

RECORD OF PROCEEDINGS

7498

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **May 06** 20**13**

The Bath Township Board of Trustees met in the Trustees' Meeting Room on May 6, 2013, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich, convened the meeting. Trustees present were Mr. James Nelson, Mrs. Becky Corbett, and Mrs. Elaina Goodrich.

PLEDGE OF ALLEGIANCE

WELCOME

APPROVAL OF AGENDA

Mrs. Goodrich requested, and **Mr. Nelson moved approval of the agenda. Mrs. Corbett seconded the motion; the motion passed.**

FISCAL OFFICER Sharon Troike

The Fiscal Officer recommended, and **Mr. Nelson moved, to approve the April 1, 2013 Regular Meeting Minutes and the April 15, 2013 Regular Meeting Minutes. Mrs. Corbett seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mrs. Corbett moved, to approve the April 22, 2013 Special Meeting Minutes. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mr. Nelson moved, to approve requisitions and regular purchase orders 2013-08-0571 through 2013-08-0638, and payments totaling \$170,052.87. Mrs. Corbett seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.**

The Fiscal Officer recommended, **Mrs. Corbett moved, to approve intra-fund transfers in the amount of \$12,490.64. Mr. Nelson seconded the motion: motion passed.**

The Fiscal Officer reported that the financial statements through April have been reviewed and are available for public view.

The Fiscal Officer reported Correspondence, Board, Commission, and Committee log are available for public view.

The Fiscal Officer reported that Letters of Interest for External Audit Committee membership are being accepted through May 10th.

The Fiscal Officer reported that the Bath Township audit is complete and available on our website, but has not yet been reviewed by the Auditor of State.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Michael McNeely

Report:

Crime:

Burglary – 2

Arrests – 37

Theft – 17

Traffic Citations – 52

Traffic Crashes – 29

Calls for Service – 671

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Public Education

- 4 CPR classes were conducted in April with 30 plus adult attendees. Next class is May 18th; this will be the last class before summer break.
- 5 classes were held in the schools for Learn Not To Burn for a total of 28.50 hours of instruction.

Recommendations:

Chief Hower recommended, and **Mr. Nelson moved to approve the sale of 10 radios at \$600 each and 2 Stryker cots at \$700 each to the Valley Fire Protection District. Mrs. Corbett seconded the motion; the motion passed.**

Chief Hower recommended, and **Mr. Nelson moved to approve the sale of 10 radios at \$600 each to the Village of Boston Heights. Mrs. Corbett seconded the motion; the motion passed.**

Chief Hower recommended, and **Mr. Nelson moved to place Timothy Lombardi on leave of absence for a period of six months. Mrs. Corbett seconded the motion; the motion passed.**

Chief Hower recommended, and **Mr. Nelson moved to accept the retirement of Jim Brock effective May 3, 2013. Mrs. Corbett seconded the motion; the motion passed.**

Chief Hower recommended, and **Mr. Nelson moved to accept the resignation of Cheryl Jackson effective May 10, 2013. Mrs. Corbett seconded the motion; the motion passed.**

Chief Hower recommended, and **Mr. Nelson moved to post the position of Full Time Administrative Assistant effective May 7, 2013 until May 17, 2013. Mrs. Corbett seconded the motion; the motion passed.**

Service Director Caine Collins**Report:****Buildings:**

- Historic Town Hall: Spring Clean-up of landscape beds and mulch installation has been completed by R.B. Stouts at the Bath Road Campus, Stony Hill Fire Station and Moore's Chapel, Bath Center and Ira Cemeteries.
- Bath Center Building: Roof shingle replacement is underway.
- New carpet installation and various office painting are ongoing.
- Electrical bulbs, ballasts and panel upgrades are ongoing
- Bell Tower inserts are installed.
- Service Building: Ira Road Fuel Depot is completed and functional.
- Road Building sign face and structure has been re-conditioned.
- Roads: Roadside ditching has begun on Green Drive, Banning Rd.
- Roadside berm repair has begun on Bridle Trail, Meadowvale and Firestone Trace.
- Catch basin repairs and rebuilding are being done. Robinwood Hills Dr. and McVey Rd. are completed.
- Asphalt patching of roadways has begun.
- A road cross-over culvert on Harvest Drive @ Big Spruce has been replaced.

Cemeteries:

- During April, one cremains service was held at Moore's Chapel Cemetery.

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Recommendations: None

Assistant Service Director/Park Director Michael Rorar

Report:

General Park Information

- Special thanks to the Bath Park Board especially Pam Reitz in organizing the Rain Barrel Workshop on April 20, 2013 at the Regal Beagle where 25 barrels were created.
- Special thanks to Nancy Ray and Kathy Lehr in organizing the Oven Day on April 23, 2013.

