



## **Board of Trustees Meeting**

7:00 p.m. Monday, January 5<sup>th</sup>, 2015

Please silence cell telephones and electronics

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **WELCOME**

The purpose of this meeting is to conduct the business of Bath Township.  
At the end of the meeting there will be time for citizen comment.

### **APPROVAL OF AGENDA**

#### **FISCAL OFFICER Sharon Troike**

1. Motion to approve requisitions and regular purchase order 2014091492 and payments totaling \$96.86.  
Roll Call.
2. Correspondence, Board, Commission, and Committee logs are available for public view.

### **DEPARTMENT HEADS AND ADMINISTRATORS**

#### **Police Chief Michael McNeely**

##### **Report / Recommendations**

#### **Fire Chief Walter Hower**

##### **Report / Recommendations**

1. Motion to accept with regret the resignation of Brian Mynier effective January 5, 2015.

#### **Service Director Caine Collins**

##### **Report / Recommendations**

1. Motion to enter into Agreement with the County of Summit for 2015 Pavement Maintenance. The four processes recommended are: Concrete section repair/replacement; #448 asphalt paving; #405 + #422 Motor paving – chip and seal; Asphalt crack sealing.
2. Motion to continue with Gardiner Trane for year 3 of the HVAC service contract for the Bath Township buildings of: Bath Center, Bath Service, Historical Town Hall and Stony Hill Fire Station.
3. Motion to authorize the Service Director to sign and execute all documents regarding the agreement between Bath Township and Davis Water Treatment for the maintenance and EPA mandated testing/reporting for the Bath Administration Building water system for the calendar year of 2015.

#### **Park Director/Assistant Service Director Alan Garner**

##### **Report / Recommendations**

#### **Zoning Inspector/Administrator William Funk**

##### **Report / Recommendations**

#### **Administrator Vito Sinopoli**

##### **Report / Recommendations**

1. Resolution 2015-01 Organizational Resolution
2. Motion to accept and sign the Business Associate Agreement with DS Benefits Group, LLC

3. Motion to enter into a contract with IGS Natural Gas for a twelve (12) month rate agreement at 3.65/MCF.

**TRUSTEES James Nelson, Becky Corbett, and Elaina Goodrich**

1. We are accepting letters of interest to serve on the Water and Sewer District Board, Park Board, or Zoning Boards.
2. Motion to appoint Ms. Alissa Calabrese and Mr. Michael Weber to the Friends of Yellow Creek Committee.

**COMMITTEE REPORT**

**FUTURE TRUSTEE MEETINGS AND EVENTS**

January 5, 2015	Board of Trustees TMR	7:00 PM
January 12, 2015	Friends of Yellow Creek TMR	7:00 PM
January 14, 2015	Heritage Corridors TMR	5:30 PM
January 15, 2015	Park Board TMR	7:00 PM
January 20, 2015	Board of Trustees TMR	4:00 PM
January 20, 2015	Water and Sewer District TCR	6:00 PM

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

BNP- Bath Nature Preserve

**COMMUNITY EVENTS**

**CITIZENS' COMMENTS**

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address.*

*Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*If a citizen is called out of order twice, he or she will then be asked to leave.*

**ITEMS OF INTEREST**

**THANK YOU FOR ATTENDING / ADJOURNMENT (time)**

## REGULAR MEETING

January 05

2015

The Bath Township Board of Trustees met in the Trustees' Meeting Room on January 5, 2015, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Becky Corbett, convened the meeting. Trustees present were Mrs. Elaina Goodrich, Mr. James Nelson and Mrs. Becky Corbett.

**PLEDGE OF ALLEGIANCE****WELCOME****APPROVAL OF THE AGENDA**

Mrs. Corbett requested approval of the agenda. **Mr. Nelson moved, and Mrs. Goodrich seconded a motion to approve the agenda; the motion passed.**

**FISCAL OFFICER, Sharon Troike**

The Fiscal Officer recommended, and **Mrs. Goodrich moved, to approve requisitions and regular purchase order 2014-09-1492 and payments totaling \$96.86. Mr. Nelson seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.**

The Fiscal Officer reported Correspondence, Board, Commission, and Committee logs were available for public view.

**DEPARTMENT HEADS AND ADMINISTRATORS****Police Chief Michael McNeely****Report:****Crime**

Burglary-	1	Traffic Crashes-	49	Arrests-	34
Theft-	14	Traffic Citations-	27	Calls for Service –	670

**Noteworthy Incidents:**

A resident complimented the professional manner in which Sargent Brown, Officer Wolf, and Officer Van Fossen assisted their family with a teen's mental health issue.

