

**RECORD OF PROCEEDINGS**

7227

Minutes of

**REGULAR MEETING**

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **February 06** 20**12**

The Bath Township Board of Trustees met in the Trustees' Meeting Room on February 6, 2012, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Becky Corbett, convened the meeting. Trustees present were Mrs. Becky Corbett, Mrs. Elaina Goodrich, and Mr. James Nelson.

**PLEDGE OF ALLEGIANCE**

**WELCOME**

**APPROVAL OF THE AGENDA**

Mrs. Corbett requested approval of the agenda. **Mrs. Goodrich moved, and Mr. Nelson seconded a motion to approve the agenda; the motion passed.**

**FISCAL OFFICER, Sharon Troike**

The Fiscal Officer recommended, and **Mr. Nelson moved, to approve the December 19, 2011 Regular Meeting minutes. Mrs. Goodrich seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mrs. Goodrich moved, to approve the December 29, 2011 Special Meeting minutes. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mr. Nelson moved, to approve the January 3, 2012 Regular Meeting minutes. Mrs. Corbett seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mrs. Goodrich moved to approve the January 27, 2012 Regular Meeting minutes. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mr. Nelson moved, to approve requisitions and regular purchase orders 2012-07-0150 through 2012-07-0208, and payments totaling \$193,860.64. Mrs. Goodrich seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.**

The Fiscal Officer reported the Fiscal Year 2011 audit would begin on February 13.

The Fiscal Officer stated she was seeking two individuals to serve on the External Audit Committee and requested those interested to send a letter of interest to her attention at the township office.

The Fiscal Officer reported Correspondence, Board, Commission, and Committee logs were available for public view.

**DEPARTMENT HEADS AND ADMINISTRATORS**

**Police Chief Michael McNeely**

**Report:**

Chief McNeely presented the Police Department 2011 Annual Report.

The members of the Bath Police Department are pleased to report to the community their efforts to provide a safe environment by offering services that promote safety for all persons. They achieved their mission by performing their duties honestly, with integrity, and respect for the citizens they serve.

# RECORD OF PROCEEDINGS

7228

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 06 2012

This report will review:

- Personnel
- Crime statistics
- Traffic statistics
- Communications
- Budget
- Community Activity

Serving in the law enforcement profession is an honor. Providing professional police service to the Bath community is a privilege. We thank you for your support of our work.

### **Mission Statement**

In support of the Constitution of the United States, and the laws of the State of Ohio, Bath Police Department will serve and be accountable to the residents of Bath Township. Bath Police Department shall strive to provide a safe environment by offering services which promote security for all persons.

### **Personnel**

The Bath Police Department consisted of thirty-nine (39) members in 2011. The roster included:

- 20 Full-Time Police Officers
- 6 Part-Time Police Officers
- 6 Full-Time Communication Specialists
- 5 Part-Time Communication Specialists
- 1 Administrative Assistant
- 1 Part-Time Youth Diversion Employee

Bath Police Department personnel hold many post-secondary educational degrees. These include two (2) Juris Doctorate, seventeen (17) Bachelor, and eight (8) Associate Degrees.

Three members have been awarded the designation of Certified Law Enforcement Executive by the Ohio Association of Chiefs of Police. Four members are graduates of the OACP's Police Executive Leadership College.

All personnel completed these annual training programs: legal update; firearms requalification; first-aid/CPR; drivers training; defensive tactics; use-of-force; and TASER requalification.

Additionally, individual members attended numerous trainings featuring topics applicable to our mission. These included: crisis intervention; autism awareness; emergency medical dispatching; sexual assault investigation; domestic violence investigation; commercial vehicle enforcement; traffic crash investigation; use of speed measuring equipment; National Incident Management System; and interviewing techniques.

### **Budget**

The 2011 operating budget totaled \$3,169,567. Revenues included \$2,602,177 from operating levies and a \$459,483 carry over from 2010.

Personnel costs were \$2,424,058 or 76 percent of the operating budget. Personnel costs included wages (70 percent) and benefits (30 percent).

# RECORD OF PROCEEDINGS

7229

Minutes of

**REGULAR MEETING**

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 06 2012

Fuel costs were 26 percent of the non-personnel budget.