Bath Baseball Park

- Since April 1st of this year the baseball fields have been playable 79% of the time through the month. Our records show that it either rained 11 days for the month. In 2012 we had a playability of 87% of the time with 12 days of rain or snow recorded.
- Park personnel repaired backstops and installed new sun shades.

Bath Nature Preserve

- The contractor finished seeding the rest of the Garden Bowl with wetland plant species this is part of the 319 EPA Grant wetland restoration for the Garden Bowl.
- Park personnel started treating the exotics plant species within the Moore's Chapel Cemetery Wetland this is part of the 319 EPA Grant wetland restoration for the Moore's Chapel wetland. Special thanks to Mark Purdy (volunteer) for helping treat the invasives.
- Bog Tour Update May 20, 2013 at 5:30 p.m..

Recommendations: None

Zoning Inspector/Administrator William Funk

Report:

During the month 9 zoning permits were issued in the following categories:

Residential Addition	3
Accessory Structure	2
New Residential	1
Commercial Addition	1
Fence	1
Business Use	1

Zoning Commission

April 4, 2013, Zoning Commission public hearing and regular meeting:

- The Zoning Commission finished reviewing the changes to Article 9-10 of the proposed new zoning resolution.

Appearance Review Commission

April 1, 2013, The Appearance Review Commission reviewed the following cases:

- ARC 13-04, Krumroy-Cozad Construction for Acme/Albrecht Inc., recommended to approve modification to exterior of the Acme grocery store, 3979 Medina Rd., located in the B-2.
- ARC 13-05, Paul Waltz of L&P Architects for Maplevue Commons, recommended to approve new proposed commercial office building, 481 N. Cleveland Massillon Rd., located in the B-1.

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Board of Zoning Appeals

April 16, 2013, Board of Zoning Appeals heard the following cases:

- BZA 13-05, Bill Mattern, approved with conditions the request to expand the nonconforming use for an accessory structure to store personal property, 1864 N. Cleveland Massillon Rd., located in the R-2.
- BZA 13-06, Paul Waltz of L&P Architects for Mapleview Commons, approved variance request for reduction in the front yard setback and a reduction in the parking setback and a variance for exceeding permitted square footage for proposed new commercial office, 481 N. Cleveland Massillon Rd., located in the B-1.

Recommendations: None

Township Administrator Vito Sinopoli

Report:

- Project Pride was great success. This community wide event took place on April 27th. Mr. Sinopoli thanked Dana Singer for the coordination and implementation of this event, and also all of the volunteers who donated their time and efforts to clean up Bath Township. He also thanked Rumpke for donating a dumpster, Bath Elementary School and Revere High School for the use of their facilities, the Summit County Engineer for the donation of electronic signs, and the Police, Roads, Parks, and Fire Departments both from Bath and Richfield. It was a very safe, successful day.
- Franciscus Inc. has started the replacement of the asphalt roof on the Bath Township Center. This was a project for which the township set aside money several years ago. The roof was in excess of 20 years old.

Recommendations:

Mr. Sinopoli requested the trustees consider Resolution 2013-10.

Mr. Nelson introduced the following resolution and moved its adoption:

**RESOLUTION 2013-10
TO APPLY FOR ISSUE I FUNDS FOR THE
SMITH ROAD STORM SEWER IMPROVEMENT**

WHEREAS, the Ohio Public Works Commission's financial assistance program currently has funds available for capital improvement projects through Ohio's Local Transportation Program (LTIP) and the State Capital Improvements Program; and

WHEREAS, the capital improvement project is identified as the Smith Road Storm Sewer Improvement from Caledonia Avenue to approximately eight hundred (800) feet east of Revere Road; and

WHEREAS, there has been a need for an improvement of this storm water sewer system to prevent further flooding; and

WHEREAS, this application is a joint application with the City of Akron and the City of Fairlawn; and

WHEREAS, Bath Township desires financial assistance under the Ohio Public Works Commission's financial assistance program for this improvement;

NOW THEREFORE BE IT RESOLVED that the Bath Township Board of Trustees authorizes the filing of a joint application with the cities of Akron and Fairlawn.

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FURTHER that the Bath Township Board of Trustees, by its participation in this joint project, authorizes the appropriation of \$50,000 toward the improvement.

Resolution seconded by Mrs. Corbett; discussion and roll called:

Mrs. Goodrich, **Aye**
Mrs. Corbett, **Aye** **Resolution Adopted**
Mr. Nelson, **Aye**

Mr. Sinopoli requested the trustees consider Resolution 2013-01 Amendment 03.

