

REGULAR MEETING

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held January 07

2013

The Bath Township Board of Trustees met in the Trustees' Meeting Room on January 7, 2013, at 7:00 p.m. for the purpose of conducting the business of the Township. The Vice President of the Board, Mr. James Nelson, convened the meeting. Trustees present were Mrs. Becky Corbett and Mr. James Nelson.

PLEDGE OF ALLEGIANCE

WELCOME

APPROVAL OF THE AGENDA

Mr. Nelson requested approval of the agenda. **Mrs. Corbett moved, and Mr. Nelson seconded a motion to approve the agenda; the motion passed.**

FISCAL OFFICER, Sharon Troike

The Fiscal Officer recommended, and **Mr. Nelson moved, to approve the December 3, 2012 Regular Meeting Minutes and the December 17, 2012 Regular Meeting Minutes. Mrs. Corbett seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mrs. Corbett moved, to approve the December 27, 2012 Settlement Meeting Minutes. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer recommended, and **Mr. Nelson moved, to approve requisitions and regular purchase orders 2013-08-0001 through 2013-08-0011 and payments totaling \$121,152.40. Mrs. Corbett seconded the motion. The Fiscal Officer called the roll; all aye, the motion passed.**

The Fiscal Officer reported the financial statements through December had been reviewed and were available for public view.

The Fiscal Officer reported Correspondence, Board, Commission, and Committee logs were available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Michael McNeely

**Report:
Crime**

Burglary-	1	Traffic Crashes-	69	Arrests-	25
Theft-	9	Traffic Citations-	62		

Noteworthy Incidents

- Officers recovered a meth lab inside a motor vehicle at the I-77 rest area.

Recommendations: None

Fire Chief Walter Hower

Report:

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Calls

December 2012 Fire Department Stats

	<u>Fire</u>	<u>EMS</u>	<u>Total</u>
Station #1	17	44	62
Station #2	21	09	30
Both Stations	11	03	14
Totals	49	56	105

Inspections

- Scheduled – 38
- Re-Inspections – 7
- Knox Box Install/Remove – 1
- Smoke Detector Install – 0
- Fire Drills – 2
- Tornado Drill – 0
- Special Drill – 0
- Site Inspections/Plan Reviews – 0
- Misc. Inspections - 2

Training

Type	# of Sessions	Total Class Hours	Attendees	Total Hours
EMS-lifting patients	1	1.0	25	25
Thermal Imager	1	1.0	3	3
Water Supplies	1	2.5	26	65
Administrative-Contractual meeting	2	2.0	32	64
Mass Casualty	1	1.75	35	61.25
<u>CPR Recertification</u>	<u>1</u>	<u>3.0</u>	<u>3</u>	<u>9</u>
TOTAL	7	11.25	124	227.25

Recommendations: None

Interim Service Director Michael Rorar

Report:

Roads

- Two shifts of three employees each are attending to ice and snow removal.
- The Aegean Road catch basin repair/rebuilding was completed.

Cemeteries

- During December, one full burial and 2 cremation services were held at Ira Cemetery.

Recommendations:

Mr. Rorar recommended, and Mr. Nelson moved, to advertise for Service of the Mechanical Equipment Bid of four Bath Township buildings at Bath Center, Bath Service, Historical Town Hall, and Stony Hill Fire Station. The legal advertisement will run January 11 and January 18, 2013 in the Akron Legal News with the bid opening held at 10:30 a.m. on Wednesday, January 30, 2013. Mrs. Corbett

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seconded the motion; the motion passed.

Parks Administrator Michael Rorar

Report:

Park System Reports

- Park personnel have been plowing and salting the parks. Mr. Rorar reminded residents the parks are not the priority in event of a snow storm.
- Park personnel serviced all small park equipment (i.e. chain saws, weed eaters, blowers, etc.) as a maintenance strategy to prolong the life of the equipment.

