

RECORD OF PROCEEDINGS

7332

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held August 06 2012

The Bath Township Board of Trustees met in the Trustees' Meeting Room on August 6, 2012, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Becky Corbett, convened the meeting. Trustees present were Mr. James Nelson, Mrs. Elaina Goodrich, and Mrs. Becky Corbett.

**PLEDGE OF ALLEGIANCE**

**WELCOME**

**APPROVAL OF THE AGENDA**

Mrs. Corbett requested approval of the agenda. Mrs. Goodrich moved, and Mr. Nelson seconded a motion to approve the agenda; the motion passed.

**FISCAL OFFICER, Sharon A. Troike**

The Fiscal Officer recommended, and Mrs. Goodrich moved, to approve the July 2, 2012 Regular Meeting Minutes. Mrs. Corbett seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mrs. Goodrich moved, to approve requisitions and regular purchase orders 2012-07-0846 through 2012-07-0920, and payments totaling \$210,637.17. Mr. Nelson seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.

The Fiscal Officer recommended, and Mr. Nelson moved, to approve intra-fund transfers in the amount of \$17,862.40. Mrs. Goodrich seconded the motion; the motion passed.

The Fiscal Officer announced financial statements through July had been reviewed and were available for public view.

The Fiscal Officer reported Correspondence, Board, Commission, and Committee logs were available for public view.

**DEPARTMENT HEADS AND ADMINISTRATORS**

**Police Chief Michael McNeely Report:**

**Crime:**

Burglary – 2	Traffic Crashes – 39	Arrests – 41
Theft – 10	Traffic Citations – 33	Calls – 600

**Training:**

- Child Sexual Abuse Forensic Interviewing – Ofc. Sinopoli

**Noteworthy Incident:**

- Bath Police assisted the United States Secret Service on July 5 with the Presidential Motorcade to Fairlawn.
- Sgt. Steve Brown and Detective Dan Lance coordinated an Organized Retail Theft meeting with Jo Ann Fabrics in Hudson. Approximately 100 law enforcement and loss prevention personnel attended the meeting.

**Recommendations:**

Chief McNeely recommended, and Mr. Nelson moved, to renew Youth Service employee Marcie Mason's contract effective July 1, 2012 through June 30, 2013, as approved by Copley Township Trustees, with no increase in wages. Mrs.

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**Goodrich seconded the motion; the motion passed.**

Chief McNeely recommended, and **Mr. Nelson moved, to accept, with regret, the retirement of Officer Scott Barb, effective August 31, 2012. Mrs. Goodrich seconded the motion; the motion passed.**

**Fire Chief Walter Hower**  
**Report:**

**Calls**

Station #1	Fire - 31	EMS - 49	Total - 80
Station #2	Fire - 8	EMS - 30	Total - 38
Both Stations	Fire - 5	EMS - 2	Total - 7
<b>Totals</b>	<b>Fire - 44</b>	<b>EMS - 81</b>	<b>Total - 125</b>

**Training**

Type	# of Sessions	Total Class Hrs	Number Attendees	Total Hours Paid
Leadership/Admin	2	18	4	0
Dive Operations	1	13.75	11	13.75
Fire Control	1	7	2	3.5
Decontamination	1	2.5	1	0
<b>TOTALS</b>	<b>9</b>	<b>51.5</b>	<b>66</b>	<b>168.50</b>

**Inspections**

- Scheduled – 4
- Re-Inspections – 7
- Knox Box Install/Remove – 0
- Smoke Detector Install – 0
- Fire Drills – 0
- Tornado Drill – 0
- Special Drill – 0
- Site Inspections/Plan Reviews – 3
- Misc Inspections – 0
- Home Inspection- 0
- Permits - 6

**Noteworthy Incidents/Events**

- Three fireworks displays over the course of the 4<sup>th</sup> of July weekend
- House fire on Walnut Ridge Road, July 19
- Car fire in the AGMC parking lot, July 27

**Recommendations:**

Chief Hower recommended, and **Mr. Nelson moved, to purchase three thermal imagers and support equipment for a total of \$35,970.00. Mrs. Goodrich seconded the motion; the motion passed.**