**2011 Crime**

	HOM	ROB	RAPE	AGG ASSAULT	BURG	THEFT	STOLEN AUTO	ARSON
JAN	0	0	0	0	2	8	0	0
FEB	0	0	0	0	0	9	0	0
MAR	0	0	0	0	2	7	0	0
APR	0	0	0	0	3	9	0	0
MAY	0	0	0	1	0	9	0	0
JUN	0	0	0	0	5	15	0	0
JUL	0	0	0	0	1	9	2	0
AUG	0	0	1	0	3	16	0	0
SEP	0	0	0	0	3	7	0	0
OCT	0	0	0	0	3	5	0	0
NOV	0	0	0	0	1	8	0	0
DEC	0	0	0	0	1	9	0	0

**2011 Traffic Statistics**

Crashes	446	Citations	836
Property Damage	312	Speed	88
Injury Crashes	49	Driving Under Suspension	83
Persons Injured	74	OVI	73
Fatalities	0	Assured Clear Distance	59
Pedestrian	3	Fail to Yield ROW	49
Hit/Skip	44	No Registration	42
Deer	14		

**Notable Accomplishments**

- February Home Invasion Arrest on Granger Road
- Rolling Meth Lab Arrest in March
- May Marijuana Seizure on Granger Road
- Pine Point Burglary Arrest in June
- Arthur Cole Rescue in July
- Lowes "Operation Home Improvement" Convictions
- Ofc. Sinopoli received the "2011 Lt. Ed Duvall Detective of the Year Award for his efforts in Sex Assault offenses"
- Drug Trafficking Arrest at Bath Community Park
- Revere Road Burglary Arrests
- Lois Drive Burglary Arrests
- Revere Drive Burglary Arrests

**Recommendations:** None

RECORD OF PROCEEDINGS

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 06 2012

**Fire Chief Walter Hower**

**Report:**

Chief Hower presented the Fire Department 2011 Annual Report.

Two-thousand eleven was a very productive and challenging year for Bath Fire Department.

This year saw the retirements of Chief Paulett (37 years) and Assistant Chief Hower (47 years); 84 years of experience cannot be replaced. More importantly, their selfless dedication and passion for the community and the department will be missed.

However, the Township did complete promotional testing for a Chief's position. Promotion will result in new leadership crucial for the success of a combination fire department. Administrative decisions will certainly impact the operation of the fire department and how services are provided to the residents. Eric Ellis was promoted to Part-time Lieutenant, which is important as line level supervision is extremely important on emergency scenes.

Call volume for 2011 consisted of 407 Fire and 889 EMS requests for service, for a total of 1,296 calls. Successful joint operations continued at Stony Hill Station with Copley Fire, Mutual Aid and Automatic Aid with our neighbors. The department and several members participate in and support the County's Special Operations Response Teams.

State required certification and re-certifications for firefighters and Emergency Medical Service personnel requires many hours of continuing education. Bath Fire provides excellent training programs that exceed minimum state requirements. In order to maintain knowledge, skills, abilities and competencies, the department offers and provides numerous in-house training/education opportunities as well as schools, seminars, and conferences away from the station.

The Department received its Assistance to Firefighters' Grant award in the amount of \$36,000, which was for the purchase of protective clothing and gear for personnel.

A new 2,000 gallon water tender was ordered and will be received and placed in service in January 2012. This was a \$350,000 purchase with a \$20,000 donation from the Bath Fire Incorporation. The new tender replaces 1991 water tender, which was sold to Bessie, Oklahoma for \$77,000. Additionally, a new Horton ambulance was ordered and will be received and placed in service by April or May of 2012. This is a \$162,000 purchase, and the new unit will replace a 2003 vehicle.

Chief Hower thanked the Trustees for their support and assistance in keeping Bath Fire Department a model combination fire department, providing exceptional service to meet their mission: To protect the health, safety and welfare of the citizens of Bath Township.

**Training Conducted:** A total of 124 training classes were held in 2011. This includes regularly scheduled fire department in-house classes and those attended outside the department.

<u>Category</u>	<u>No. of Sessions</u>
• Administrative	13
• Apparatus/Driving	12
• All Fire Related	40
• All EMS Related	34
• Hazardous Materials	6

**RECORD OF PROCEEDINGS**

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **February 06** 20**12**

- Technical Rescue 16
- Incident/Scene Mngt. 3
- Totals 124

**Vehicle Maintenance:**

Bath fire is very proactive with vehicle maintenance. A lot of the minor maintenance is done in-house, including oil changes on the Ambulances, staff vehicles, and small engines. The fire engines are sent to Williams Detroit Diesel for annual inspections and preventative maintenance. All major repairs are sent to repair facilities that have certified Emergency Vehicle Technicians.

Annually the fire engines are sent to Williams Detroit Diesel for pump testing. They are sent through a series of tests ensuring that the pump is working properly. They also conduct an annual inspection. This is done so the vehicles comply with NFPA 1911. NFPA 1911 is the standard for Inspection, Maintenance, and Testing of in-service Fire Apparatus.

In 2011 Bath Fire Department ordered a second Horton EMS unit. This unit will replace a 2003 Braun Ford E-450 with 90,000 miles. A committee was formed in late 2010 to start pricing and specking a new tender to replace our current 20 year old tender (1218). This new tender will haul 2,000 gallons of water and be capable of pumping up to 1,250 gallons of water per minute. The truck was ordered in March of 2011 and is expected to be delivered January of 2012. Some repairs this year included:

- New transmission in our St.2 Med Unit 1221.
- Minor pump repairs on our Commercial Engine 1214.
- Minor pump repairs on our Tender 1218.
- New tires on our St.1 Med unit 1212.