**Recommendations:** None

**Fire Chief Walter Hower****Report:****December 2014 Calls**

Station #1	Fire - 28	EMS - 53	Total - 81
Station #2	Fire - 4	EMS - 30	Total - 34
<u>Both Stations</u>	<u>Fire - 6</u>	<u>EMS - 3</u>	<u>Total - 9</u>
Totals	Fire - 38	EMS - 86	Total - 124

**Training:****Class Hours**

Leadership/Supervision	40.0
New EMS Equipment In Service	1.5
Protocol Revision/Update	1.5
General Fire Ground Ops	1.75
General Fire Prevention	4.0

**TOTAL****48.75**

## REGULAR MEETING

January 05

2015

<b>Inspections:</b>	<b>Total</b>
Suppression System Maintenance	10
Fire Alarm Inspection Report	2
General Inspection	2
Inspection Fire Alarm	1
Inspection Sprinkler System	1
Observe Fire Drill	2
Referral/Complaint-Fire	1

<b>Total</b>	<b>19</b>
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<b>Public Education:</b>	<b>Hours</b>
Old Trail School	15.25
Herberich Elementary School	13.00
Bath Elementary School	7.25

<b>Total</b>	<b>35.50</b>
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**Recommendations:**

Chief Hower recommended, and **Mr. Nelson moved, to accept, with regret, the resignation of Brian Mynier effective January 5, 2015.** Mrs. Goodrich seconded the motion; the motion passed.

**Service Director Caine Collins****Report:****Buildings and Grounds**

- Bath Center Building: Lift station rebuilt by Dynamerican.
- Service Building: Remodeling of loft area is nearing completion.

**Roads**

- 26 Resident Service Requests Resolved
- Melody Dr. Storm Sewer repairs
- Plow damage mailbox repairs
- Sinkhole filling at multiple sites (approx.10)
- Gravel in place of asphalt to apron
- Repairs to Kensington ditch.
- Repairs to Ranchwood eroded road edge.
- Plow marker, address marker + delineator placement.
- Tree trimming for safe sight at intersections

**Snow and Ice**

- Reg. Hrs.57 Miles driven 769 Salt buckets 52.5=105 Tons

**Cemeteries**

- Landscape was burlap protected at Moore's Chapel and Ira cemeteries.

**Recommendations:**

Mr. Collins recommended and **Mrs. Goodrich moved, to enter into Agreement with the County of Summit for 2015 Pavement Maintenance. The four processes recommended are: Concrete section repair/replacement; #448 asphalt paving; #405 + #422 Motor paving – chip and seal; Asphalt crack sealing.** Mr. Nelson seconded the motion, the motion passed.

## REGULAR MEETING

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Mr. Collins recommended and Mr. Nelson moved, to continue with Gardiner Trane for year 3 of the HVAC service contract for the Bath Township buildings of: Bath Center, Bath Service, Historical Town Hall and Stony Hill Fire Station. Mrs. Goodrich seconded the motion, the motion passed.

Mr. Collins recommended and Mrs. Goodrich moved, to authorize the Service Director to sign and execute all documents regarding the agreement between Bath Township and Davis Water Treatment for the maintenance and EPA mandated testing/ reporting for the Bath Administration Building water system for the calendar year of 2015. Mr. Nelson seconded the motion, the motion passed.

**Park Director/Assistant Service Director Alan Garner**

**Report:**

**Park System Reports**

- I would like to thank The Friends of the Regal Beagle for the Township employee breakfast on December 9<sup>th</sup>.
- Tamarack Bog Boardwalk materials have arrived and construction of the trail has begun.

**Bath Community Activity Center**

- Park personnel trimmed the vegetation on the bank along Cleveland Massillon Road.
- Park personnel repaired the ditch along the main driveway, from the tennis courts to the restroom unit.
- Park personnel replaced the lumber for the benches at the Chief Logan Trailhead with new molded fiber-force lumber.
- Park personnel and Service Department personnel rehabbed the basketball backboards.

**Bath Hill Park**

- Park personnel replaced the lumber for the benches at the basketball court with new molded fiber-force lumber.

**Bath Nature Preserve**

- Park personnel repaired some of the pot-holes in the trailhead parking lot with cold-patch for the winter. This is a temporary fix until the spring time when hot mix asphalt will be available.
- Park personnel constructed a new fire wood storage shed at the Regal Beagle.
- Park personnel installed a Ring Buoy and rope bag on the Observation Deck at Bath Pond.

**2014 Scheduled Park Activities Statistics**

- |                        |     |
|------------------------|-----|
| • Shelter Reservations | 80  |
| • Baseball/Softball    | 793 |
| • Soccer               | 280 |
| • Lacrosse             | 45  |
| • Cross Country        | 18  |
| • Football             | 46  |

Total	1,262
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**Recommendations:** None

## REGULAR MEETING

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**Zoning Inspector/Administrator William Funk****Report:**

During the month of December, 2014, seven zoning permits were issued in the following categories:

- New Residential 1
- Sign 3
- Fence 1
- Accessory Structure 2

**Zoning Commission**

December 11, 2014, Zoning Commission meeting:

- The commission reviewed the zoning reports for July through November and the new Zoning Resolution was distributed to the members.

