend the 2016 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mr. Nelson for the purpose of discussion. Discussion and roll called:

Mrs. Corbett, **Aye**
Mrs. Goodrich, **Aye**
Mr. Nelson, **Aye**

Resolution Adopted

BUSINESS FROM THE BOARD

There was no business from the Board.

SETTLEMENT MEETING

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FUTURE TRUSTEE MEETINGS AND EVENTS

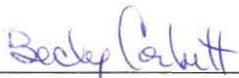
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TCR-Trustees Conference Room (Administrative Offices)

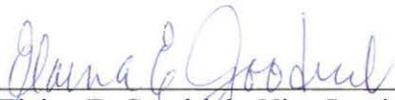
TMR-Trustees Meeting Room, lower level, Bath Center

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 11:53 a.m.



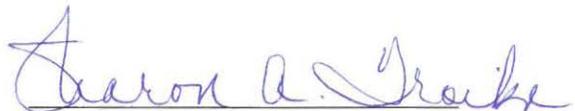
Becky Corbett, President
Bath Township Board of Trustees



Elaina E. Goodrich, Vice President
Bath Township Board of Trustees



James Nelson
Bath Township Board of Trustees



Sharon A. Troike
Fiscal Officer

Date: December 28, 2015
Bath Township Board of Trustees

Intra Fund Transfer
December 28,2015

	A	B	C	D	E
1	Meeting	Fund	From	To	Amount
2					
3	December 28, 2015	Roads	Subcontracts	Vehicle Repairs	6,000.00
4		Roads	Subcontracts	Computer	1,300.00
5		Administration	Cleaning Contract	Wages FT - Bath Center	3,333.49
6		Administration	Cleaning Contract	PERS Bath Center	67.06
7		Solid Waste District	Benefits-Medical	Wages Admin Staff-FT	1,049.60
8		Police	Retirement Set Aside	Wages Supervisory	22,738.37
9		Police	Wages Overtime	Wages FT	12,682.03
10		Police	Wages Overtime	Wages-Holiday	2,758.62
11		Police	PERS	PERS Law	455.25
12		Fire	Wages Supervisory	Wages FT	6,617.88
13		Fire	Wages Supervisory	Wages PT-Station 2	14,211.14
14					
15	Total				\$ 71,213.44

EMS WRITE-OFFS

	Transport Date	Run Number	Patient Name	Total Amount	Insurance Payment	Balance Due	Write-Off Amount	Off Date	Description
1	4/4/2015	15-0332	Chris Toogood	\$ 555.00	\$ -	\$ 555.00	\$ 555.00		PT did not want transport
2	2/19/2014	14-0187	Benjamin Green	\$ 661.00	\$ 461.00	\$ 200.00	\$ 200.00		Bad debt/ not collectable
3	12/12/2013	13-1386	Leora Williams	\$ 454.00	\$ 237.38	\$ 217.12	\$ 217.12		Nonresponsive, 3 attempts
4	3/5/2014	14-0250	Holly Yost	\$ 694.00		\$ 694.00	\$ 694.00		Nonresponsive, 3 attempts
5	4/18/2014	14-0405	Jason Medenwald	\$ 570.00		\$ 570.00	\$ 570.00		Nonresponsive, 3 attempts
6	6/7/2014	14-0653	Zerobia Jones	\$ 610.00		\$ 610.00	\$ 610.00		Nonresponsive, 3 attempts
7	7/23/2014	14-0850	Joshua Austin	\$ 563.00		\$ 563.00	\$ 563.00		Nonresponsive, 3 attempts
8	9/30/2014	14-1142	Rebecca Shaw	\$ 562.00		\$ 562.00	\$ 562.00		No insurance
11	8/29/2014	14-1016	Karlan Marxen	\$ 660.00		\$ 660.00	\$ 660.00		No insurance
12	3/13/2014	14-0275	Eric Jackson	\$ 698.00	\$ 611.28	\$ 86.72	\$ 86.72		Insurance paid/left balance
13	12/7/2013	13-1359	Titus Gomez	\$ 472.95		\$ 472.95	\$ 472.95		Incarcerated
14	2/15/2014	14-0174	Michael Knott	\$ 563.00	\$ 513.00	\$ 50.00	\$ 50.00		Insurance paid/left balance
15	7/6/2015	14-0765	Ladonna Robins	\$ 677.00	\$ 527.35	\$ 149.65	\$ 149.65		Insurance paid/left balance
16	7/7/2014	14-0781	Robert Sandmann	\$ 650.60	\$ 450.60	\$ 200.00	\$ 200.00		Insurance paid/left balance
17	8/5/2014	14-0909	Christopher Argento	\$ 611.00	\$ 522.19	\$ 88.81	\$ 88.81		Insurance paid/left balance
18	8/3/2014	14-0902	Joan Morgan	\$ 716.00	\$ 466.60	\$ 250.00	\$ 250.00		Insurance paid/left balance
20	10/3/2014	14-1156	Mary Miller	\$ 702.00	\$ 681.69	\$ 20.31	\$ 20.31		Insurance paid/left balance
21	5/13/2014	14-0523	Ginger Scheel	\$ 451.00	\$ 360.80	\$ 90.20	\$ 90.20		Insurance paid/left balance
22	4/28/2014	14-0441	Deneen Knaff	\$ 563.00	\$ 524.18	\$ 38.82	\$ 38.82		Insurance paid/left balance
23	4/19/2014	14-0410	Chelsea Cordova	\$ 689.00		\$ 689.00	\$ 689.00		No insurance
24	12/22/2013	13-1425	Robert Csaky	\$ 624.85	\$ 563.13	\$ 61.72	\$ 61.72		Insurance paid/left balance
25	1/22/2014	14-0095	Brett Yeager	\$ 599.00		\$ 599.00	\$ 599.00		No insurance
26	5/25/2014	14-0583	Kristie Guiser	\$ 594.50		\$ 594.50	\$ 594.50		Incarcerated
27	11/20/2013	13-1295	Jasmine Jackson	\$ 1,008.25	\$ 896.60	\$ 111.65	\$ 111.65		Insurance paid/left balance
28	10/10/2013	13-1134	Katherine Archual	\$ 655.00	\$ 605.00	\$ 50.00	\$ 50.00		Insurance paid/left balance
29	8/17/2013	13-0925	Mark Croft	\$ 606.25		\$ 606.25	\$ 606.25		No insurance
30	8/14/2013	13-0900	Edward Dixon	\$ 646.53		\$ 646.53	\$ 646.53		Nonresponsive, 3 attempts
31	11/7/2013	13-1238	John Morker	\$ 638.50	\$ 388.86	\$ 249.64	\$ 249.64		Nonresponsive, 3 attempts
32	10/30/2013	13-1210	Violet Beresh	\$ 567.70		\$ 567.70	\$ 567.70		Nonresponsive, 3 attempts
33	8/8/2013	13-0875	Jaontea Hogg	\$ 633.33		\$ 633.33	\$ 633.33		Nonresponsive, 3 attempts
34	9/19/2013	13-1057	Ronald Anderson	\$ 629.95		\$ 629.95	\$ 629.95		Nonresponsive, 3 attempts
35	11/10/2013	13-1250	Beverly Polette	\$ 470.63	\$ 376.50	\$ 94.13	\$ 94.13		Insurance paid/left balance
36	9/18/2013	13-1053	Raymond Parker	\$ 673.00	\$ 577.81	\$ 95.19	\$ 95.19		Insurance paid/left balance
37									
38			TOTAL				\$ 11,707.17		