**Fire Hose:**

All fire hose is inspected and pressure tested annually by fire department personnel. The breakdown of fire hose tested is as follows:

- 600 feet of 1½ inch attack hose
- 2600 feet of 1¾ inch attack hose
- 600 feet of 2 inch attack hose
- 2300 feet of 2½ inch attack hose
- 50 feet of 3 inch supply hose
- 3250 feet of 4 inch supply hose
- 220 feet of miscellaneous hose

In addition, 200 feet of 1 inch wild land firefighting was purchased and put in service.

**Fire Investigation:**

The 2011 Bath Fire Investigation Team consists of Lieutenant Kevin Hylbert, Lieutenant David Flowers, and Fire Medic John Rodriguez.

Bath members are part of the Code 10 Fire Investigation Team. The team is comprised of Bath Fire, Copley Fire, Norton Fire, Richfield Fire and Valley Fire members.

The team was utilized to investigate several fires during the year.

- January - Car fire 77SB at the SB Rest Area
- February – Garage Fire on Shiawassee

## RECORD OF PROCEEDINGS

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 06 2012

- March – House fire Heritage Lane, wood burner caught attic on fire
- June – Fryman Drive, attic fire
- October – Cleveland Massillon, clothes fire in hamper
- October – Meadowvale, out-door fireplace caused severe damage to the attached structure
- October – House fire, Hemphill
- November – Sourek Rd. garage fire
- Major house fire on Southern Road
- Several other fires in Copley and Norton

**Fire Investigation:**

The Inspection Bureau is the only branch of the Fire Department that protects the property tax base for Bath Township. Once again for the year 2011 the township did not have a commercial fire that was a result of a code violation. Through the dedication of the inspectors the department continues to have a positive relationship with the businesses in Bath Township. Due to the economy several businesses closed. On the positive side, some new businesses moved in and there was some expansion of current businesses.

The Inspection Bureau also performed the following services:

- Participated in fire drills for Revere, Copley-Fairlawn, and Old Trail schools systems
- Participated in fire drills with Infocision and Cam properties
- Tent usage permits
- Installing residential Knox-boxes
- Home safety inspections and smoke detector checks
- Home safety inspections for adoptions
- Inspected all Schools before they opened
- Two private fireworks displays
- Assisted McDonalds reopen after a fire

The two fireworks displays that occurred in the Township were for private residences. They incurred all costs of the inspectors, fire/EMS personnel, and equipment. There was no cost to the Township for these events.

The Inspection Bureau cited many code violations in commercial structures in Bath Township for the year 2011. It is encouraging that the violations are decreasing in commercial structures in the Township. The most cited violations are as follows below.

- Emergency/Exit lights not working
- Improper storage in equipment rooms
- Fire extinguisher not hung/blocked
- Yearly inspection of fire extinguisher
- Illegal use of extension cords

**Dive Team:**

In 2011 there were no dive emergencies in Bath Township, but the team was called to assist other agencies.

- February 28<sup>th</sup> - Copley Flood Deployment, rescued people from their homes
- May 10<sup>th</sup> - Brandywine Falls, 31 year old slipped on rocks and drowned
- May 31<sup>st</sup> – 46 year old female drowning, Cuyahoga River
- August 24<sup>th</sup> – drowning in Cuyahoga Falls

RECORD OF PROCEEDINGS

7233

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 06 2012

All team members passed the annual swim test which consists of several timed events: 500 yard swim, 800 yard snorkel and fin swim, tread water for 15minutes with the last 2 minutes with your hands out of the water, 100 yard pushing another diver, dive to the bottom of the pool and don a mask and clear the water, dive to the bottom of the pool and don a full set of SCUBA gear and breath before returning to the surface and free dive to the bottom of the pool and retrieve an object.

In April several of the divers attended an in-service training for the new side sonar purchased by the county.

During the year there were multiple trainings including a Surface Ice Rescue class for the department.

**Divers:**

John Carney
David Flowers
Steve Kamp
David Hartman
Christopher Anselm
John Harper
John Paxton

**Shore Support:**

James Paulett
Kevin Hylbert
George Seifert
Tom Kamp
Steve Weinert
Brian Fetzer

**Technical Rescue:**

The year 2011 was a busy year for the Summit County Technical Rescue Team. Bath Fire Department has four members who are fully trained in all aspects of Technical Rescue who are members of Summit County TROT. These aspects are trench rescue, high angle rescue, confined space rescue, and structural collapse rescue. Department members participated in two major incidents and also in a significant training scenario.

