

RECORD OF PROCEEDINGS

7605

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **November 18** 20**13**

The Bath Township Board of Trustees met in the Trustees Meeting Room on November 18, 2013, at 4:00 pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich, convened the meeting. Trustees present were Mrs. Becky Corbett and Mrs. Elaina Goodrich.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Mrs. Goodrich requested, and Mrs. Corbett moved, approval of the agenda. Mr. Nelson seconded the motion; the motion passed.

FISCAL OFFICER, Sharon Troike

The Fiscal Officer recommended, and Mr. Nelson moved, to approve the November 4, 2013 Special Meeting Minutes. Mrs. Corbett seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mrs. Corbett moved, to approve the November 4, 2013 Regular Meeting Minutes. Mr. Nelson seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mr. Nelson moved, to approve requisitions and regular purchase orders 2013-08-1236 through 2013-08-1271, and payments totaling \$160,376.77. Mrs. Corbett seconded the motion and the Fiscal Officer called the roll; all aye, the motion passed.

The Fiscal Officer recommended, and Mrs. Corbett moved, to approve intra-fund transfers in the amount of \$25,550.00. Mr. Nelson seconded the motion; the motion passed.

The Fiscal Officer reported Correspondence, Commission, and Committee logs were available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Michael McNeely

Report:

No report was given.

Recommendations: None

Fire Chief Walter Hower

Report:

No report was given.

Recommendations: None

Service Director Caine Collins

Report:

No report was given.

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Recommendations:

Mr. Collins recommended, and Mr. Nelson moved, to pay Tallmadge Asphalt \$146,597.60 for #448 resurfacing program as recommended in the October 29, 2013 correspondence from the Office of the Summit County Engineer, which included Winterberry, Tulip and a portion of North Shore Drive. Mrs. Corbett seconded the motion; the motion passed.

Mr. Collins recommended and Mr. Nelson moved, to pursue hiring three seasonal employees for Snow and Ice control in the Service Department; Michael Ostrander, at \$16.00 per hour, Richard Brogan at \$12.00 per hour, and John Markel at \$12.00 per hour following all rules and regulations of Bath Township and pending passage of pre-hire requisites. Mrs. Corbett seconded the motion; the motion passed.

Mr. Collins requested the Trustees consider Resolution 2013-01 Amendment 09.

Mr. Nelson introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2013-01 AMENDMENT 09
TO AMEND THE 2013 JOB DESCRIPTION MANUAL**

WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2013 Organization Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2013; and,

WHEREAS, after review the trustees have decided to revise and update the 2013 Job Description Manual to include a revised and updated version of the Road Laborer/Equipment Operator.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees updates and revises the 2013 Job Description Manual.

Mrs. Corbett seconded the amendment;

The Fiscal Officer called the Roll:

Mrs. Goodrich, Aye
Mrs. Corbett, Aye **Resolution Adopted**
Mr. Nelson, Aye

Mr. Collins recommended, and Mrs. Corbett moved, to advertise for a position of Service Department Equipment Operator/Laborer, advertising in the Akron Beacon Journal November 24, 2013 and December 1, 2013 with applications accepted until Monday, December 09, 2013 at 4:00 p.m. Mr. Nelson seconded the motion; the motion passed.

Parks Administrator Michael Rorar

Report:

No report was given.

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Recommendations:

Mr. Rorar recommended, and **Mrs. Corbett moved, to purchase a replacement infield buggy at the cost of \$12,553.14. Mr. Nelson seconded the motion; the motion passed.**

Mr. Rorar recommended, and **Mr. Nelson moved, to pay Lytle Construction in the amount of \$16,560 for the chip and seal of North Fork Trail and other portions of trails throughout the Bath Nature Preserve. Mrs. Corbett seconded the motion; the motion passed.**

Zoning Inspector/Administrator William Funk

Report:

No report was given.