Mrs. Corbett introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2013-01 AMENDMENT 03
TO AMEND THE 2013 ORGANIZATIONAL RESOLUTION**

WHEREAS, the Township operates with regard to several master documents;
and,

WHEREAS, the Bath Township Board of Trustees adopted the 2013 Organization Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2013; and,

WHEREAS, after review the trustees have decided to revise and update the 2013 Organizational Resolution to revise Section III B to read:

Effective May 6, 2013 all part time employees shall have supervisor approval before working over 29 hours per week.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2013 Organizational Resolution to update and revise Section III B.

Mr. Nelson seconded the amendment.

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**
Mr. Nelson, **Aye** **Resolution Adopted**
Mrs. Corbett, **Aye**

Mr. Sinopoli requested the trustees consider Resolution 2013-01 Amendment 04

Mr. Nelson introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2013-01 AMENDMENT 04
TO AMEND THE 2013 ORGANIZATIONAL RESOLUTION**

WHEREAS, the Township operates with regard to several master documents;
and,

WHEREAS, the Bath Township Board of Trustees adopted the 2013 Organization Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2013; and,

WHEREAS, after review the trustees have decided to revise and update the 2013 Organizational Resolution to revise Section VIII.i.1.

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The Cemetery Sexton shall be paid time and a half for any hours worked for burial purposes from 4:00 p.m. Friday to midnight on Sunday.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2013 Organizational Resolution to update and revise Section VIII.i.1.

Mrs. Corbett seconded the amendment;

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**
Mrs. Corbett, **Aye** **Resolution Adopted**
Mr. Nelson, **Aye**

BUSINESS FROM THE BOARD
Trustees Elaina Goodrich, Becky Corbett, and James Nelson

Mrs. Goodrich presented the following Resolution and moved its adoption:

RESOLUTION 2013-11

A RESOLUTION AUTHORIZING THE APPLICATION TO THE SUMMIT COUNTY COMMUNITY GRANT PROJECT

WHEREAS, the County of Summit, authorized a grant from their Capital Improvements Fund to the Ohio and Erie Canal Corridor Coalition for seed money to the Summit County Trail and Greenway Plan, which was used to create a Community Grant Project; and

WHEREAS, the Bath Township Board of Trustees wish to take advantage of this grant program, for development of the Bath Creek Trail; and,

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application for the Summit County Community Grant Project in the amount of \$10,000.
2. That Trustee Elaina E. Goodrich is hereby authorized and directed to execute and file an application with Summit County.

FURTHER, that the Fiscal Officer be directed to create a Special Revenue Fund to be determined and if the grant is awarded, to amend the 2013 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mr. Nelson; discussion and roll called:

Mrs. Corbett, **Aye**
Mr. Nelson, **Aye** **Resolution Adopted**
Mrs. Goodrich, **Aye**

Mrs. Goodrich reported that call for letters of interest for a position for the Bath Township Zoning Committees are being accepted.

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FUTURE TRUSTEE MEETINGS AND EVENTS

May 6, 2013	Board of Trustees Meeting TMR	7:00 p.m.
May 8, 2013	Heritage Corridors TMR	5:30 p.m.
May 16, 2013	Fall Into Nature Meeting TMR	6:00 p.m.
May 16, 2013	Park Board TMR	7:00 p.m.
May 20, 2013	Board of Trustees Meeting TMR	4:00 p.m.
May 20, 2013	Water and Sewer District TCR	6:00 p.m.
May 20, 2013	Friends of Yellow Creek TMR	7:00 p.m.
May 21, 2013	Board of Zoning Appeals TMR	7:00 p.m.

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

COMMUNITY EVENTS

May 27, 2013	Memorial Day Observance, Bath Veterans' Memorial	Noon
August 3, 2013	Community Day BCAC	
October 12, 2013	Fall Into Nature BNP	11 am. - 4 p.m.
November 9, 2013	1 st Annual Bath Steeplechase Event	10:00 a.m.

CITIZENS' COMMENTS

There were no citizens' comments.

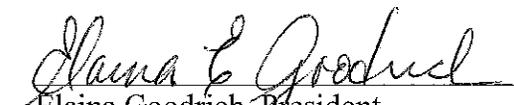
COMMITTEE REPORT

Gene Nixon, Summit County Health gave a presentation of services provided by the Health Department.

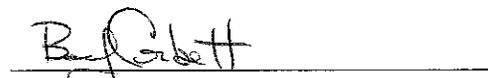
ITEMS OF INTEREST None

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:21 p.m.


 Elaina Goodrich, President
 Bath Township Board of Trustees


 James N. Nelson, Vice President
 Bath Township Board of Trustees


 Becky Corbett
 Bath Township Board of Trustees

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014R

Held **May 06** 20**13**



Sharon A. Troike
Fiscal Officer

Date: May 6, 2013
Bath Township Board of Trustees

