

RECORD OF PROCEEDINGS

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held **August 20** 20¹²

The Bath Township Board of Trustees met in the Trustees Conference Room on August 20, 2012, at 4:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Becky Corbett, convened the meeting. Trustees present were Mrs. Becky Corbett, Mr. James Nelson, and Mrs. Elaina Goodrich.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Mrs. Corbett requested, and **Mr. Nelson moved approval of the agenda. Mrs. Goodrich seconded the motion; the motion passed.**

FISCAL OFFICER, Sharon Troike

The Fiscal Officer recommended, and **Mrs. Goodrich moved, to approve requisitions and regular purchase orders 2012-07-0921 through 2012-07-0929, and payments totaling \$133,954.52. Mr. Nelson seconded the motion and the Fiscal Officer called the roll; all aye, the motion passed.**

The Fiscal Officer recommended, and **Mr. Nelson moved, to approve intra-fund transfers in the amount of \$23,504.47. Mrs. Goodrich seconded the motion; the motion passed.**

The Fiscal Officer announced Correspondence, Board, Commission, and Committee logs were available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Michael McNeely

Report:

The Bath Police Department consists of thirty-seven (37) members. The roster includes:

- 20 Full-Time Police Officers
- 5 Part-Time Police Officers
- 6 Full-Time Communication Specialists
- 4 Part-Time Communication Specialists
- 1 Administrative Assistant
- 1 Part-Time Youth Diversion Employee

Bath Police Department personnel hold many post-secondary educational degrees. These include:

- 2 Juris Doctorate
- 17 Bachelor
- 8 Associate
- Three members have been awarded the designation of Certified Law Enforcement Executive by the Ohio Association of Chiefs of Police.
- Four members are graduates of the OACP's Police Executive Leadership College. One member is a FBI National Academy graduate.

The police department responds to approximately 6,000 calls for service each year.

Recommendations: None

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Fire Chief Walter Hower**Report:**

The Fire Department consists of:

- Chief
- Assistant Chief
- Lieutenants – 2 Full-time and 2 Part-time
- Firefighter Paramedics – 6 Full-time, 26 Part-time, 28 Contractual

Recommendations: None

Service Director Robert Wilson**Report:**

The following responsibilities of the Service Department were presented.

- Snow removal, ice control, construction projects for 60 plus miles of roadways
- 200 tons of salt used each season
- Equipment maintenance and repair
- Maintains township building, Historic Town Hall, and 5 cemeteries

There are six full-time employees, one Assistant Service Director, and one Administrative Assistant.

Recommendations:

Mr. Wilson recommended, and Mr. Nelson moved, to approve and sign two copies of McDonald Equipment Company service agreement from September 9, 2012 to September 8, 2013 to cover the Bath Center Building standby generator for \$1,525, representing no increase in cost from 2011. Mrs. Goodrich seconded the motion; the motion passed.

Parks Administrator Michael Rorar**Report:**

Mr. Rorar gave an overview of the four parks in Bath Township and their amenities.

- Bath Community Activity Center
- Bath Baseball Park
- Bath Hill Park
- Bath Nature Preserve

Recommendations:

Mr. Rorar recommended, and Mrs. Goodrich moved, to accept, with regret, the resignation of Seasonal Park Laborer Dean Zawistowski, effective August 3, 2012. Mr. Nelson seconded the motion; the motion passed.

Mr. Rorar recommended, and Mrs. Goodrich moved, to accept, with regret, the resignation of Seasonal Park Laborer Luke Berry effective August 5, 2012. Mr. Nelson seconded the motion; the motion passed.

Zoning Inspector/Administrator William Funk**Report:**

Mr. Funk gave a brief presentation of the Zoning Department for Bath Township, which includes the following commissions:

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- Appearance Review Commission
- Board of Zoning Appeals
- Zoning Commission

Mr. Funk also reported the Board of Zoning Appeals meeting for Tuesday, August 21, had been canceled.

Recommendations: None.

Township Administrator William Snow

Report:

Mr. Snow gave a Power Point presentation with an overview of the township, the departments, and services provided.