Recommendations: None

Administrator Vito Sinopoli

Report:

The Summit County Broadband Initiative is continuing on to the next steps. The study has shown the township can establish an interconnected network with numerous applications and services. In the first week of December, there will be a meeting to discuss further steps on putting the feasibility study into action.

Bath Township has been working with the Copley-Fairlawn School District and ReWorks to construct an enclosure at Herberich Elementary for their recycling area. Mr. Sinopoli planned to present the application for a zoning variance to the Board of Zoning Appeals on Tuesday, November 19, for the construction of the fence. In the November 4 Board of Trustees meeting, Cementech Inc. was approved as the contractor to complete the work. A cement base will be poured and a fence installed thereafter. The bins at Herberich Elementary are in a convenient location for those in the heavily populated southern portion of the township.

An opportunity has been presented regarding the purchase of property south of Bath Township Center. This property is being considered in order to secure contiguous property for future use. The financing would come from the 314 fund. That account is composed of the percentage of JEDD income tax revenue owed to the township. This fund is restricted to capital improvements, separate and apart from the general fund.

Recommendations:

Mr. Sinopoli recommended, and **Mr. Nelson moved, to approve the second renewal of agreement with the County of Summit for the lease of the salt shed at 3879 Ira Road for the period of November 1, 2013 to October 31, 2014 at \$7,200 per year. Mrs. Corbett seconded the motion; the motion passed**

Mr. Sinopoli recommended approval of the Memorandum of Understanding with Summit County Combined General Health District for storm water services for the years 2014 through 2018 at the cost of \$23,400.02 over the term of the contract. The Health District would provide regulation and services for the monitoring of storm water pollution and enforcement of regulations prohibiting illicit discharges to the Municipal Separate Storm Sewer System of the Community. This motion was tabled in order to obtain a clarification of fees and review of the size of the "urban" area.

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BUSINESS FROM THE BOARD

Trustees Becky Corbett, James Nelson, and Elaina Goodrich

There was no business from the Board.

FUTURE TRUSTEE MEETINGS AND EVENTS

November 18, 2013	Water and Sewer Board TCR	6:00 p.m.
November 18, 2013	Friends of Yellow Creek TMR	7:00 p.m.
November 19, 2013	Board of Zoning Appeals TMR	7:00 p.m.
December 2, 2013	Appearance Review Commission TMR	5:00 p.m.
December 2, 2013	Board of Trustees Meeting TMR	7:00 p.m.
December 5, 2013	Zoning Commission TMR	7:00 p.m.
December 11, 2013	Heritage Corridors TMR	5:30 p.m.
December 16, 2013	Board of Trustees Meeting TMR	4:00 p.m.
December 16, 2013	Water and Sewer Board TCR	6:00 p.m.
December 16, 2013	Friends of Yellow Creek TMR	7:00 p.m.
December 17, 2013	Board of Zoning Appeals TMR	7:00 p.m.
December 23, 2013	Settlement Meeting TMR	10:00 a.m.

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

CITIZENS' COMMENTS

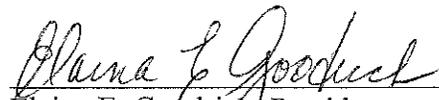
There were no citizens' comments.

ITEMS OF INTEREST

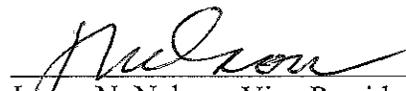
Mr. Nelson read a letter from Mr. Ed Hoyle commending the Service Department on work completed.

ADJOURNMENT

There being no other business before the board, the meeting was adjourned at 4:21 p.m.



 Elaina E. Goodrich, President
 Bath Township Board of Trustees



 James N. Nelson, Vice President
 Bath Township Board of Trustees



 Becky Corbett
 Bath Township Board of Trustees

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Sharon A. Troike
Fiscal Officer

Date: November 18, 2013
Bath Township Board of Trustees

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