Chief Hower recommended, and **Mr. Nelson moved, to post internally for a Full-Time Lieutenant promotional process from August 7 through August 31, 2012 at 16:00 hours. Mrs. Goodrich seconded the motion; the motion passed.**

Chief Hower recommended, and **Mr. Nelson moved, to post internally for a Part-Time Lieutenant promotional process from August 7 through August 31, 2012 at 16:00 hours. Mrs. Goodrich seconded the motion; the motion passed.**

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**Service Director Bob Wilson**

**Report:**

**Roads:**

- Concrete slab repairs and replacements continue by Liberta Construction.
- Asphalt crack sealing repairs have been completed by P & S Construction.
- Catch basin rebuilding at several sites is underway by contractor, Neal Kilbane.
- Dynamerican is completing storm sewer point repairs.

**Cemeteries:**

Moore’s Chapel Cemetery held two cremation burials during July.

**Recommendations:**

Mr. Wilson recommended, and **Mr. Nelson moved, to pay Estimate No. 2 in the amount of \$359,292.84 to Perrin Asphalt for #448 paving to Sun Valley Circle and Drive, and Bath Hills Boulevard as recommended in July 6, 2012 correspondence from the Office of the Summit County Engineer. Mrs. Goodrich seconded the motion; the motion passed.**

Mr. Wilson recommended, and **Mr. Nelson moved, to pay Montrose Ford \$19,709.22 for a 2012 F-150 pickup truck, which represents \$1,320.58 savings from the state bid proposed quote. Mrs. Goodrich seconded the motion; the motion passed.**

**Parks Administrator Michael Rorar**

**Report:**

**Bath Baseball Park**

- Since April 1 the baseball fields have been playable 92 percent of the time. Our records show that it rained five days for the month of May. In 2011 the playability was 66 percent of the time during the same period.
- Daniel Kosich installed two Purple Martin Condominiums as his Eagle Scout Project.

**Bath Community Activity Center**

- Park personnel repaired the shelter and shelter deck.
- Park personnel have edged and mulched the entire park.
- Park personnel have cleaned and removed the storage area behind the restrooms from this park.

**Bath Hill Park**

- Park personnel pruned the trail in this park.

**Bath Nature Preserve**

- Park personnel continued treating the exotic plant species within the Garden Bowl and the Moore’s Chapel Cemetery; these are part of two 319 EPA Grants for wetland restorations.
- Park personnel have been upgrading the South Woods Trail.
- Park personnel have begun the annual mowing of this park.

**Recommendations:**

Mr. Rorar recommended, and **Mrs. Goodrich moved, to accept, with regret, the resignation of Seasonal Park Laborer Ryan Dell, effective July 20, 2012. Mr. Nelson seconded the motion; the motion passed.**

**Zoning Inspector/Administrator William Funk**

**Report:**

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During the month of July 2012, 17 zoning permits were issued in the following categories:

- Residential Addition - 9
- Fence - 3
- Accessory Structure - 2
- New Residential - 1
- Pool - 1
- Business Use - 1

Fee collected totaled: \$1,691.25

**Zoning Commission**

July 26, 2012, Zoning Commission regular meeting:

- The Zoning Commission continued to review the first draft of the proposed new Zoning Resolution. The commission has reviewed the first five articles through July.

**Appearance Review Commission**

July 2, 2012, The Appearance Review Commission heard the following case:

- ARC 12-10, Deborah Kaminski, Angel Accents Resale Shop, recommended to approve the proposed new building sign, 2413 N. Cleveland Massillon Rd., located in the B-1 district.
- ARC 12-11, Robert White, Architect for Acme Plaza, recommended to approve site changes to the existing parking field, 3979 Medina Rd., located in the B-2 district.

**Board of Zoning Appeals**

July 17, 2012, Board of Zoning Appeals heard the following case:

- BZA 12-16, Mathew Zaremba, approved conditional use request for construction within the steep slope setback for a new residence, 743 Treecrest Dr., located in the R-2 district.
- BZA 12-17, Steven Moore representing William and Jennifer Sharp, approved variance request for two stream crossings for the construction of a new residence, 2232 Charles Lane, located in the R-2 district.