**Appearance Review Commission**

December 1, 2014, the Appearance Review Commission meeting:

- ARC 14-25, Eric Cole for Kingdom Hall of Jehovah's Witnesses, recommended to approve with modification to the wall sign at 1090 N. Cleveland Massillon Rd., located in the R-2.
- ARC 14-26, Lou Belknap of Agile Sign and Lighting for Hanger Clinic, recommended to approve the proposed building sign modifications at 61 N. Cleveland Massillon Rd., located in the B-1.

**Solid Waste**

- New Customers 15
- Canceled Customers 4
- Suspended Customers 14 (2 Quarters Past Due)
- Vacation Customers 23 (30 Days or More)
- Total Active Customers 2,718 (233 Garage Door Customers)

Bath Township utilizes GPS Insight to track our trash trucks

**Recommendations:** None

**Township Administrator Vito Sinopoli****Reports:**

- We have recently posted our 1.2 acre property on the corner of Cleveland-Massillon Road and Ghent Road for sale. This commercial property has been appraised, and the township is now accepting offers. Please call 330-666-4007 if you would like any further information.

**Recommendations:**

Mr. Sinopoli requested the Trustees consider Resolution 2015-01.

Mr. Nelson introduced the following resolution and moved its adoption:

## REGULAR MEETING

January 05

2015

**BATH TOWNSHIP RESOLUTION 2015-01  
A RESOLUTION TO ADOPT THE ORGANIZATIONAL RESOLUTION 2015-01,  
THE PERSONNEL POLICY MANUAL AND THE JOB DESCRIPTIONS MANUAL.**

**WHEREAS** the Township operates with regard to several master documents;  
and,

**WHEREAS** the Township Administrator has proposed the attached 2015-01  
Resolution for adoption along with the Bath Township Personnel Policy Manual and  
Job Descriptions Manual; and,

**WHEREAS** the Department Heads of the Township have reviewed the  
documents and found them to be in order.

**NOW THEREFORE BE IT RESOLVED**, that the Organizational Resolution  
2015-01, the Bath Township Personnel Policy Manual and Job Descriptions Manual are  
hereby adopted effective January 1, 2015 and attached to and made a part of these  
Minutes.

Mrs. Goodrich seconded the Resolution for discussion.

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**

Mr. Nelson, **Aye**

Mrs. Corbett, **Aye**

**Resolution Adopted**

Mr. Sinopoli recommended and **Mrs. Goodrich moved, to accept and sign the  
Business Associate Agreement with DS Benefits Group, LLC. Mr. Nelson  
seconded the motion, the motion passed.**

Mr. Sinopoli recommended and **Mr. Nelson moved, to enter into a contract with IGS  
Natural Gas for a twelve (12) month rate agreement at 3.65/MCF. Mrs. Goodrich  
seconded the motion, the motion passed.**

**BUSINESS FROM THE BOARD**

**TRUSTEES James Nelson, Becky Corbett, and Elaina Goodrich**

- Mrs. Goodrich reported that the township is accepting letters of interest to serve on the Water and Sewer District Board, Park Board, or Zoning Boards.
- **Mrs. Goodrich moved to appoint Ms. Alissa Calabrese and Mr. Michael Weber to the Friends of Yellow Creek Committee. Mr. Nelson seconded the motion, the motion passed.**

## REGULAR MEETING

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**FUTURE TRUSTEE MEETINGS AND EVENTS**

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TCR-Trustees Conference Room (Administrative Offices)

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BNP- Bath Nature Preserve

**CITIZENS' COMMENTS**

There were no citizens' comments.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:29 p.m.



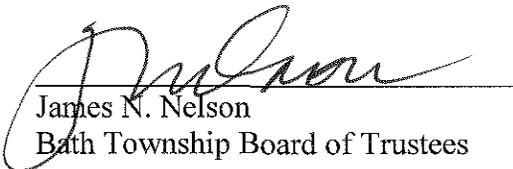

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 Becky Corbett, President  
 Bath Township Board of Trustees




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 Elaina E. Goodrich, Vice President  
 Bath Township Board of Trustees




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 James N. Nelson  
 Bath Township Board of Trustees




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 Sharon A. Troike  
 Fiscal Officer

Date: January 5, 2015  
 Bath Township Board of Trustees

**REGULAR MEETING**

**January 05**

**2015**

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**BATH TOWNSHIP BOARD OF TRUSTEES  
CORRESPONDENCE LOG**

Dates: December 15, 2014 – January 5, 2015

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
December 15, 2014	Maryanne Rackoff	Email resigning from the Friends of Yellow Creek Committee. She is moving out of state and will no longer be able to continue her membership with the committee.	Board of Trustees Fiscal Officer Administrator
December 22, 2014	Daniel Zeno	Letter of resignation from the Water and Sewer District Board due to health issues.	Board of Trustees Fiscal Officer Administrator
January 5, 2015	Brian Mynier	Email resigning from the Bath Fire Department effective January 5, 2015.	Board of Trustees Fiscal Officer Administrator

**BOARD, COMMISSION, AND COMMITTEE LOG**

RECEIVED FROM
Trustees Advisory Council Meeting Minutes from December 1, 2014