

RECORD OF PROCEEDINGS

7451

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 04 2013

The Bath Township Board of Trustees met in the Trustees' Meeting Room on February 4, 2013, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich, convened the meeting. Trustees present were Mr. James Nelson and Mrs. Elaina Goodrich.

PLEDGE OF ALLEGIANCE

WELCOME

APPROVAL OF THE AGENDA

Mrs. Goodrich requested approval of the agenda. Mr. Nelson moved, and Mrs. Goodrich seconded a motion to approve the agenda; the motion passed.

FISCAL OFFICER, Sharon Troike

The Fiscal Officer recommended, and Mr. Nelson moved, to approve requisitions and regular purchase orders 2013-08-0176 through 2013-08-0211, and payments totaling \$134,820.49. Mrs. Goodrich seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.

The Fiscal Officer recommended, and Mr. Nelson moved, to approve intra-fund transfers in the amount of \$3,000. Mrs. Goodrich seconded the motion; the motion passed.

The Fiscal Officer reported Correspondence, Board, Commission, and Committee logs were available for public view.

The Fiscal Officer reported a bid opening was conducted on Wednesday, January 30, 2013 for the Preventative Maintenance and Service of Mechanical Equipment contract. The bid results were as follows:

Company Name	Year 1	Year 2	Year 3
Brewer-Garrett Co.	\$21,997.00	\$21,998.00	\$21,999.00
Enterprise HVAC Svc & Control	\$35,278.00	\$35,280.00	\$36,516.00
Gardiner Trane	\$18,450.00	\$18,450.00	\$18,450.00
The K Company	\$24,804.00	\$24,804.00	\$24,804.00
Marlin Mechanical	\$22,325.00	\$22,325.00	\$23,900.00

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Michael McNeely

Report:

Chief McNeely presented the Police Department 2012 Annual Report.

Mission Statement

In support of the Constitution of the United States, and the laws of the State of Ohio, Bath Police Department will serve and be accountable to the residents of Bath Township. Bath Police Department shall strive to provide a safe environment by offering services which promote security for all persons.

Crime:

Homicide – 0	Rape – 1	Robbery – 2	Aggravated Assault – 1
Burglary – 20	Theft – 149	Stolen Auto – 1	Traffic Crashes – 579
Arrests – 460	Arson – 0		

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Total Calls for Service – 6,237

Training:

- Firearms Qualifications
- OPOTA Instructor School
- Commercial Vehicle Update
- Courtroom Testimony
- Social Media
- Defensive Tactics
- EMA Notification Systems
- Police Executive Leadership College and PELC Re-Trainer
- Basic Crime Scene Investigation
- Containing Underage Alcohol Parties
- Tactical Team Leader Training
- Dispatching Critical Incidents
- Civil Demonstration-First Amendment Training
- Active School Shooter
- Crisis Intervention
- Counter-Terrorism Awareness
- U.S. Marshal's Intelligence Update
- Police Rifle Instructor
- Drivers Training
- FBI Leadership Update
- Child Sexual Abuse Forensic Interview
- Child Abduction Response Team Exercise
- Vehicle Extrication
- Cell Phone Analysis
- Traffic Stops
- Ohio BMV Driver's License Updates

Notable Accomplishments

- The Lois Drive burglary crew was sentenced to lengthy prison sentences.
- A Copley juvenile was charged with inducing panic after writing hate statements on the restroom wall at Revere Middle School.
- Ofc. Vito Sinopoli made a presentation in support of the federal Violence Against Women Act at Senator Sherrod Brown's press conference.
- An Akron man in possession of a stolen firearm was arrested near McDonald's.
- 932 pounds of prescription medications collected from the Going Green Drug Box were turned over to the Drug Enforcement Administration for disposal.
- Two Canadians were arrested for installing a "skimmer" device to a local bank ATM. The suspects are responsible for the theft of thousands of dollars from multiple locations across the Midwest United States.
- A Cleveland man was arrested within 30 minutes of robbing the Key Bank.
- The 36th Safety Town program was held at Bath Elementary School.
- Bath PD provided security to President Barack Obama's visit to the community.
- Bath PD organized the Montrose Retail Theft Alert Network. Over 100 law enforcement and retail loss prevention agents attended the organizational meeting.
- A 21 year old Bath resident is arrested for burglarizing his neighbor's home.
- A 16 year old Revere student is arrested for assaulting a fellow student on the school bus.