Recommendations:

Mr. Snow recommended, and **Mr. Nelson moved, to schedule Trick or Treat night for Sunday, October 28, 2012 from 5 to 7 p.m. Mrs. Goodrich seconded the motion; the motion passed.**

Mr. Snow recommended, and **Mrs. Goodrich moved, to accept, with regret, the resignation and retirement of Martha Ferch as of July 31, 2013. Mr. Nelson seconded the motion; the motion passed.**

Mr. Snow requested the Trustees consider Resolution 2012-01 AMENDMENT 07.

Mrs. Goodrich introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2012-01 AMENDMENT 07
TO AMEND THE 2012 ORGANIZATION RESOLUTION**

WHEREAS, the Township operates with regard to several master documents;
and,

WHEREAS, the Bath Township Board of Trustees adopted the 2012 Organization Resolution, Personnel Policy Manuel, and Job Description Manuel to take effect January 1, 2012; and,

WHEREAS, after review the trustees have decided to revise and update the Organization Resolution to revise section K to remove Squires Sanders, and Dempsey LPA from the list of authorized private legal counsel for Bath Township.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2012 Organization Resolution to include an updated and revised list of private legal counsel.

Mr. Nelson seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Corbett, Aye

Mr. Nelson, Aye

Mrs. Goodrich, Aye

Resolution Adopted

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BUSINESS FROM THE BOARD

Trustees Elaina Goodrich and James Nelson

Mrs. Goodrich moved to appoint Bill Healy to the Appearance Review Commission for the term of August 20, 2012 through July 1, 2014. Mr. Nelson seconded the motion; the motion passed.

MOVE TO EXECUTIVE SESSION

Mr. Nelson moved to move into Executive Session under Ohio Revised Code Section 121.22G to discuss personnel in the Administration Department. Mrs. Goodrich seconded the motion; the motion passed.

CLOSE OF EXECUTIVE SESSION

At 5:23 p.m. Mrs. Goodrich moved, and Mr. Nelson seconded a motion, to close the Executive Session and return to the public meeting. The Fiscal Officer called the roll; all aye, the motion passed.

FUTURE TRUSTEE MEETINGS AND EVENTS

August 20, 2012	Board of Trustees Meeting TMR	4:00 p.m.
August 20, 2012	Water and Sewer District Board TCR	6:00 p.m.
August 20, 2012	Friends of Yellow Creek TMR	7:00 p.m.
August 21, 2012	Special Meeting TCR	9:30 a.m.
August 21, 2012	Board of Zoning Appeals TMR	CANCELED
September 4, 2012	TUESDAY , Board of Trustees Meeting TMR	7:00 p.m.
September 6, 2012	Zoning Commission, TMR	7:00 p.m.
September 10, 2012	Appearance Review Commission TMR	5:00 p.m.
September 12, 2012	Bath Barn Social, Victory Gallop	6:00 p.m.
September 17, 2012	Board of Trustees Meeting TMR	4:00 p.m.
September 17, 2012	Water and Sewer District Board TCR	6:00 p.m.
September 18, 2012	Board of Zoning Appeals, TMR	7:00 p.m.
September 22, 2012	Ira Cemetery Historical Marker Commemoration and Tour	11:00 a.m.
September 27, 2012	Probate Deed Review, Bath Elementary School	6:00 p.m.
October 6, 2012	Bath Electronics Recycling Day, BTC, Bath Elementary	9:00 a.m.
October 13, 2012	Fall Into Nature, BNP	11:00 a.m.
October 28, 2012	Bath Trick or Treat	5:00 p.m.

TCR – Trustees Conference Room (Administrative Offices)

TMR – Trustees Meeting Room, lower level, Bath Township Center.

HBTH – Historic Bath Town Hall

BTC- Bath Township Center

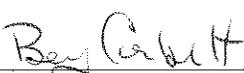
BNP- Bath Nature Preserve

CITIZENS' COMMENTS

There were no citizens' comments.

ADJOURNMENT

There being no other business before the board, the meeting was adjourned at 5:25 p.m.



Becky Corbett, President
Bath Township Board of Trustees

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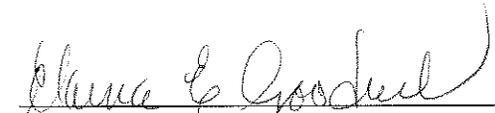
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Elaina E. Goodrich, Vice President
Bath Township Board of Trustees


James N. Nelson
Bath Township Board of Trustees


Sharon A. Troike
Fiscal Officer

Date: August 20, 2012
Bath Township Board of Trustees

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held August 20 2012

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