- The rope team was requested to assist the county dive team with a body recovery at the base of Brandywine Falls.
The Search and Rescue team, along with other fire department personnel, spent several days searching for a lost person.

Bath Fire Department team members continued to attend county trainings with members training in confined space rescue, trench rescue and the annual rope rescue skills check.

In addition, team members provided a training class for all members of Bath Fire Department in low angle rope rescue. This drill simulated a car over an embankment with entrapment and required personnel to rappel down to the victims and also lower all extrication equipment using ropes. The victims were then brought up the embankment using the Stokes rescue basket and different mechanical advantage rope systems.

In addition to this training, department members continued to train both in-house and attended numerous county trainings throughout the year.

Recommendations: None

**Service Director Bob Wilson**

**Report:**

Mr. Wilson presented the Service Department 2011 Annual Report.

RECORD OF PROCEEDINGS

7234

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 06 2012

**Township Roads**

Service Department handled over 200 residential requests which included:

- installation of 16 asphalt drive aprons
- installation of 20 drive culverts
- placed over 200 tons of asphalt material patch on over 40 roads
- corrected over 4,500 linear feet of roadside ditching
- brush and tree trimming, roadside mowing, signage maintenance, as needed, over 60 miles of roads

**Snow and Ice Control**

- 1,733 manpower hours spent on 57" snowfall
- ordered 2,917.84 tons bulk salt during the 2010-2011 season

**Major Projects of Township Roads**

Cooperative bidding county-wide managed by Summit County Engineer Paving:

- #409 sealing of 21 roads
- #405+#409 chip seal paving of 3 roads
- #448 milling/paving on 4 roads
- asphalt pavement rejuvenation of 4 roads
- asphalt crack sealing of 10 roads
- asphalt paving a portion of 1 road

Concrete repairs to portions of 6 roads

**Drainage**

- storm sewer repairs to 2 roads
- began emergency replacement of a 48" road cross-over pipe which will be completed 2012 spring

**Service Department Personnel**

- Continued monthly, seasonal, and annual trainings.
- Safety training
- Traffic Sign Reflectivity, Road Safety, Storm Water Management/Erosion
- Sediment Control and Culvert Inventory
- CDL refresher course

**Buildings and Grounds**

- Seasonal planting and decorating of township properties
- Ira Road Service Facility improvements of cistern installation, removal of office, fuel tank, storage sheds, as well as, landscape and drainage improvements and building renovations
- Thirteen (13) burials
- Footer installation and headstone repair in cemeteries
- Paving of Historic Town Hall and Bath Center Cemetery drive.
- Replacement of hot water tank
- Electrical and heat pump upgrades to Bath Center Building
- Renovation to Dispatch Center
- New panel sign faces

**Recommendations:**

Mr. Wilson recommended, and Mr. Nelson moved, to approve the certification of 2011 township highway mileage at 62.365 with the addition of 0.03 Chuckery Lane extension into the Hammond's Subdivision as provided by ODOT and the Summit County Engineer's Office. Mrs. Goodrich seconded the motion; the motion

RECORD OF PROCEEDINGS

7235

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **February 06** 20**12**

**passed.**

Mr. Wilson recommended, and **Mr. Nelson moved, to approve the first payment of \$13,984.00 to Cornice Company, Inc., for materials for the replacement window project on Bath Center Building. Mrs. Goodrich seconded the motion; the motion passed.**

**Parks Administrator Michael Rorar**

**Report:**

Mr. Rorar presented the Parks Department 2011 Annual Report.

The Bond Burning event was held in March at the Regal Beagle. Bath Township paid off the Bonds that were passed fifteen years earlier. The Bonds purpose was for Bath to “acquire and improve land for Township park purposes, including nature areas to be protected and preserved”.

In June Bath Township was awarded an EPA 319 Grant for restoring 1,700 linear feet of tributary stream and 12 acres of wetland located between the Moore’s Chapel Cemetery and the Bath Nature Preserve. Restoring the wetland will certainly improve the water quality of Yellow Creek, but more importantly, it will help reduce flooding by desynchronizing peak flood events. In light of this year’s rain events this could go a long way in slowing down downstream flood problems for the township.

This will go down as the wettest year ever recorded with almost 70 inches of rain for 2011. The rain had an adverse effect on scheduled uses throughout the park system. There were 2,076 scheduled events during the year that is 200 less than the year prior. In addition, the Baseball Park field playability was at 74 percent, the lowest average recorded over the 12 years since this park has been open. However, the Revere Baseball Softball Association’s Annual Family Fun Day was a gorgeous blue sky day that was enjoyed by everyone in the park.

Two thousand-eleven marked the 13<sup>th</sup> year since Nadine Clar and the Bath Community Day Organization has been running the event.

The third annual Fall into Nature event at the Bath Nature Preserve was held in October. This is becoming a true fall tradition where hay rides, pumpkins, games and festive food is available. Over 500 attended this year’s event.