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- Bath PD organized and hosted a multi-jurisdictional Summit County Child Abduction Response team field exercise at Old Trail School.
- The Bath PD/Copley PD "Hidden in Plain Sight" program was recognized by the Beacon Journal newspaper on a front page article.
- Bath PD seized 4 lbs. of marijuana and \$1,700 cash from a Kent man.
- Bath PD identified a meth lab inside a vehicle at the I-77 rest area.
- Bath resident Jerry Schorr was selected for the FBI Citizen's Academy "Hometown Hero" award for his efforts in rescuing a fellow citizen. Mr. Schorr was nominated by BPD.

Recommendations: None

Fire Chief Walter Hower

Report:

Chief Hower presented the Fire Department 2012 Annual Report.

Two-thousand twelve was a very productive and challenging year for Bath Fire Department.

This year saw the retirements of Lt. Kevin Hylbert (25 years) and Firemedic Tom Kamp (30 years). More importantly, their selfless dedication and passion for the community and the department will be missed.

We were fortunate to promote John Rodriguez to Full-time Lieutenant. Line level supervision is extremely important on our emergency scenes. We also hired two of our part-time members to full-time status in December with a start date of January 1, 2013.

Call volume for 2012 consisted of 409 Fire and 927 EMS requests for service, for a total of 1,336 calls. This total number is up by 40 calls over 2011. We continued our successful joint operations at Stony Hill Station with Copley Fire, as well as Mutual / Automatic Aid with our neighbors. The department and several members participate and support our County's Special Operations Response Teams.

State required certification and re-certifications for our firefighters and Emergency Medical Service personnel requires many hours of continuing education. We provide excellent training programs that exceed minimum state requirements. In order to maintain our knowledge, skills, abilities and competencies, we offer and provide numerous in-house training/education opportunities as well as schools, seminars, and conferences away from the station.

The new 2,000 gallon water tender was placed in service in February. This was a \$350,000 purchase with a \$20,000 donation from the Bath Fire Incorporation. The new tender replaces our 1991 water tender, which was sold to Bessie, Oklahoma for \$77,000. Additionally, the new Horton ambulance was placed in service in June. This is a \$162,000 purchase and the new unit will replace a 2003 vehicle. A new Chief's vehicle was purchased, placing the old one as a staff vehicle and getting rid of the old Crown Victoria. Three thermal imagers were purchased replacing 12 year old, obsolete imagers. These are invaluable tools in fighting fires.

Chief Hower thanked the Trustees for their support and assistance in keeping Bath Fire Department a model combination fire department, providing exceptional service to meet their mission: To protect the health, safety and welfare of the citizens of Bath Township.

BREAKDOWN OF TRAINING CLASSES BY MAJOR CATEGORIES

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A total of 146 training classes were held in 2012. This includes regularly scheduled fire department in-house classes and those attended outside the department.

Total training hours offered for the year: 865.25

CATEGORY	# OF SESSIONS
Administrative	14
Apparatus/Driving	10
All Fire Related	52
All EMS Related	33
Hazardous Materials	9
Technical Rescue	25
Incident/Scene Mngt.	3
Totals	146

- Bath Fire Department has four members who are fully trained in all aspects of Technical Rescue who are members of Summit County TROT. These aspects are trench rescue, high angle rescue, confined space rescue, and structural collapse rescue.
- In 2012 we did not have any dive emergencies in Bath Township but were called to assist other agencies. All team members passed the annual swim test which consists of several timed events: 500 yard swim, 800 yard snorkel and fin swim, tread water for 15min. and the last 2 min. with your hands out of the water, 100 yard pushing another diver, dive to the bottom of the pool and don a mask and clear the water, dive to the bottom of the pool and don a full set of SCUBA gear and breath before returning to the surface and free dive to the bottom of the pool and retrieve an object.
- During 2012 the department had two members that participated on the HAZMAT Team. Both were active in the management of team activities. Captain Hower as the branch director for the hazardous materials team and FF/Medic John Rodriguez was a zone coordinator; both of these positions provide guidance, assistance and development of the team. Both team members are in good standing with the team for the training hour requirement, the team is continuously updating the technology used for detection and identification of the hazardous materials.
- The Inspection Bureau is the only branch of the Fire Department that protects the property tax base for Bath Township. Once again for the year 2012 we did not have a commercial fire that was a result of a code violation. Through the dedication of our inspectors we continue to have a positive relationship with the businesses in Bath Township. Due to the economy we had several businesses closed. On the positive side we had some new businesses move in and some expansion of current businesses.
- The Fire Prevention Program was very active in the schools and community during in 2012. The program was presented at Bath Elementary, Herberich Primary, and Old Trail School on a monthly basis. Children ranged from pre-kindergarten through fourth grades. Lydia Wochna, Fire Prevention Specialist, taught (5) pre-kindergarten classes, (6) kindergarten classes, (6) 1st grade classes, (6) 2nd grade classes, (2) 3rd grade classes and (15) 4th grade classes.