**Recommendations:**

Mr. Funk recommended, and Mrs. Goodrich moved, to approve the purchase of a replacement 2013 Ford Escape from Montrose Ford in the amount of \$23,504.47 under the CUE pricing. Mr. Funk noted the 2013 Ford Escape will be replacing the 2004 Ford Taurus Zoning/Staff vehicle. Mr. Nelson seconded the motion; the motion passed.

**Township Administrator William Snow**  
**Report:**

**Scholarship**

Olivia Moskaluk won an Ohio Township Association Academic Achievement scholarship. Olivia is from Revere High School and a resident of Copley Township. She will be attending The Ohio State University, where she will major in Public Health

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with a minor in Spanish.

**Copley and Bath Fire Department Utilization of the Joint Fire Station**

Bath Township recently completed a review of the utilization of the joint station and the historical information will assist in future decisions with Copley Township on the station. Mr. Snow thanked Copley Township for their assistance in the review. The review reflected Copley uses the station for approximately 60 percent of the responses versus the approximate 40 percent responses for Bath.

**Ghent and Cleveland-Massillon Road Property Update**

The township has been working with the Summit County Engineer on the needs of the right-of-way for the intersection, and recently has determined the need for additional right-of-way for the sewer.

**Probate review of resident's deeds.**

The Bath Homeowners are working on funding for probate reviews of homeowners' deeds. Probate Judge Todd McKenney is drafting letters and a meeting will be held in September. There will be further information at a later date.

**800 MHZ Rebanding**

After many hours of cooperation with Copley, Fairlawn, and Norton, the project is coming to an end with the Nextel rebanding, and the township expects a final statement to approve shortly. Most, if not all, of the radios have been rebanded and will review that all old radios have been returned.

**Recommendations:**

Mr. Snow recommended, and Mrs. Goodrich moved, to accept the Payroll Task Force's recommendations to transition to bi-weekly payroll dates, beginning January 1, 2013 and purchase the Kronos accrual tracking software module for \$699. Mr. Nelson seconded the motion; the motion passed.

Mr. Snow recommended, and Mr. Nelson moved, to approve the agreement between, Bath, Township of Copley, City of Norton, and City of Fairlawn to lease the P25 radio tower equipment to Summit County for a period of ten years. Mrs. Goodrich seconded the motion; the motion passed.

Mr. Snow recommended, and Mrs. Goodrich moved, to NOT request a hearing before the Division of Liquor Control regarding the expiration of the permits for all liquor permit holders in the township to sell alcoholic beverages. Mr. Nelson seconded the motion; the motion passed.

Mr. Snow recommended, and Mr. Nelson moved, to renew the Township's insurance policy with Wichert Insurance for the cost of \$66,481.00, a zero percent increase, and a \$417.00 additional charge for increase in bonding coverage, for a total of \$66,900.00. Mrs. Goodrich seconded the motion; the motion passed.

Mr. Snow requested the Trustees consider Resolution 2012-01 AMENDMENT 05.

Mrs. Goodrich introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2012-01 AMENDMENT 05  
TO AMEND THE 2012 PERSONNEL POLICY MANUAL**

**WHEREAS**, the Township operates with regard to several master documents;  
and,

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WHEREAS, the Bath Township Board of Trustees adopted the 2012 Organization Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2012; and,

WHEREAS, after review the Trustees have decided to revise and update the Personnel Policy Manual to include part-time employees in the Township Nepotism policy.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2012 Personnel Policy Manual to include an updated and revised Nepotism policy as attached.

Mr. Nelson seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Corbett - Aye

Mr. Nelson - Aye

Mrs. Goodrich - Aye

Resolution Adopted

Mr. Snow requested the Trustees consider Resolution 2012-01 AMENDMENT 06.

Mr. Nelson introduced the following resolution and moved its adoption:

BATH TOWNSHIP RESOLUTION 2012-01 AMENDMENT 06 TO AMEND THE 2012 ORGANIZATION RESOLUTION

WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2012 Organization Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2012; and,

WHEREAS, after review the trustees have decided to revise and update the Organization Resolution to remove section III. General Regulations- S. and update and insert the following language as follows:

All personnel associated with providing private fireworks displays will be compensated their applicable rate, and the exhibiter will be billed this cost by the Township Fiscal Officer. All vehicles used will be billed in accordance with the County of Summit rate schedule, which is two hundred dollars (\$200) per hour for use of the Bath Township fire truck.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2012 Organization Resolution to include an updated and revised fireworks policy as attached.

