

RECORD OF PROCEEDINGS

7483

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held April 01 2013

The Bath Township Board of Trustees met in the Trustees' Meeting Room on April 1, 2013, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich, convened the meeting. Trustees present were Mr. James Nelson, Mrs. Becky Corbett, and Mrs. Elaina Goodrich.

**PLEDGE OF ALLEGIANCE**

**WELCOME**

**APPROVAL OF AGENDA**

Mrs. Goodrich requested, and Mr. Nelson moved approval of the agenda. Mrs. Corbett seconded the motion; the motion passed.

**FISCAL OFFICER Sharon Troike**

The Fiscal Officer recommended, and Mrs. Corbett moved, to approve the March 4, 2013 Regular Meeting Minutes and the March 18, 2013 Regular Meeting Minutes. Mr. Nelson seconded the motion; the motion passed.

The Fiscal Officer recommended, and Mr. Nelson moved, to approve requisitions and regular purchase orders 2013-08-0386 through 2013-08-0443, and payments totaling \$167,147.03. Mrs. Corbett seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.

The Fiscal Officer recommended, Mr. Nelson moved, to approve intra-fund transfers in the amount of \$1,093.15. Mrs. Corbett seconded the motion: motion passed.

The Fiscal Officer reported the following bids were received for the Bath Center Building roof replacement.

A.W. Farrell & Son, Inc.	\$85,000.00
Advanced Industrial Roofing, Inc.	\$77,456.00
Franciscus Incorporated	\$67,914.57

The Fiscal Officer reported Correspondence, Board, Commission, and Committee logs were available for public view.

**DEPARTMENT HEADS AND ADMINISTRATORS**

**Police Chief Michael McNeely**

**Report:**

**Crime:**

Burglary – 1	Theft – 9	Traffic Crashes – 38
Arrests – 26	Traffic Citations – 46	Calls for Service – 587

**Training**

- All sworn members completed OPOTA Firearms Simulator and Driving Simulator training.

**Noteworthy Incident**

- Bath PD Officers Wolf and Gabel assisted the Bath FD with the rescue of a Border Collie on Spring Valley Rd.

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Chief McNeely recommended, and Mrs. Corbett moved, to post for the position of **Part-Time Communication Specialist beginning April 1 through May 1, 2013. Mr. Nelson seconded the motion: the motion passed.**

**Fire Chief Walter Hower****Report:****March Calls**

Station #1	Fire - 23	EMS - 44	Total - 67
Station #2	Fire - 04	EMS - 15	Total - 19
Both Stations	Fire - 05	EMS - 02	Total - 07
Totals	Fire - 32	EMS - 61	Total - 93

**Noteworthy Incidents/Events -**

- Electrical Fire – Springside Drive
- Horse Rescue – Shade Park Drive
- Dog Rescue – Spring Valley
- Roof Rescue - Richfield

**Training**

	<b>Class Hrs</b>	<b>#Attendees</b>	<b>Hrs Pd</b>
Public Safety Instructor Update	7.5	1	7.5
New Vehicle Orientation	1	2	2
General Building Construction	1	3	3
Cardiovascular System	1	37	21
Mass Casualty	24.0	1	33
Emergency Childbirth	2.25	37	49.25
Trauma in General	3.5	1	3.5
Strategic and Tactical Operations	12.0	4	48
General Fire Investigation	1.5	2	3
Ventilation Techniques	2.25	39	58.5
Surface Ice Rescue	6.0	10	50.5
Totals	62.0	137	279.25

**Inspections**

- Scheduled – 12
- Re-Inspections – 4
- Knox Box Installation – 1
- Smoke Detector Installation – 0
- Fire Drills – 1
- Tornado Drills – 1
- Sprinkler System – 0
- Hazardous Operation – 0
- Misc Inspections – 0

**Public Education**

No classes were held. The next class is April 13th.

**Recommendations:** none

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Held April 01 2013

Interim Service Director Michael Rorar

**Report:**

**Buildings:**

Bath Center Building:

- Interior painting of several offices and areas has begun.

**Roads:**

- All six employees have returned to "day shift" hours (7:30 a.m. – 3:30 p.m.)
- March snow and ice control totaled 155 man-hours. At present, 20 percent less material has been ordered than during 2011-2012 season.

**Cemeteries:**

March held two full burials and one cremation at Moore's Chapel Cemetery

**Recommendations:**

Mr. Rorar recommended, and Mrs. Corbett moved, to hire Stephen Troike as Part-time, Seasonal worker for landscape maintenance May thru August at \$9.00 per hour. Mr. Nelson seconded the motion: the motion passed.