Recommendations: None

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Interim Service Director Michael Rorar

Report:

Mr. Rorar presented the Service Department 2012 Annual Report.

Roads:

- Over 40 streets had surface repairs completed
- Pavement improvements were "Mill or Fill", chip and seal, and concrete section replacement
- Service Department handled 90 residential requests including:
 - 3,880 lineal feet of roadside ditching
 - 14 drive culvert replacements of installations
 - Multiple road cross-over pipe replacements
 - Over 50 catch basins repaired or re-built

Buildings:

- The Bath Center Building received electrical updates throughout the building
- Rear building sidewalk & curbing replacement
- Rear building window replacement
- Exterior masonry repairs
- New boiler installation (heating)
- Building landscape upgrades
- New signage at Ira Facility

Cemeteries:

- New entrance sign to Moore's Chapel
- Pinning of 397 new perimeter lots
- Cemetery Sexton, Karen Beres had a busy year of 44 lot sales and 24 burials (11 of which were cremains)
- Successful Ira Cemetery Tour and Ohio Historical Marker dedication

Recommendations:

Mr. Rorar recommended, and Mr. Nelson moved, to accept the 1 year bid, in the amount of \$18,450.00, from Gardiner Trane Company for Preventive Maintenance and service of the heating and cooling systems for four sites within Bath Township for the following sites:

3864 W. Bath Road, Administration	\$15,130
3864 W. Bath Road, Service Building	\$ 1,328
241 Cleveland-Mass. Road-Historic Town Hall	\$ 664
4570 Medina Road, Stony Hill Fire Station	\$ 1,328

Years 2 and 3, are quoted at the same annual amount, when agreed upon by both parties. Mrs. Goodrich seconded the motion; the motion passed.

Mr. Rorar recommended, and Mr. Nelson moved, to accept the Annual Highway System Mileage Certification for 2012 as forwarded from the Summit County Engineer and received from the Ohio Department of Transportation. This document certifies that Bath Township was responsible from maintaining 62.365 miles of public road in 2012. Mrs. Goodrich seconded the motion; the motion passed.

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Parks Administrator Michael Rorar

Report:

Volunteer Resources and Events

- Bath Park Board hosted “Chill on the Hill” (sledding event) and “Fall into Nature”
- Bath Community Day Committee hosted the 14th Community Day event

Visitor Statistics

- Approximately 110,000 visitors with 2,018 scheduled events including:
 Baseball – 1,477 Cross Country – 40 Football – 38 Lacrosse – 18
 Rugby - 14 Soccer - 311 Shelter Reservations - 74
 Tennis - 46

Improvements and Renovations

- Moore’s Meander and Garden Bowl restoration completed with 319 Grants
- Paving of North Fork Trail
- Removal of storage yard at Bath Community Activity Center
- South Woods Trail improvement
- Pavement of a trail portion to Baseball Park dugout enclosures (#2 and #3 which will be constructed during 2013)
- Tennis court lighting upgrade

Maintenance and Operations

- 20 walking evaluations of the trails, checking on safety measures
- Ice and Snow removal from park access – 10 times
- Trails mowed – 6 times
- Landscape trimming along switch-back railing and trail markers – 35 times
- Staining of the Boardwalk
- Preparations for Bath Pond Deck in 2013
- Held 3 controlled burns over 18 acres
- Containers for trash changed of liners 960 times.
- Provided 12,000 mutt mitts for pet feces; 560 toilet paper rolls placed in restrooms, restroom cleaning 60 times.
- Transplanting, planting, edging, weeding, mulching landscape areas
- Shelter Fire – Police Officer Vito Sinopoli
- Shelter “set-up” for 60 reserved events
- Shelter floors pressure washed 25 times
- Leaf removal from trails, 20 days

Recommendations: None

Zoning Inspector/Administrator William Funk

Report:

Mr. Funk presented the Zoning Department 2012 Annual Report.