In November Bath Township was awarded a Land and Water Conservation Grant for the installation of an observation deck on Bath Pond. This project will install a floating boardwalk and platform out into Bath Pond’s open water. Historically a dock/boardwalk has always been required to gain access to this pond and to allow park users a safe access to the pond. This will enable the park users of the Bath Nature Preserve to enjoy fishing and wildlife observation of this natural jewel of Bath Township.

**Recommendations:**

Mr. Rorar recommended, and **Mrs. Goodrich moved, to post for the positions of Seasonal Laborers for the 2012 season for 10 days, from February 7, 2012 to February 16, 2012. If an insufficient amount of applicants is derived from the posting it would be advertised again on February 18, 2012 and February 25, 2012 using local papers and websites. Mr. Nelson seconded the motion; the motion passed.**

## RECORD OF PROCEEDINGS

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

February 06

12

Held

20

**Zoning Inspector/Administrator William Funk****Report:**

Mr. Funk presented the Zoning Department 2011 Annual Report.

**Permits**

- 120 Issued during 2011
- 31 Accessory Structures
- 25 Residential Additions
- 22 Sign Permits
- 16 Business Use Certificates
- 9 New Residential
- 4 Commercial Additions
- 4 Fences
- 4 Swimming Pools
- 3 Subdivisions
- 1 New Commercial
- 1 Outdoor Storage Displays
- New home starts decreased by 4 in 2011 as compared to 2010

**Appearance Review Commission**

- 28 reviews in 2011
- The ARC reviewed 20 sign applications and 8 site changes.
- Circle K, 791 N. Cleveland Massillon Rd., was recommended for approval, with some modifications, of the proposed addition to the rear of the building.
- Old Trail School, 2315 Ira Rd., was recommended for approval of the proposed addition to the existing school.
- Five Guys Burgers and Fries, 3863 Medina Rd., was recommended for approval of the proposed patio addition to the existing restaurant.
- Discover Life Church, 1007 Ghent Rd., was recommended for approval of the proposed modification to the property and for the addition of a monument sign for the newly approved church.
- Red Lobster, 3901 Medina Rd., was recommended for approval of the proposed building and sign modifications to the existing restaurant.

**Board of Zoning Appeals**

- 31 cases heard in 2011
- The BZA reviewed 16 residential cases and 15 commercial cases. The residential cases mainly revolved around reductions in setbacks for additions or accessory structures while a majority of the commercial cases involved variances from the sign regulations.
- Two separate farmers markets were approved by the BZA, one was located in Ghent adjacent to the Bake Shop, and the other was located outside of AGMC West.
- Bath Township Ira Rd. Service Facility site improvements were reviewed by the BZA.
- Verizon Wireless was approved for changes to the existing cell tower located at 3253 Martadale Dr.
- Select Comfort was approved for a modified second building sign for the Sleep Number store located at 3891 Medina Rd.

**Comprehensive Plan Review Committee**

The Comprehensive Plan Update Committee was accepted by the Board of Trustees in March of 2011. The major changes to the Comprehensive Plan include changes to the northern portion of North Cleveland Massillon Rd. that would allow for mixed use

RECORD OF PROCEEDINGS

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 06 2012

residential and the area in the southwest corner of the Township that could potentially be used as a planned unit development overlay district.

The Comprehensive Plan update allows for flexibility of the gateways along N. Cleveland Massillon Rd. One of the areas of concern voiced during the initial public hearing is the portion of N. Cleveland Massillon between Ira Rd. and Everett Rd., the updated plan recommends changes that would allow for attached housing along with small scale commercial uses.

The Southwest corner of the Township which includes properties along Rt. 18 from N. Hametown Rd. to Medina Line Rd. was another one of the areas that was of concern for the Township. With increased traffic along Rt. 18 and the influence of commercial coming in from the east and the west the Comprehensive Plan Update recommends utilizing a planned unit development (PUD) overlay district. The PUD would not only allow for denser residential development it would give the Township the ability to control the type of development by creating design standards.

**Zoning Commission/ Zoning Resolution Update**

The Zoning Commission accepted the 2011 Comprehensive Plan Update and immediately started the process of interviewing consultants to aid in the update of the Zoning Resolution. Selected members of the Zoning Commission along with representatives from the Board of Zoning Appeals, representatives from the Appearance Review Commission, Township Administrator William Snow and the Board of Trustees chose Wendy Moeller of Compass Point Planning as the consultant who would work with the committee to update the Zoning Resolution.