Bath Nature Preserve

- Park personnel have been plowing the Bridle Trail.

Recommendations: None

Zoning Inspector/Administrator William Funk

Report:

During the month of December 2012, five zoning permits were issued in the following categories:

- New Residential 2
- Sign 3

Zoning Commission

December 6, 2012, Zoning Commission Public Hearing and Regular Meeting:

- The Zoning Commission reviewed and edited Article 13, Signage Standards.

Appearance Review Commission

December 2, 2012, The Appearance Review Commission reviewed the following cases:

- ARC 12-15, Tony Bellatto, Havana House, approved proposed new monument sign, 1924 N. Cleveland Massillon Rd., located in the B-1 district.
- ARC 12-19, Lou Belknap of Agile Sign & Lighting, University Hospitals Ghent Family Practice, approved proposed new monument sign, 3535 Granger Rd., located in the B-1 district.
- ARC 12-21, Michael Sturgeon, Eastman, approved proposed new wall and monument sign, 260 Springside Dr., located in the B-3 district.
- ARC 12-22, Todd Evans of FastSigns Akron, H. C. Lobalzo & Sons, disapproved proposed new monument sign, 47 N. Cleveland Massillon Rd., located in the B-1 district.

Board of Zoning Appeals

December 18, 2012, Board of Zoning Appeals heard the following cases:

- BZA 12-27, Bryan Ashman, Cooper & Associates, approved conditional use request for two proposed hotels, 260 Springside Dr., located in the B-3.

Recommendations:

Mr. Funk recommended, and Mrs. Corbett moved, to accept, with regret, the resignation of Thomas Kelley, as the Zoning Commission Chairman. Mr. Nelson seconded the motion; the motion passed.

Township Administrator William Snow

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Report:

Settlement Meeting Report

- All funds were closed out in the positive for 2012 and all met the Official Certificate of Resources as amended last meeting.
- The fund balances will provide the operations of the township in the first quarter until property taxes are collected.
- Revenues were in line with expectations and all departments were inside their appropriations. Temporary appropriations were approved in the amount of \$5,055,317.66 to operate the township for the first three months of 2013. This includes funds available to hire replacement personnel that have left or retired in 2012.
- Nonresident EMS charges were written off after three attempts to collect the transport fee in the amount of \$3,338.22; however, we did collect \$69,108.31 in fees from non-residents that used the township's EMS Service in 2012.
- Mrs. Goodrich was elected as President of the Board.

Mr. Snow presented the list of Township Committees and Board Members as follows:

Trails & Greenways

Becky Corbett	Mark Purdy
Paula Dubaniewicz	Debbie Rolland
Todd Ederer	Mike Rorar
Dave Landis	David White
Elaine Marsh	

Trustee Advisory Council

Jeff Andrew	Susan Lines
Debra Brown	Rachael Post
Dave Carlos	Ron Rett
Sean Gaffney	Michael Sternasty

Appearance Review Commission

Tim Franklin – Chairman	Paula Dubaniewicz
Jason Boltz – Co-Chair	Bill Healy – 2 nd Alternate
Olaf Nielsen	Curtis Smock – 1 st Alternate
Barbara Moats	

Board of Zoning Appeals

Steven D. Bell- Chair	Michael Mack
Linda Hastings	David Landis – Alternate
Jeff Kerr	Leslie Kreeger – 2 nd Alternate
Betty Eastman	

Zoning Commission

Edward Mazak Jr.	Scott Meyer
Richard Bradner	Nancy Fay – Alternate
Joy Kosiewicz	Maryellen Burnham – 2 nd Alternate

Water & Sewer Board

Stephen Schreiber– Chairman	Daniel Kalstrom
John (Jack) Lynett	Thomas E. Giffels
Jeffrey Mockbee	Julius Schmeltzer
Daniel Zeno	

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Lynn Abramovich
Kenneth Baldwin
Libby Bauman
Monica Bunner
Maryellen Burnham
Becky Corbett
Cynthia Eitner
Ken Ertel
Martha Ferch