Permits

- 131 Issued during 2012 vs. 116 in 2011
- 34 Residential Additions
- 30 Accessory Structures
- 16 New Residential
- 14 Swimming Pools
- 13 Fences

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- 13 Sign Permits
- 9 Business Use Certificates
- 2 Commercial Additions
- 2 Subdivisions

New home starts increased by 7 in 2012 as compared to 2011.

Appearance Review Commission

- 22 reviews in 2012
- The ARC reviewed 16 sign applications and 6 site changes
- Circle K, 1949 N. Cleveland Massillon Rd., was recommended for approval, with some modifications, of the proposed addition to the rear of the building
- Crown Point Ecology Center, 3220 Ira Rd., was recommended for approval of the proposed new monument sign
- Gasoline Alley, 870 N. Cleveland Massillon Rd., was recommended for approval of the proposed new deck addition and outdoor dining
- Acme Plaza, 3979 Medina Rd., was recommended approval for the proposed parking lot improvements and modifications to the façade of the west wing plaza
- Turfscape, 2350 N. Cleveland Massillon Rd., recommended approval for the proposed building modifications

Board of Zoning Appeals

- 27 cases heard in 2012
- The BZA reviewed 16 residential cases, 10 commercial cases, and 1 subdivision review
- The proposed Homewood Suites Hotel and the proposed Fairfield Inn Hotel, 260 Springside Dr., were granted conditional use approval and received variances from height restrictions, reduction in the open space, and shared parking
- Acme Plaza, 3979 Medina Rd., was recommended approval for the multi-tenant monument sign and modifications to the signage at the west wing plaza
- True Wealth Inc., 700 Ghent Rd., approved for the use of personal offices
- Firestone Trace was granted approval to plat the final 6 lots of Phase V
- 5 new residential structures were granted variances for steep slope and/or riparian setbacks
- 3 variances for over-sized residential accessory structures were approved

Zoning Commission

- The Zoning Commission recommended to approve a rezoning application from the Stein Family for 4655 Medina Rd. The proposal was to rezone R-2 Single Family Residential property to a B-4 Restricted Business District. The recommendation for rezoning was approved by the Board of Trustees in June.
- The Zoning Commission continued to review and edit the draft version of the updated Zoning Resolution. The Commission wrapped up the second review of the project and began the public hearing process by submitting articles 1-6 to the Summit County Planning Commission. The commission has worked diligently on this project and with the aid of Wendy Moeller the consultant from Compass Point, Township Legal Counsel and Township Trustees and staff the proposed regulations should be ready for the Trustees review in 2013.

Zoning Violations

- 13 Zoning Violation Cases were started in 2012, and numerous signs in violation of the Zoning Resolution were removed.

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Mr. Funk also thanked Copley Township for the donation of their retired MSA drive storage unit and server. He stated the parts are very useful to Bath as the township's equipment ages and replacement parts are needed.

Recommendations: None

Township Administrator William Snow

Report:

Mr. Snow presented the Administration 2012 Annual Report.

Financials

- Independent Auditors reviewed the township finances and reported that the finances are in order
- Reviewed and held back 10 percent of the appropriations until the Fiscal Officer certified monies were available
- Reviewed Medical and Property Insurance policies for cost savings
- Finalized an improved time-keeping system to streamline the payroll reporting process and changed payroll dates to a bi-weekly schedule instead of semi-monthly
- Digitally scanned many of the township records for safe keeping

Retirements

- We had several people retire who retained part time positions within the township. However, the following have or will be retiring permanently:

William Snow
Bob Wilson
Jim Miller
Officer Scott Barb
Helen Humphrys
Cynthia Norris

New personnel

- Seasonal employees for 2012 included Leah Blachaniec, Luke Singer, Alexandria Singer, Dean Zawistowski, John Markel, Ryan Dell, and Luke Berry
- New employees that replaced previously open positions were Lauren Brogan, Robert Young, Chad Warner, Cody Bennett, Michael Jones, Dustin Muehfeld, Hannah Krumheuer
- Vito Sinopoli is now Deputy Administrator, to transition to the Township Administrator following William Snow's retirement on April 1st.

Lease of the P25 Radio Tower Equipment to Summit County

- This lease was accepted on January 14, 2012 by the Summit County Council. The County Executive signed a lease agreement with Bath Township, Copley Township, City of Fairlawn and City of Norton, for a P25 radio system on a tower located at 3487 South Smith Road, Fairlawn, for the period January 1, 2013 through December 31, 2022, at no cost, for the Executive's Department of Law, Insurance and Risk Management - Division of Public Safety.