Mrs. Goodrich seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Corbett - Aye

Mrs. Goodrich - Aye

Mr. Nelson - Aye

Resolution Adopted

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Mr. Snow recommended, and Mr. Nelson moved, to lease two tanks for gasoline and diesel fuel from Landmark in Strongsville for the Ira Road facility, and purchase fuel at \$0.25 over the wholesale price from Landmark. This installation would be fenced, and provide 24 hour access for our Police, Fire, Service, and Service Vehicles at a cost of \$12,451.16. Mrs. Goodrich seconded the motion; the motion passed.

**BUSINESS FROM THE BOARD**

**Trustees Becky Corbett, Elaina Goodrich, and James Nelson**

**FUTURE TRUSTEE MEETINGS AND EVENTS**

August 6, 2012	Appearance Review Commission TMR	5:00 p.m.
August 6, 2012	Board of Trustees Meeting TMR	7:00 p.m.
August 9, 2012	Special Meeting TCR	9:30 a.m.
August 14, 2012	Special Meeting TCR	9:30 a.m.
August 15, 2012	Heritage Corridors (Contact Nancy Ray)	5:30 p.m.
August 20, 2012	Board of Trustees Meeting TMR	4:00 p.m.
August 20, 2012	Water and Sewer District Board TCR	6:00 p.m.
August 20, 2012	Friends of Yellow Creek TMR	7:00 p.m.
August 21, 2012	Special Meeting TCR	9:30 a.m.
August 21, 2012	Board of Zoning Appeals TMR	7:00 p.m.

TCR-Trustees Conference Room (Administrative Offices)  
TMR-Trustees Meeting Room, lower level, Bath Center  
HBTH-Historic Bath Town Hall

**CITIZENS' COMMENTS**

Jack Bonsky, 4234 Idlebrook, stated his support for the rehire of Township Administrator Snow.

Penny Marquette, 3620 Sparrow Pond, spoke for Nadine Clar and thanked Mike Rorar, Bob Wilson, Sgt. Lang, the Trustees, and Larry Coffey, the attendees, participants, and volunteers of Community Day for a successful event.

Richard Southerland, 3465 Green Drive, stated his support for the rehire of Township Administrator Snow.

Jeff Andrew, 3625 Ira Road, thanked Trustee Goodrich for a video she passed along instructing the proper technique of CPR. Mr. Andrew also stated his support for the rehire of Township Administrator Snow.

**ITEMS OF INTEREST**

Mrs. Goodrich noted there was an article in Akron Life on the Heritage Corridors of Bath.

Mrs. Corbett stated there were 33 applicants for the township Administrator position and selecting the next Administrator would not be an easy task for the Board.

Rachael Post reported on a proposed recycling day of electronic devices to be held, tentatively scheduled for October 6, 2012 in cooperation with Goodwill Industries and Dell Computers. The event will be free.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 8:17 p.m.

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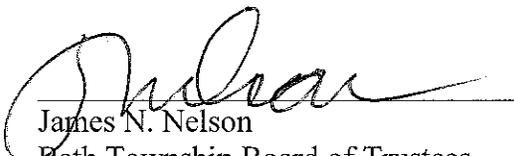
Meeting

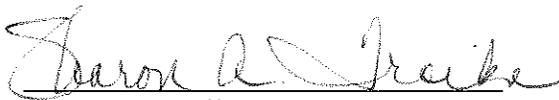
DAYTON LEGAL BLANK, INC., FORM NO. 10142

Held August 06 2012

  
Becky Corbett, President  
Bath Township Board of Trustees

  
Elaina E. Goodrich, Vice President  
Bath Township Board of Trustees

  
James N. Nelson  
Bath Township Board of Trustees

  
Sharon A. Troike  
Fiscal Officer

Date: August 6, 2012  
Bath Township Board of Trustees

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