Elaina Goodrich
Greg Gulish
Nancy Ray
James Nelson
John Sahl
Peggy Shriber
David White
Pat Witmer
David White

Park Board

Carolyn Balogh
Pat Barb
Michael Beers
Amy Bowers
Nadine Clar
Paula Dubaniewicz-VP
Susan Donahue
Marc Dusini
Todd Ebert
Cindy Eitner

Beth Gerberich – Treasurer
MaryAnne Krejci
Lisa Patena
Rachael Post
Michelle Mostow
Pam Reitz – President
Kathy Sidaway
Lisa Baker
Elaina Goodrich
Mike Rorar

Trail Corp

Pat Barb
Amy Bowers
Veronica Condray
Kathi Damitz
Paula Dubaniewicz
Adoree Gelley
Elaina Goodrich
Kathleen Harpley
Bonnie Horovitz

Holly Mineard
Mark Purdy
Norma Setteur
Kathy Sidaway
Wes VanFossen
Sue Apanasewicz
Wilma Martino
Jackie Hastings
Suzan Houston

External Audit Committee

Mark Dusini
Timothy Corman
Shibu Joybutty
Steven Katz
Laura Whitfield

Volunteer Fire Department Dependents' Board

Jeff Andrew
Elaina Goodrich
James N. Nelson
Robert Motz
George Seifert

Friends of Yellow Creek

Kathleen and Dave Arthur
Thomas Doran – Chair
Elaina Goodrich
Joseph Hoffmann
Jeffrey Kerr

Julie Nitzsche
Maryanne Rackoff
Sabet A. Sabet
Jack Sahl
Jan Schutte-Reed

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Cathy and Steve Leuenberger
 Martin Murphy
 Merle Owen

Norma Setteur
 Jack Woodyard

Museum Committee

Libby Bauman
 Carl Boltz
 Lee Darst
 David Darst
 Cindy Eitner
 Gail Elrod
 Helen Freeman
 Spencer Freeman
 Nancy Ganyard
 Elaina Goodrich
 Patti Graham

Jeanne Ingle
 Ruby Kover
 MaryAnne Krejci
 Richard Krejci
 Maureen McGinty
 Mary McNeil
 Paul Schubert
 Nancy Terjesen
 Sondra Tewalt
 Angela Van Der Heyde
 Billie Whittum

Memorial Day Committee

Bill Moats, Chair
 Harold Allan
 Donald Allen
 Karen Beres
 Becky Corbett
 David Darst
 Carl Hartman
 Dave Hartman
 Peter Kesler
 Edwin Kiefer
 Mary Anne Krejci

Dan Liddle
 Ernest Lindroth
 Bill Loeb
 Jack Marshall
 Jim Nelson
 Robert Patterson
 Jan Schutte-Reed
 Barbara Toth
 Ed Toth
 Ron Weintraub

Recommendations:

Mr. Snow recommended, and **Mrs. Corbett moved, to accept and sign the Lease Agreement for P25 Radio System between the County of Summit, City of Akron, and Bath Township, Copley Township, City of Fairlawn, and City of Norton. Mr. Nelson seconded the motion; the motion passed.**

Mr. Snow recommended, and **Mr. Nelson moved, to remove Chief Walter Hower from probationary status effective January 1, 2013. Mrs. Corbett seconded the motion; the motion passed.**

Mr. Snow recommended the Trustees adopt Resolution 2013-01, the Organizational, Personnel Policy Manual and Job Descriptions for 2013. Mr. Snow noted the highlights of this document included:

- 1 percent increase in compensation across the board, with exception to the Safety Forces who have filed for recognition
- Healthcare with Summa with an increased contribution from employees
- New standard maximum of 120 hours per month for Part Time employees
- Park Rule Changes
 - Bath Hill Park and Bath Community Activity Center
 - New regulations for tennis and basketball court usage
- Bath Nature Preserve
 - Ice Fishing is prohibited
 - Remove requirement of the purchase of equestrian permits