The Zoning Commission along with members of the BZA and ARC met following the hiring of the consultant to evaluate and diagnose the current Zoning Resolution. Following the diagnosis the committee began reviewing the draft of the updated Zoning Resolution in sections which include: General Provisions, Decision-Making Roles and Authority, Review Procedures, Establishment of Zoning Districts, Base Zoning Districts and Principal Use Regulations, Overlay Zoning Districts, Accessory and Temporary Use Regulations, General Development Standards, Architectural Standards, Landscaping Standards, Open Space Standards, Parking, Loading and Circulation Standards, Signage Standards, Nonconformities, Enforcement and Penalties, and Definitions.

The committee will be continuing to review and modify the draft of the Zoning Resolution with the goal of implementing the Resolution in 2012.

**Zoning Violations**

Fifteen Zoning Violation Cases were started in 2011, and numerous signs in violation of the Zoning Resolution were removed.

**Recommendations:** None

**Township Administrator William Snow**

**Report:**

Mr. Snow presented the Administration 2011 Annual Report.

**Solid Waste**

- Bid the trash contract for 2,500 customers, gaining a reduction in fees, and recycle containers for all subscribers
- Applied for Grant for Litter Pickup for 2012

**RECORD OF PROCEEDINGS**  
**REGULAR MEETING**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 06 2012

**Environmental**

- Participated in discussion with the North East Ohio Sewer District on possible assessments of properties in Bath Township resulting in exemption of Bath Township properties from the assessments
- Opposed the Oil & Gas Bill that will further erode the rights of residents
- Demolished a home in the township that was a health, safety, and environmental hazard

**Financial**

- Independent Auditors reviewed the township finances and reported the finances are in order
- Reviewed and held back 10 percent of appropriations until the Fiscal Officer certified monies were available
- Reviewed 24 different contracts to reduce expenditures, where possible
- Reviewed Medical and Property Insurance policies for cost savings
- Received a Bureau of Workers Compensation 10 percent premium discount for attendance at Summit County Safety Council meetings, conducting drug free workshops, and participating in the 10-Step Business Plan
- Finalizing an improved time-keeping system to streamline the payroll reporting process
- Digitally scanned many of the township records for safe keeping

**Community Outreach:**

- Continued support of Project Pride, Memorial Day Observance, Bath Business Association Bridge Lighting Ceremony and open house
- Held a trustee meeting at Revere Senior High School where students participated
- Dedicated the recycling drop off point at Bath School
- Conducted resident information meetings on animal control problems, drainage and crime problems
- Updated the township's webpage and added capabilities to use the county web system alert in emergencies
- Opposed the redistricting plan from Summit County Council
- Added stronger regulations for solicitors, vendors, and canvassers thru adoption of the Summit County ordinance

**Personnel**

- Honored Chief James Paulett and Helen Humphrys on their retirement
- Appointed new Fire Chief, Walter Hower
- All full time employees, with exception of the Teamsters Unit, agreed to no increase in wages in exchange of additional money towards health care costs.
- Part time employees were given a twenty-five cent per hour increase.
- Trustee Goodrich was sworn in by Judge Carla Moore December 29 for her fifth term
- The Teamster Unit is still in negotiation with us

**Current Events**

The new P25 800 MHZ System is nearing start up, and after discussions with the other communities involved we are working on an adjustment in the output wattage at the tower site, which will require a change in the township's licenses.

The township's current computer technical provider has gone out of business, resulting in a search for a new provider.

The search for a new Executive Assistant has been narrowed from 53 applicants to 14.

RECORD OF PROCEEDINGS

7239

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **February 06** 20**12**

After interviews the past week, 5 to 6 candidates will be sent for technical testing.

**Oil Well Leasing Information/Educational Meeting**

In light of the recent leasing activities in the Township, a meeting was scheduled for January 23 at Revere High School at 7:00 p.m. to educate residents on the recent developments in the Utica Shale. The meeting was postponed and will be rescheduled for March.

**Recommendations:**

Mr. Snow requested the Trustees consider Resolution 2012-01 Amendment 02.

Mrs. Goodrich introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2012-01 AMENDMENT 02  
TO AMEND THE 2012 ORGANIZATIONAL RESOLUTION**

**WHEREAS** the Township operates with regard to several master documents;  
and,

**WHEREAS** the Bath Township Board of Trustees adopted the 2012  
Organization Resolution to take effect January 1, 2012; and,

**WHEREAS**, some corrections need to be reflected in the 2012 Organizational;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of  
Trustees amends the Organizational Resolution 2012-01 to reflect the following  
corrections and additions

**Page 16. - VI. Fire Department - Section H. Fuel Incentive for Part Paid  
Volunteer Firefighters response from home.** Provide a fuel adjustment in fire  
response wages for response in private vehicles for calls where Part Paid  
Volunteer Firefighters respond from other than the station. If fuel surpasses the  
quarterly monthly average of \$3.75 per gallon based on the US Average price as  
published by the Bureau of Labor Statistics, the Part Paid Volunteer Firefighters  
wage for responses from home will increase \$0.25 per hour, effective 30 days  
from the end of the quarter. The average will be reviewed April 30, 2012, July  
30, 2012, September 30, 2012 and January 30, 2013.

