

RECORD OF PROCEEDINGS

7430

Minutes of

SETTLEMENT MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held December 27 2012

The Bath Township Board of Trustees met in the Trustees Meeting Room on December 27, 2012, at 1:00 pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Becky Corbett, convened the meeting. Trustees present were Mr. James Nelson, Mrs. Becky Corbett, and Mrs. Elaina Goodrich.

WELCOME

APPROVAL OF AGENDA

Mrs. Goodrich moved to amend the agenda to include the resignation of Vito Sinopoli as a police officer, the disability retirement of James Miller, and to request an Executive Session at the end of the Settlement Meeting to discuss a personnel matter in the Police Department. Mr. Nelson seconded the amendments to the agenda; the motion passed.

Mr. Nelson moved, and Mrs. Goodrich seconded a motion to approve the agenda as amended; the motion passed.

ELECTION OF OFFICERS FOR 2013

Mrs. Corbett turned over the meeting to Fiscal Officer Sharon Troike.

The Fiscal Officer requested nominations for President of the Board for 2013. Mr. Nelson nominated Mrs. Goodrich as President of the Board, effective January 1, 2013. Mrs. Corbett seconded the motion; the motion passed.

The Fiscal Officer requested nominations for Vice President of the Board for 2013. Mrs. Goodrich nominated Mr. Nelson as Vice President of the Board, effective January 1, 2013. Mrs. Corbett seconded the motion; the motion passed.

The Fiscal Officer handed the gavel back to President Becky Corbett.

FISCAL OFFICER Sharon Troike

The Fiscal Officer recommended, and Mrs. Goodrich moved, to approve the July 9, 2012 Budget Hearing Minutes. Mrs. Corbett seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mr. Nelson moved, to approve Purchase Orders 2012-07-1381 through 2011-06-1404, and payments totaling \$14,873.88. Mrs. Goodrich seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mrs. Goodrich moved to approve intra-fund transfers in the amount of \$64,721.05. Mr. Nelson seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mr. Nelson moved, to write off unpaid EMS billing charges in the amount of \$3,338.22. Mrs. Goodrich seconded the motion; the motion passed.

The Fiscal Officer requested the Trustees consider Resolution 2012-34.

Mrs. Goodrich presented the following Resolution and moved its adoption:

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**RESOLUTION 2012-34
TO AMEND THE CERTIFICATE OF ESTIMATED RESOURCES
AND 2012 PERMANENT APPROPRIATIONS
AMENDMENT #7**

WHEREAS, after careful review of the budget submitted to the Summit County Budget Commission in July 2011, the Department Heads and Township Administrator under 505.032 (F) have developed appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer has reviewed the budget and certified that the expenditures are inside the current Official Certificate of Resources;

WHEREAS, this Resolution is a procedural matter for the year- end closing of the books; and,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2012, the following adjustments of a **net reduction** of **(\$15,097.38)**, as attached, be made to the Certificate of Estimated Resources, and a **net reduction** of **(\$25,097.38)**, as attached, be made to the Permanent Appropriations.

FURTHER, the Bath Township Fiscal Officer has reported that any and all intra-fund transfers done by the Fiscal Officer have been approved from the year; and,

FURTHER, that this Resolution is for the purpose of ascertaining that the Board and citizens of the Township are aware of the details of the expenditures of money by the Township as attached.

Mr. Nelson seconded the motion, discussion and roll called.

The Fiscal Officer called the roll:

Mrs. Corbett, **Aye**

Mrs. Goodrich, **Aye** **Resolution Adopted**

Mr. Nelson, **Aye**

The Fiscal Officer reported Correspondence, Board, Commission, and Committee logs were available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS:

Captain Greg Lang for Police Chief Michael McNeely

Report:

No report was given.

Recommendations: None

Fire Chief Walter Hower

Report:

No report was given.

Recommendations: None

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Interim Service Director Michael Rorar

Report:

No report was given.

Recommendations: None

Park Director Michael Rorar

Report:

No report was given.

Recommendations: None

Township Administrator William E. Snow

Report:

Mr. Snow reported the following:

- With payment of the approved invoices, all funds have a positive balance
- All expenditures are inside the approved Bath Township Official Certificate of Resources as approved by the Summit County Budget Commission
- Cash balances would be sufficient to cover expenses in the first quarter of Fiscal Year 2013
- The appropriation measure proposed will operate the Township for the first quarter of 2013
- Briefed the Board on the financial closing process
- Reviewed the carryover balances from 2012

Recommendations:

Mr. Snow recommended, and Mr. Nelson moved, to send letters of appreciation to the township employees. Mrs. Goodrich seconded the motion; the motion passed.

Mr. Snow recommended, and Mrs. Goodrich moved, to approve Summa Care "Option B" as the health insurer for Bath Township's full-time eligible employees and elected officials, effective January 1, 2013. Mr. Nelson seconded the motion; the motion passed.

Mr. Snow requested the Trustees consider Resolution 2012-35.

Mr. Nelson presented the following Resolution and moved its adoption.