Mr. Rorar recommended, and Mrs. Corbett moved, to hire Leah Blachaniec, as year two, Part-time, Seasonal worker for landscape maintenance May thru August at \$9.25 per hour. Mr. Nelson seconded the motion: the motion passed.

Assistant Service Director/Park Director Michael Rorar

**Report:**

**General Park Information**

- Special thanks to the Bath Park Board and all who took part in the State of the Parks meeting on March 21, 2013.
- 90 percent of the Field Requests have been received for the 2013 Park Season.
- Anyone who uses the fields has three options of finding out the Field Playability of those fields at both the Bath Baseball Park and the Bath Community Activity Center – Bath Township Website, Bath Township phone tree extension 1598 and the Red Card System at the entrance to each of the two parks.
- Throughout all four parks the Park Personnel have set out all trash cans, picnic tables, tennis nets, volley ball nets, BBQ grill, and cleaned all the restrooms.
- Park personnel have completed landscape bed cleanup in most of the parks.

**Recommendations:**

Mr. Rorar recommended, and Mrs. Corbett moved, to hire Scott Finley for the position of fulltime park personnel at the hourly rate of \$18.00 an hour effective April 15, 2013, with a one year probationary period. Mr. Nelson seconded the motion: the motion passed.

Mr. Rorar recommended and Mr. Nelson moved, to hire Luke Singer for the position of part time seasonal park personnel at the hourly rate of \$9.25 an hour effective May 01, 2013 pending passage of pre-hire requisites. Mrs. Corbett seconded the motion: the motion passed.

Mr. Rorar recommended and Mrs. Corbett moved, to hire Nicholas Critchfield for the position of part time seasonal park personnel at the hourly rate of \$9.00 an hour effective May 01, 2013 pending passage of pre-hire requisites. Mr. Nelson seconded the motion: the motion passed.

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DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held April 01 2013

**Zoning Inspector/Administrator William Funk**

**Report:**

During the month 11 zoning permits were issued in the following categories:

- Accessory Structure 5
- New Residential 3
- Residential Addition 2
- Sign 1

**Zoning Commission**

March 7, 2013, Zoning Commission public hearing and regular meeting:

- The Zoning Commission finished reviewing the changes to Article 7-8. Following the review the Commission approved the recommended changes and set the public hearing for Articles 7-8 and sent the changes to Summit County for the Planning Commissions review.

**Appearance Review Commission**

March 4, 2013, The Appearance Review Commission reviewed the following cases:

- ARC 13-02, Ellet Neon Sign for Acme/Albrecht Inc., recommended to approve proposed new monument sign, 3979 Medina Rd., located in the B-2.
- ARC 13-03, Krumroy-Cozad Construction for Acme/Albrecht Inc., recommended to approve new patio addition for On Tap Grille and Bar, 3979 Medina Rd., located in the B-2.

**Board of Zoning Appeals**

March 19, 2013, Board of Zoning Appeals heard the following cases:

- BZA 13-03, Keith Graves, approved variance request for an accessory structure that exceeds the maximum overall square footage requirements and approved a conditional use request for accessory living quarters, 404 Crystal Lake Rd., located in the R-2.
- BZA 13-04, Krumroy-Cozad Construction for Acme/Albrecht Inc., approved variance request for proposed new patio addition for On Tap Grille and Bar, 3979 Medina Rd., located in the B-2.

**Recommendations:** None

**Township Administrator Vito Sinopoli**

**Report:**

Mr. Sinopoli acknowledged his first day as township Administrator transitioning from Deputy Administrator. He thanked the Trustees for the opportunity to serve, and thanked Mrs. Troike, Mr. Snow and the department heads for working with him and supporting him through the three month transition period. He stated he felt he had the skills and tools necessary and was committed to maintaining the "viability and success" of Bath Township.

**Recommendations:**

Mr. Sinopoli recommended, and Mrs. Corbett moved, to accept the bid from **Franciscus Incorporated for the sum of \$67,914.57 to replace the asphalt shingle roofing of the Bath Center Building. Franciscus Inc. (license number 800101) is an approved contractor with the State of Ohio Department of Administrative Services, Office of Procurement. Bid was let according to O.R.C. 125.04 § B(2). Mr. Nelson**

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**seconded the motion: the motion passed.**

Mr. Sinopoli recommended, and Mrs. Corbett moved, to appoint William Funk to the position of Solid Waste Coordinator effective April 1, 2013 following all rules and regulations of Bath Township including a one year probationary period. Mr. Nelson seconded the motion: the motion passed.

Mr. Sinopoli recommended, and Mrs. Corbett moved, to pay the invoice for the Bureau of Workers' Compensation in the amount of \$67,561.90. Mr. Nelson seconded the motion: the motion passed.