Mrs. Corbett seconded the resolution and discussion was held.

Mr. Nelson stated he believed the gas price base should be utilized by a quarterly check  
of the Circle K stations in Bath Township and requested an amendment to the resolution  
to state that change. The amendment died for lack of a second, and the vote on the  
original resolution was held.

The Fiscal Officer called the Roll:

Mrs. Corbett, Aye  
Mrs. Goodrich, Aye  
Mr. Nelson, Nay

**Resolution Adopted**

Mr. Snow requested the Trustees consider Resolution 2012-03.

RECORD OF PROCEEDINGS

7240

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 06 2012

Mr. Nelson introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2012-03  
RESOLUTION URGING AMATS PROVIDE FOR ADDITIONAL  
FUNDING FOR THE EVERETT ROAD BRIDGE IMPROVEMENT**

**WHEREAS**, Bath Township recently was advised that Ohio Department of Transportation will be rebuilding the Everett Road bridge over Interstate 77 in Bath Township; and,

**WHEREAS** Richfield Village, Summit County Council, and the Revere Board of Education are concerned that the improvement will not provide the necessary width for residents' safety; and,

**WHEREAS**, AMATS has some funds available for a change order to ODOT for a contract change to provide for the safety upgrade to all that transverse the bridge;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees urges AMATS to provide funding for a change order to afford additional width to the Everett Road bridge surface for the safety of residents in the township

Mrs. Goodrich seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Corbett, Aye  
Mrs. Goodrich, Aye  
Mr. Nelson, Aye

**Resolution Adopted**

Mr. Snow requested the Trustees consider Resolution 2012-04

Mr. Nelson introduced the following resolution and moved its adoption:

**RESOLUTION 2012-04  
TO APPLY FOR ISSUE I FUNDS FOR THE  
SMITH ROAD STORM SEWER IMPROVEMENT**

**WHEREAS**, the Ohio Public Works Commission's financial assistance program currently has funds available for capital improvement projects through Ohio's Local Transportation Program (LTIP) and the State Capital Improvements Program; and

**WHEREAS**, the capital improvement project is identified as the Smith Road Storm Sewer Improvement from Caledonia Avenue to approximately eight hundred (800) feet east of Revere Road; and

**WHEREAS**, there has been a need for an improvement of this storm water sewer system to prevent further flooding; and

**WHEREAS**, this application is a joint application with the City of Akron, the City of Fairlawn, and County of Summit; and

**WHEREAS**, Bath Township desires financial assistance under the Ohio Public Works Commission's financial assistance program for this improvement;

**NOW THEREFORE BE IT RESOLVED** that the Bath Township Board of Trustees authorizes the filing of a joint application with the County of Summit and the

RECORD OF PROCEEDINGS

7241

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **February 06** 20**12**

cities of Akron and Fairlawn.

**FURTHER** that the Bath Township Board of Trustees, by its participation in this joint project, authorizes the appropriation of \$50,000 toward the improvement.

Resolution seconded for discussion purposes by Mrs. Goodrich and discussion and roll call.

Mrs. Corbett, Aye  
Mrs. Goodrich, Aye  
Mr. Nelson, Aye

**Resolution Adopted**

Mr. Snow requested the Trustees consider Resolution 2012-05.

Mrs. Corbett introduced the following resolution and moved its adoption:

**RESOLUTION 2012-05**  
**Resolution 2012-05 to apply jointly with Summit County for a Broadband Feasibility Study**

**WHEREAS**, North East Ohio Sourcing Office serves public sector entities (local governments, educational institutions, and nonprofit organizations) and private sector entities in Northeast Ohio and other Ohio regions with group purchasing, shared services, and public sector capacity building services, and

**WHEREAS**, multiple public sector entities in Summit County, Ohio wish to apply for a Local Government Innovation Fund (LGIF) grant in an amount up to \$100,000 from the State of Ohio for the purposes of assisting those entities in Summit County, Ohio and,

**WHEREAS**, the intent of the project is to evaluate collaborative and shared applications for public and private sector organizations in Summit County, Ohio which will result in significant cost reductions, enhanced quality of service, and also function as a positive catalyst for economic development;

**NOW THEREFORE BE IT RESOLVED**, the Bath Township Board of Trustees authorizes its Township Administrator to proceed with the submission of such application to the State of Ohio's Local Government Innovation Fund, and to enter into a partnership agreement with participating entities in Summit County, Ohio

**FURTHER**, that \$750.00 be submitted to the Sourcing Office for their fee.

Resolution seconded for discussion purposes by Mrs. Goodrich and discussion and roll call.