RESOLUTION 2012-35

A RESOLUTION OFFERING INSURANCE COVERAGE FOR FULL-TIME EMPLOYEES AND TOWNSHIP ELECTED OFFICIALS

WHEREAS, the Board of Township Trustees, pursuant to Ohio Revised Code 505.60 is empowered to procure or contract for group health insurance, life insurance, dental insurance, and employee assistance programs for the Township's full-time employees, the Township Fiscal Officer and the Board of Trustees;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees, by this Resolution, agrees to offer all its full-time employees, the fiscal officer

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and the board of trustees, group health insurance, life insurance, dental insurance, and employee assistance programs in 2013 pursuant to Ohio Revised Code 505.60.

Resolution seconded by Mrs. Goodrich for discussion.

The Fiscal Officer called the roll:

Mrs. Corbett, **Aye**

Mrs. Goodrich, **Aye**

Resolution Adopted

Mr. Nelson, **Aye**

Mr. Snow requested the Trustees consider Resolution 2012-36

Mrs. Goodrich presented the following Resolution and moved its adoption.

**RESOLUTION NO. 2012-36
TO ADOPT TEMPORARY APPROPRIATIONS FOR 2013**

WHEREAS, the 2013 Bath Township Budget has been submitted to the Summit County Budget Commission; and,

WHEREAS, a Certificate of Available Resources was issued by the Summit County Budget Commission for 2013; and,

WHEREAS, the 2013 Temporary Appropriations are lower than the 2013 Certificate of Available Resources; and,

WHEREAS, the Certificate of Total Resources from all Sources Available of Expenditures and Balances, Ohio Revised Code Section 5705.32, will be prepared and submitted to the Summit County Budget Commission in January 2013; and,

WHEREAS, Permanent Appropriations will be submitted to the Summit County Budget Commission on or before April 1, 2013;

NOW THEREFORE BE IT RESOLVED, that the Temporary Appropriations are hereby adopted and attached to and made a part of these minutes; and

FURTHER, that a copy of this Resolution, along with the Temporary Appropriations, be submitted to the Summit County Auditor and Summit County Budget Commission.

Resolution seconded by Mr. Nelson for discussion.

The Fiscal Officer called the roll:

Mrs. Corbett, **Aye**

Mrs. Goodrich, **Aye**

Resolution Adopted

Mr. Nelson, **Aye**

Mr. Snow recommended, and **Mr. Nelson moved, to accept notification from Service Department Foreman James Miller of his disability retirement. Mrs. Goodrich seconded the motion; the motion passed.**

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Mr. Snow recommended, and Mrs. Goodrich moved, to enter into Executive Session at the end of the Settlement Meeting to discuss a personnel issue in the Police Department. Mr. Nelson seconded the motion; the motion passed.

FUTURE TRUSTEE MEETINGS AND EVENTS

January 3, 2013	Zoning Commission TMR	6:30 p.m.
January 7, 2013	ARC TMR	5:00 p.m.
January 7, 2013	Board of Trustees Meeting TMR	7:00 p.m.
January 14, 2013	FOYC TMR	7:00 p.m.
January 15, 2013	BZA TMR	7:00 p.m.
January 22, 2013	Board of Trustees Meeting TMR	4:00 p.m.

TCR – Trustees Conference Room (Administrative Offices)

TMR – Trustees Meeting Room located on the lower level Bath Center Building.

HBTH – Historic Bath Town Hall

CITIZENS' COMMENTS

There were no citizens' comments.

BUSINESS FROM THE BOARD

Mr. Robert G. Konstand, Township Legal Counsel, recommended, and Mrs. Goodrich moved, to approve and sign the contract with Mr. Vito Sinopoli for the Full Time Administrator's position, effective January 1, 2013, noting Mr. Sinopoli will work as Deputy Administrator from January 1, 2013 through March 31, 2013, at which time, Mr. Sinopoli will become Township Administrator, effective April 1, 2013. Mr. Nelson seconded the motion; the motion passed.

Mrs. Goodrich moved and Mr. Nelson seconded a motion to accept the resignation of Mr. Vito Sinopoli from the Bath Township Police Department, effective December 31, 2012. All aye; motion passed.

Mr. Sinopoli thanked the Trustees for the opportunity to service as Administrator. He also thanked Mr. Snow for his mentoring, and thanked Mr. Konstand for his work on the employment agreement.

Mrs. Goodrich moved and Mr. Nelson seconded a motion, to recess from the Settlement Meeting at 1:24. All aye; the motion passed.

EXECUTIVE SESSION

Mr. Nelson moved, and Mrs. Goodrich seconded a motion, to enter into Executive Session at 1:29 in the Trustees Conference Room. The Fiscal Officer called the roll; the motion passed.

EXECUTIVE SESSION

At 2:03 p.m. Mr. Nelson moved, and Mrs. Goodrich seconded a motion, to close the Executive Session and return to the public meeting. Administrator Snow called the roll; all aye, the motion passed.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 2:04 p.m.

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Becky Corbett, President
Bath Township Board of Trustees



Elaina E. Goodrich, Vice President
Bath Township Board of Trustees



James N. Nelson
Bath Township Board of Trustees



Sharon A. Troike
Fiscal Officer

Date: December 27, 2012
Bath Township Board of Trustees