**BUSINESS FROM THE BOARD**

**Trustees Elaina Goodrich, Becky Corbett, and James Nelson**

Mrs. Goodrich moved, and Mr. Nelson seconded, a motion to move the April 15, 2013 meeting to Revere High School and change the time of the meeting to 1:20 PM.

Mrs. Corbett presented the following Resolution and moved its adoption.

**RESOLUTION 2013-09  
HONORING WILLIAM E. SNOW**

**WHEREAS**, William E. Snow retired on March 31, 2013 from his position as Bath Township Administrator; and

**WHEREAS**, Having lived in Bath Township his entire life, Mr. Snow began his service to the community in 1982. He was first hired as a volunteer Firefighter/EMT, and was an invaluable source of guidance and support to those with whom he served. Mr. Snow retired from the Fire Department in 2003 where he achieved the rank of Captain; and

**WHEREAS**, Mr. Snow was a founding member of the Summit County Hazardous Materials Response Team, as well as a member of the Local Emergency Planning Commission. His involvement with these teams was beneficial to a broad range of people, including those not only in Bath Township, but all of Summit County; and,

**WHEREAS**, Mr. Snow was appointed Clerk-Treasurer in 1996 and became Bath Township's administrator in 2000. As Township Administrator, Mr. Snow accomplished a multitude of significant achievements. His thoughtful nature and constant pursuit of perfection provided the township with a well-qualified and highly-motivated staff; and

**WHEREAS**, Mr. Snow's guidance and perseverance resulted in the construction of the Stony Hill Fire Station, the establishment of the Bath Hill Park and the Bath Nature Preserve, along with the early retirement of the bond debt for the Bath Nature Preserve. Mr. Snow's most notable and appreciated contribution is the sound fiscal status of the township; and,

**WHEREAS**, Mr. Snow is known as a consummate professional, always putting the interests of Bath Township first. He has witnessed both tragedy and celebration within the community and has always given selflessly to offer his heartfelt support in every instance. He is respected by his colleagues at Bath Township and by current and former members of the Board of Trustees. His presence at Bath Township will be missed; and

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**WHEREAS**, the Bath Township Board of Trustees desires to formally recognize the dedication and service of William E. Snow; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Bath Township Board of Trustees hereby congratulates William E. Snow on his retirement and thanks him for his outstanding dedication and service to Bath Township and the public at large.

Mr. Nelson seconded the Resolution and discussion was held.

The Fiscal Officer called the roll:

Mrs. Goodrich, **Aye**

Mr. Nelson, **Aye**

Mrs. Corbett, **Aye**

**Resolution Adopted**

### FUTURE TRUSTEE MEETINGS AND EVENTS

April 1, 2013	Appearance Review Commission TMR	5:00 p.m.
April 1, 2013	Board of Trustees Meeting TMR	7:00 p.m.
April 4, 2013	Zoning Commission TMR	7:00 p.m.
April 10, 2013	Heritage Corridors TMR	5:30 p.m.
April 15, 2013	Board of Trustees Meeting TMR	4:00 p.m.
April 15, 2013	Water and Sewer District TCR	6:00 p.m.
April 15, 2013	Friends of Yellow Creek TMR	7:00 p.m.
April 16, 2013	Board of Zoning Appeals TMR	7:00 p.m.

**TCR**-Trustees Conference Room (Administrative Offices)

**TMR**-Trustees Meeting Room, lower level, Bath Center

### COMMUNITY EVENTS

April 20, 2013	Rain Barrel Workshop Regal Beagle BNP	11 a.m. & 2 p.m.
April 27, 2013	Project Pride	9:00 a.m. – Noon
May 27, 2013	Memorial Day Observance, Bath Veterans' Memorial	Noon
August 3, 2013	Community Day BCAC	
October 12, 2013	Fall Into Nature BNP	11 a.m. – 4 p.m.
November 9, 2013	1 <sup>st</sup> Annual Bath Steeplechase Event	10:00 a.m.

### CITIZENS' COMMENTS

There were no citizens' comments.

### COMMITTEE REPORT

Bob Hasenyager, Director of Environmental Health, Summit County Public Health, presented "Storm Water in the County".

Patti Graham, Director of Bath Township Museum reported on upcoming exhibits.

### ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:53 p.m.

  
 Elaina Goodrich, President  
 Bath Township Board of Trustees

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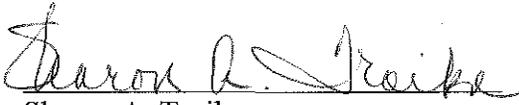
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James N. Nelson, Vice President  
Bath Township Board of Trustees



Becky Corbett  
Bath Township Board of Trustees



Sharon A. Troike  
Fiscal Officer

Date: April 1, 2013  
Bath Township Board of Trustees

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Held April 01 2013

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