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- A four week minimum set on vacation time for the Administrator and the Department Heads of the Fire, Police, and Service departments (non-probationary)
- Some new guidelines for internet, email and social media use
- Updated Nepotism policy
- Updated Injury Leave policy
- New Fire Department Position: Auxiliary Fire Personnel
- Added Park Crew Leader position

Mrs. Corbett moved to adopt the 2013 Organizational Resolution, Personnel Policy Manual, and Job Descriptions. Mr. Nelson seconded the motion; the motion passed.

Mr. Snow requested the Trustees consider Resolution 2012-02.

Mr. Nelson introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2013-02
TO APPLY FOR THE AKRON METROPOLITAN AREA TRANSPORTATION
STUDY (AMATS) CONNECTING COMMUNITIES PLANNING GRANT.**

WHEREAS, The Akron Metropolitan Area Transportation Study (AMATS) has grant monies available through its Connecting Communities Planning Grant; and,

WHEREAS, The Connecting Communities Planning Grant has available \$100,000.00 for no more than two projects; and,

WHEREAS, Bath Township and Copley Township have co-sponsored this application to fund the study titled Montrose: North/South and East/West; and,

WHEREAS, the purpose of the planning study is to develop a comprehensive plan using Connecting Communities initiatives and complete streets principles to make recommendations to improve pedestrian/bicycle access throughout the Montrose area, transit and vehicle access to retail, parking access, corridor aesthetics and signage, sustainability and environmental impact, including storm water problems; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance for the planning study;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the AMATS Connecting Communities Grant.
2. That Trustee President Elaina Goodrich is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to create Special Revenue Fund to be determined and if the grant is awarded, to amend the 2013 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mrs. Corbett seconded the resolution and discussion was held.

Mr. Snow noted this grant is co-sponsored with Copley Township. The purpose of the grant is for a planning study to develop a comprehensive plan for the Montrose area.

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The study would examine pedestrian/bicycle access, transit and vehicle access to retail and parking, corridor aesthetics and signage, and the sustainably and environmental impact of the area. The program aims to provide more transportation choices, enhance economic competitiveness, support existing communities, and add value to communities and neighborhoods.

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Absent**
Mr. Nelson, **Aye**
Mrs. Corbett, **Aye**

Resolution Adopted

BUSINESS FROM THE BOARD

Trustees Becky Corbett and James Nelson

The Trustees introduced Vito Sinopoli, Deputy Administrator, who will transition to Administrator on April 1, 2013.

FUTURE TRUSTEE MEETINGS AND EVENTS

January 7, 2013	ARC TMR	Cancelled
January 7, 2013	Board of Trustees Meeting TMR	7:00 p.m.
January 14, 2013	FOYC TMR	7:00 p.m.
January 15, 2013	BZA TMR	7:00 p.m.
January 22, 2013	Board of Trustees Meeting TMR	4:00 p.m.

TCR-Trustees Conference Room (Administrative Offices)

TMR-Trustees Meeting Room, lower level, Bath Center

HBTH-Historic Bath Town Hall

CITIZENS' COMMENTS

Bill Roemer, 3616 Southern Road, and Summit County Council Member at Large stated he was available for questions or comments from residents after the Trustees' meeting.

ITEMS OF INTEREST

There were no items of interest.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:27 p.m.

Absent
Elaina E. Goodrich, President
Bath Township Board of Trustees



James N. Nelson, Vice President
Bath Township Board of Trustees



Becky Corbett

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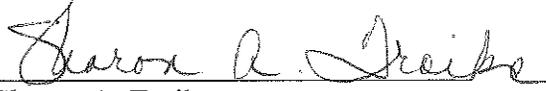
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Sharon A. Troike
Fiscal Officer

Date: January 7, 2013
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