Hale, Hammond, Cranz Homesteads Historical Marker

On September 22, 2012, the Ira Cemetery Tour and dedication of the Ohio Historical Marker for the Hale, Hammond, Cranz Homesteads was a great success. This Historical Marker was the third to be placed in Bath Township.

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- The other markers are the Ghent Woolen Mill and the Shaw Cemetery marker at Moore's Chapel.

The Yellow Dot Program

- This program alerts safety personnel in the event of an accident that a motor vehicle's occupant has information available. This medical or identifying information is contained in a yellow envelope in the glove compartment or other storage compartment. The notification is a yellow dot decal affixed to the drivers' side of the rear windshield.

Bath Township Electronics Recycling Event

- This event was coordinated by Rachael Post and was very well attended. Goodwill Industries of Akron accepted two full trucks worth of recyclable electronics from Bath residents on October 6.

Bath Solid Waste District

- The red recycling bins along with the recycle center at Bath Elementary School have made recycling more convenient for Bath residents.
- **The acceptance of credit cards for Solid Waste bills finally became a reality this past year.** Bath's Solid Waste customers may visit the Solid Waste page at bathtownship.org and follow the instructions to pay. Visa, Master Card and Discover are accepted.

Recommendations:

Mr. Snow recommended, and Mr. Nelson moved, for the Board to give the required sixty (60) day notice that Kevin Hylbert is seeking employment with the Township, pursuant to section 145.381 of the O.R.C. Mrs. Goodrich seconded the motion; the motion passed.

BUSINESS FROM THE BOARD

Trustees Becky Corbett and James Nelson

Mrs. Goodrich moved to appoint Leslie Pavelka to the Trustees' Advisory Council effective February 4, 2013. Mr. Nelson seconded the motion; the motion passed.

FUTURE TRUSTEE MEETINGS AND EVENTS

February 7, 2013	Zoning Commission TMR	6:30 p.m.
February 11, 2013	Friends of Yellow Creek TMR	7:00 p.m.
February 13, 2013	Heritage Corridors TMR	5:30 p.m.
February 15, 2013	Bath Attractions TMR	10:00 a.m.
February 19, 2013	Board of Trustees Meeting TMR	4:00 p.m.
February 19, 2013	Water and Sewer Board TMR	6:00 p.m.
February 19, 2013	Board of Zoning Appeals TMR	7:00 p.m.
March 4, 2013	Appearance Review Commission TMR	5:00 p.m.
March 4, 2013	Board of Trustees Meeting TMR	7:00 p.m.
March 7, 2013	Zoning Commission TMR	6:30 p.m.
March 18, 2013	Board of Trustees Meeting TMR	4:00 p.m.
March 18, 2013	Friends of Yellow Creek TMR	7:00 p.m.
March 19, 2013	Board of Zoning Appeals TMR	7:00 p.m.

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

HBTH-Historic Bath Town Hall

CITIZENS' COMMENTS

There were no citizens' comments.

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COMMITTEE REPORT

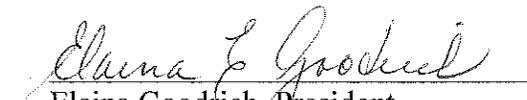
Mr. Sinopoli gave a brief report and update of the Ohio Township Association's winter conference.

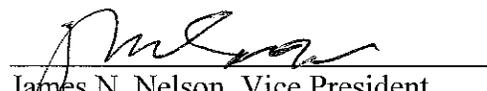
ITEMS OF INTEREST

Mr. Nelson read a letter of appreciation from Anita Bloch to the Service Department for the removal of a fallen tree threatening electrical lines.

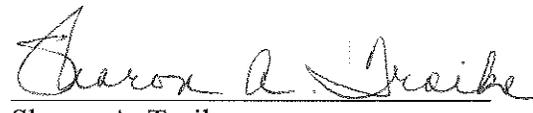
ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:47 p.m.


Elaina Goodrich, President
Bath Township Board of Trustees


James N. Nelson, Vice President
Bath Township Board of Trustees

Absent
Becky Corbett
Bath Township Board of Trustees


Sharon A. Troike
Fiscal Officer

Date: February 4, 2013
Bath Township Board of Trustees

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