

RECORD OF PROCEEDINGS

7627

Minutes of

SETTLEMENT MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 16148

Held **December 23**

20**13**

The Bath Township Board of Trustees met in the Trustees Meeting Room on December 23, 2013 at 10:00 a.m. for the purpose of conducting the business of the Township. The Vice President of the Board, Mr. James Nelson, convened the meeting. Trustees present were Mr. James Nelson and Mrs. Becky Corbett.

WELCOME

APPROVAL OF AGENDA

Mrs. Corbett moved approval of the agenda. Mr. Nelson seconded the motion; the motion passed.

ELECTION OF OFFICERS FOR 2014

Mr. Nelson turned over the meeting to Fiscal Officer Sharon Troike.

The Fiscal Officer requested nominations for President of the Board for 2014.

Mrs. Corbett nominated Mr. Nelson as President of the Board, effective January 1, 2014. Mr. Nelson seconded the motion; the motion passed.

The Fiscal Officer requested nominations for Vice President of the Board for 2014. **Mr. Nelson nominated Mrs. Corbett as Vice President of the Board, effective January 1, 2014. Mrs. Corbett seconded the motion; the motion passed.**

The Fiscal Officer handed the gavel back to President James Nelson.

FISCAL OFFICER Sharon Troike

The Fiscal Officer recommended, and **Mrs. Corbett moved, to approve the December 16, 2013 Regular Meeting Minutes. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mrs. Corbett moved, to approve purchase orders 2013-08-1367 through 2013-08-1423, and payments totaling \$47,796.49. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mrs. Corbett moved, to write off unpaid EMS billing charges in the amount of \$7,041.93. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer requested the Trustees consider Resolution 2013-39.

Mrs. Corbett presented the following Resolution and moved its adoption:

**RESOLUTION 2013-39
TO AMEND THE CERTIFICATE OF ESTIMATED RESOURCES
AND 2013 PERMANENT APPROPRIATIONS
AMENDMENT #8**

WHEREAS, after careful review of the budget submitted to the Summit County Budget Commission in July 2012, the Department Heads and Township Administrator under 505.032 (F) have developed appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer has reviewed the budget and certified that the expenditures are inside the current Official Certificate of Resources;

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WHEREAS, this Resolution is a procedural matter for the year-end closing of the books; and,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2013, the following adjustments of a **net increase** of **\$171,432.49**, as attached, be made to the Certificate of Estimated Resources, and a **net reduction** of **(\$19,139.73)**, as attached, be made to the Permanent Appropriations.

FURTHER, the Bath Township Fiscal Officer has reported that any and all intra-fund transfers done by the Fiscal Officer have been approved from the year; and,

FURTHER, the Bath Township Board of Trustees authorizes any additional transactions necessary to ensure the fiscal stability of the township; and,

FURTHER, that this Resolution is for the purpose of ascertaining that the Board and citizens of the Township are aware of the details of the expenditures of money by the Township as attached.

Mr. Nelson seconded the motion, discussion and roll called.

The Fiscal Officer called the roll:

Mrs. Corbett, **Aye**

Mr. Nelson, **Aye**

Resolution Adopted

The Fiscal Officer recommended, and **Mrs. Corbett moved, to approve and sign the agreement between Summit County and Bath Township for the Payment in Lieu of Taxes and to accept the payment from Summit County for the PILT in the amount of \$73.90.** Mr. Nelson seconded the motion; the motion passed.

DEPARTMENT HEADS AND ADMINISTRATORS:

Police Chief Michael McNeely

Report:

No report was given.

Recommendations: None

Fire Chief Walter Hower

Report:

No report was given.

Recommendations: None

Service Director Caine Collins

Report:

No report was given.

Recommendations: None

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Park Director Michael Rorar

Report:

No report was given.

Recommendations: None

Township Administrator Vito Sinopoli

Report:

Mr. Sinopoli reported that after the payment of invoices presented before the Fiscal Officer, all funds had a positive balance and all expenditures were inside the approved Bath Township Official Certificate of Resources as approved by the Summit County Budget Commission.

Under a temporary appropriation measure to be recommended, cash balances would be sufficient to cover expenses in the first quarter of the fiscal year 2014. Permanent appropriations would expire Dec. 31, 2013 and the appropriation measure to be proposed would operate the Township for the first quarter of 2014.

Recommendations:

Mr. Sinopoli recommended, and **Mr. Nelson moved, to send letters of appreciation to the township employees. Mrs. Corbett seconded the motion; the motion passed.**

Mr. Sinopoli recommended, and **Mrs. Corbett moved, to approve Summa Care as the health insurer for Bath Township's full-time eligible employees and elected officials, effective January 1, 2014. Mr. Nelson seconded the motion; the motion passed.**

Mr. Sinopoli requested the Trustees consider Resolution 2013-40.

Mr. Nelson presented the following Resolution and moved its adoption.