Mrs. Corbett, Aye  
Mrs. Goodrich, Aye  
Mr. Nelson, Aye

**Resolution Adopted**

Mr. Snow recommended, and **Mrs. Goodrich moved, to approve payment to Software Solutions for their annual service agreement in the amount of \$7,700.40. Mr. Nelson seconded the motion; the motion passed.**

**BUSINESS FROM THE BOARD**  
**Trustees Becky Corbett and James Nelson**

**Mrs. Goodrich moved to appoint Maryellen Burnham to the Zoning Commission as second alternate for the term expiring June 30, 2013. Mr. Nelson seconded the**

**RECORD OF PROCEEDINGS  
REGULAR MEETING**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

**February 06**

**12**

Held

20

**motion; the motion passed.**

Mr. Nelson introduced the following resolution and moved its adoption:

**RESOLUTION 2012-06  
CREATION OF A COMMUNITY EMERGENCY RESPONSE TEAM FOR  
BATH TOWNSHIP**

**WHEREAS**, the Nation, State, and County have been the recipient of disasters, both natural and manmade and Bath Township has, itself, been plagued with events that at times, require emergency response, and

**WHEREAS**, there is a need to train our citizens to react as a body in the initial stages of said events to preserve life, and property,

**NOW THEREFORE BE IT RESOLVED** the Bath Township Board of Trustees creates the Bath Township Community Emergency Response Team ( B.T.C.E.R.T.) as follows:

**Article 1: Purpose.**

Creation of C.E.R.T is supported by both the State and County Office of Emergency Management. The purpose of the team is to train citizens of the community to respond in emergency situations where critical resources may not be readily available.

**Article 2: Appointments/ Organizational Chart.**

A- All appointments to C.E.R.T. shall be made by the Board of Trustees. The C.E.R.T. operational and supportive functions shall fall under the direction of the fire chief and police chief in Bath.

B- Each member shall serve an indefinite term unless removed for cause.

C- Each member of the team shall serve on a voluntary basis and will receive no compensation.

D- Each member shall be at least 18 years of age at the time of appointment.

E- Members will be field classified as responders. They will be tasked with the responsibility of assisting in areas such as: administering first aid, light fire suppression, directing traffic, light search and rescue, and other physical activities.

**Article 3: Training.**

A- All training, certification and recertification shall be provided to each member at no cost.

B- All personal protective equipment that is provided shall be at no cost to the member.

C- Members shall complete the State recognized Basic C.E.R.T. course before being added to the active rolls of the unit.

D- Members, when performing in their capacity, shall be covered under the Township's general liability and workers compensation insurance plan as emergency management volunteers.

Resolution seconded for discussion purposes by Mrs. Goodrich and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Corbett, Aye

Mrs. Goodrich, Aye

Mr. Nelson, Aye

**Resolution Adopted**

**FUTURE TRUSTEE MEETINGS AND EVENTS**

February 8, 2012

Heritage Corridors of Bath-TCR

5:30 p.m.

RECORD OF PROCEEDINGS

7243

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 06 2012

February 12, 2012	Winter Activity Day at the Bath Nature Preserve	12-3 p.m.
February 13, 2012	Work Session-TCR	9:30 a.m.
February 13, 2012	Friends of Yellow Creek – TMR	7:00 p.m.
February 20, 2012	President’s Day –Legal Holiday-Offices Closed- <b>No Delay in Trash Service</b>	
February 21, 2012	Agenda Session-TCR	9:30 a.m.
February 21, 2012	Board of Trustees-TMR	4:00 p.m.
February 21, 2012	Bath Water & Sewer District Board-TMR	6:00 p.m.
February 21, 2012	Board of Zoning Appeals-TMR	7:00 p.m.
February 27, 2012	Work Session-TCR	9:30 a.m.
March 1, 2012	Zoning Commission - TMR	6:30 p.m.
March 5, 2012	Agenda Session-TCR	9:30 a.m.
March 5, 2012	Appearance Review Commission –TMR	5:00 p.m.
March 5, 2012	Board of Trustees-TMR	7:00 p.m.

TCR-Trustees Conference Room (Administrative Offices)  
TMR-Trustees Meeting Room, lower level, Bath Center  
HBTH-Historic Bath Town Hall

**CITIZENS’ COMMENTS**

There were no citizens’ comments.

**SUMMIT COUNTY ENGINEER PRESENTATION**

Summit County Engineer Alan Brubker presented his annual report for Bath Township which included paving programs and goals for Bath in 2012.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 8:35 p.m.

Becky Corbett, President  
Bath Township Board of Trustees

Elaina E. Goodrich, Vice President  
Bath Township Board of Trustees

James N. Nelson  
Bath Township Board of Trustees

Sharon A. Troike  
Fiscal Officer

Date: February 6, 2012  
Bath Township Board of Trustees

**RECORD OF PROCEEDINGS**  
**REGULAR MEETING**

7244

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held February 06 2012

This page intentionally left blank.