RESOLUTION 2013-40

A RESOLUTION OFFERING INSURANCE COVERAGE FOR FULL-TIME EMPLOYEES AND TOWNSHIP ELECTED OFFICIALS

WHEREAS, the Board of Township Trustees, pursuant to Ohio Revised Code 505.60 is empowered to procure or contract for group health insurance, life insurance, dental insurance, and employee assistance programs for the Township's full-time employees, the Township Fiscal Officer and the Board of Trustees;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees, by this Resolution, agrees to offer all its full-time employees, the fiscal officer and the board of trustees, group health insurance, life insurance, dental insurance, and employee assistance programs in 2014 pursuant to Ohio Revised Code 505.60.

Resolution seconded by Mrs. Corbett for discussion.

The Fiscal Officer called the roll:

Mrs. Corbett, **Aye**

Mr. Nelson, **Aye**

Resolution Adopted

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Mr. Sinopoli requested the Trustees consider Resolution 2013-41.

Mrs. Corbett presented the following Resolution and moved its adoption.

**RESOLUTION NO. 2013-41
TO ADOPT TEMPORARY APPROPRIATIONS FOR 2014**

WHEREAS, the 2014 Bath Township Budget has been submitted to the Summit County Budget Commission; and,

WHEREAS, a Certificate of Available Resources was issued by the Summit County Budget Commission for 2014; and,

WHEREAS, the 2014 Temporary Appropriations are lower than the 2014 Certificate of Available Resources; and,

WHEREAS, the Certificate of Total Resources from all Sources Available of Expenditures and Balances, Ohio Revised Code Section 5705.32 , will be prepared and submitted to the Summit County Budget Commission in January 2014; and,

WHEREAS, Permanent Appropriations will be submitted to the Summit County Budget Commission on or before April 1, 2014;

NOW THEREFORE BE IT RESOLVED, that the Temporary Appropriations are hereby adopted and attached to and made a part of these minutes; and

FURTHER, that a copy of this Resolution, along with the Temporary Appropriations, be submitted to the Summit County Auditor and Summit County Budget Commission.

Resolution seconded by Mr. Nelson for discussion.

The Fiscal Officer called the roll:

Mrs. Corbett, **Aye**

Mr. Nelson, **Aye** **Resolution Adopted**

Mr. Sinopoli requested the Trustees consider Resolution 2013-42.

Mr. Nelson introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2013-42
TO SELL TOWNSHIP PERSONAL PROPERTY**

WHEREAS, the Bath Township Board of Trustees has personal property of which it maintains a yearly inventory, and Township departments save and plan for the timely replacement of said property in a fiscally responsible way; and,

WHEREAS, the Board has determined and will determine from time to time that certain personal property is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and,

WHEREAS, the Board desires to sell, auction, or in some way convey any

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personal property that may bring the Township funds; and,

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees authorizes the sale or conveyance of that personal property according to the specifications of the Ohio Revised Code §505.10:

FURTHER, that this authorization be prospectively applied for the entirety of the year 2014.

Mrs. Corbett seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mr. Nelson, Aye
Mrs. Corbett, Aye

Resolution Adopted

Mr. Sinopoli requested the Trustees consider Resolution 2013-43.

Mrs. Corbett presented the following Resolution and moved its adoption:

RESOLUTION 2013-43
TO APPLY TO THE MOVING OHIO FORWARD GRANT

WHEREAS, the Ohio Attorney General has grant monies available for the demolition of vacant, abandoned and blighted properties; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance with the demolition of blighted properties, to be supplemented by a \$5,000 matching grant;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

- 1. Approves the filing of an application to the Moving Ohio Forward Grant.
2. That Zoning Inspector William Funk is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to create Special Revenue Fund to be determined and if the grant is awarded, to amend the 2014 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Nelson seconded the Resolution and discussion was held.

The Fiscal Officer called the roll:

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Mrs. Corbett, Aye

Mr. Nelson, Aye

Resolution Adopted

BUSINESS FROM THE BOARD

Mr. Nelson moved to remove Township Administrator Vito Sinopoli from probationary status effective December 31, 2013. Mrs. Corbett seconded the motion; the motion passed.

FUTURE TRUSTEE MEETINGS AND EVENTS

December 23, 2013	Settlement Meeting TMR	10:00 a.m.
January 6, 2014	Appearance Review Commission TMR	5:00 p.m.
January 6, 2014	Board of Trustees TMR	7:00 p.m.
January 8, 2014	Heritage Corridors TMR	5:30 p.m.
January 9, 2014	Zoning Commission TMR	CANCELED
January 21, 2014	Board of Trustees TMR	4:00 p.m.
January 21, 2014	Water and Sewer District TCR	6:00 p.m.
January 21, 2014	Friends of Yellow Creek TMR	7:00 p.m.
January 21, 2014	Board of Zoning Appeals TMR	7:00 p.m.

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

CITIZENS' COMMENTS

There were no citizens' comments.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 10:24 a.m.

Absent

Elaina E. Goodrich, President
Bath Township Board of Trustees


James N. Nelson, Vice President
Bath Township Board of Trustees


Becky Corbett
Bath Township Board of Trustees


Sharon A. Troike
Fiscal Officer

Date: December 23, 2013
Bath Township Board of Trustees