

DAYTON LEGAL BLANK, INC. FORM NO. 10146

Held **March 21** 20**11**

The Bath Township Board of Trustees met in the Trustees Meeting Room on March 21, 2011, at 4:00 pm for the purpose of conducting the business of the Township. The President of the Board, Mr. James Nelson, convened the meeting. Trustees present were Mrs. Elaina Goodrich, Mrs. Becky Corbett, and Mr. James Nelson.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

Mr. Nelson requested, and **Mrs. Corbett moved approval of the agenda. Mrs. Goodrich seconded the motion; the motion passed.**

**MOMENT OF SILENCE**

A moment of silence was observed in memory of former Summit County Common Pleas Court Judge Brenda Burnham-Unruh, a Bath Township resident, who passed away March 13, 2011.

**FISCAL OFFICER, Sharon Troike**

The Fiscal Officer requested, and **Mrs. Goodrich moved, to approve the February 22, 2011 Regular Meeting minutes. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer requested, and **Mrs. Corbett moved, to approve requisitions and regular purchase orders 2011-06-0320 through 2011-06-0405, and payments totaling \$121,637.45. Mrs. Goodrich seconded the motion and the Fiscal Officer called the roll; all aye, the motion passed.**

The Fiscal Officer reported the financial statements through February had been reviewed and were available for public view.

The Fiscal Officer announced Correspondence, Board, Commission, and Committee logs were available for public view.

**DEPARTMENT HEADS AND ADMINISTRATORS**

**Police Chief Michael McNeely**

**Report:**

No report was given.

**Recommendations:**

Chief McNeely recommended, and **Mrs. Corbett moved, to hire Zachary Honaker as a Part-Time Police Officer at the entry level rate of \$15.49 per hour, effective March 21, 2011, under all rules and regulations of the Bath Township Personnel Policy Manual with a one-year probationary period. Mrs. Goodrich seconded the motion; the motion passed.**

**OATH OF POLICE OFFICER**

Mr. Nelson administered the Oath of Police Officer to Zachary Honaker.

**Interim Fire Chief Timothy Gemind**

**Report:**

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7031

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REGULAR MEETING

Meeting

DAYTON LEGAL BLANK INC. FORM NO. 1015B

Held March 21 2011

No report was given.

**Recommendations:**

Interim Chief Gemind requested the Trustees consider Resolution 2011-01 Amendment 03.

Mrs. Goodrich introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2011-01 AMENDMENT 03  
TO AMEND THE 2011 ORGANIZATIONAL RESOLUTION**

**WHEREAS** the Township operates with regard to several master documents;  
and,

**WHEREAS** the Bath Township Board of Trustees adopted the 2011  
Organization Resolution to take effect January 1, 2011; and,

**WHEREAS**, the trustees desire to add job descriptions for a Medical Director  
Advisor;

**NOW THEREFORE BE IT RESOLVED** that the Bath Township Board of  
Trustees amends the Organizational Resolution 2011-01 by adding the job description  
for a Medical Director Advisor as attached.

Mrs. Corbett seconded the Resolution for discussion.

The Fiscal Officer called the Roll:

Mrs. Corbett, Aye

Mrs. Goodrich, Aye

Mr. Nelson, Aye

**Resolution Adopted**

Interim Chief Gemind recommended, and **Mrs. Corbett moved, to accept, with regret,  
Dr. John Weigand's resignation as a firefighter/EMT. Mrs. Goodrich seconded  
the motion; the motion passed.**

Interim Chief Gemind recommended, and **Mr. Nelson moved, to appoint Dr.  
Weigand as Medical Director for Bath Fire Department. Mrs. Goodrich seconded  
the motion; the motion passed.**

Interim Chief Gemind recommended, and **Mrs. Corbett moved, to approve the  
promotion of Eric Ellis to Part-time Lieutenant. Mrs. Goodrich seconded the  
motion; the motion passed.**

**OATH OF FIRE LIEUTENANT**

Mr. Nelson administered the Oath of Fire Lieutenant to Eric Ellis.

**Service Director Robert Wilson**

**Report:**

No report was given.

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**Recommendations:** None

**Parks Administrator Michael Rorar**

**Report:**

No report was given.

**Recommendations:** None

**Zoning Inspector/Administrator William Funk**

**Report:**

Mr. Funk introduced Wendy Moeller of Compass Point Planning who gave a summary review of the updated Comprehensive Plan.

**Recommendations:**

Mr. Funk requested the Trustees consider Resolution 2011-11.

Mrs. Goodrich presented the following Resolution and moved its adoption:

**RESOLUTION 2011-11  
TO ACCEPT BATH TOWNSHIP'S COMPREHENSIVE PLAN**

**WHEREAS**, in January 1998 the Bath Township Board of Trustees adopted a Comprehensive Plan for land use that was developed as a well-delineated plan that provided the blueprint for implementation actions that would guide future development in a manner that retains the open space design of Bath Township; and,

**WHEREAS**, in 2008 and 2010 the Bath Township Board of Trustees appointed 17 members to the Comprehensive Plan Review Committee to review the plan to assure that the Comprehensive Plan reflects the goals and Objectives of Bath Township; and,

**WHEREAS**, the Comprehensive Plan Review Committee, Bath Township Administration and the Bath Township Trustees diligently worked with the consulting firm of McBride, Dale, Clarion to review and update the 1998 Comprehensive Plan; and,

**WHEREAS**, the Township solicited public comment through a survey and through public meetings; and,

**WHEREAS**, the updated plan provides for the Township to maintain a high quality of life standard that the residents of the Township expect as well as recommendations to improve areas of the Township that may face development pressures in the future.

**NOW THEREFORE BE IT RESOLVED**, that we, the Bath Township Board of Trustees, accepts the 2011 Bath Township Comprehensive Plan.

**FURTHER**, that the plan shall be sent to all affected Bath Township Departments, Bath Township Committees and to the Bath Township Zoning Commission with our acceptance and ask for implementation at the earliest possible time.

Mrs. Corbett seconded the motion; discussion and roll called:

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Mrs. Corbett, Aye  
 Mrs. Goodrich, Aye  
 Mr. Nelson, Aye

**Resolution Adopted**

**Township Administrator William Snow**

**Report:**

**Time Warner Cable –Channel Updates**

Chris Thomas from Time Warner Cable sent notifications that several network contracts are due to expire on or after April 11, 2011. Mr. Thomas states that TWNY is able to obtain renewals or extensions, but due to applicable regulations, notifications have to be made. Mr. Thomas also included channel name and position changes for the Akron area. Subscribers should receive notices on these changes.

**Correction to West Side Leader Article**

The March 10 article in the West Side Leader covering the March 7 meeting reported the trustees approved a \$2,500 donation for Project Pride. The donation is for Bath Community Day. Project Pride is funded by a grant from the Ohio Department of Natural Resources for the purchase of gloves, vests, etc.

**Adoption of the 2011 Permanent Appropriations**

After careful review of the budget submitted to the Summit County Budget Commission last July, the Department Heads and I have developed permanent appropriations to operate the Township. The Fiscal Officer has reviewed the budget and certified that the proposed expenditures are inside the current Official Certificate of Resources.

This appropriation measure will provide the operation of the Township in 2011, including wages, utilities, and other general obligations.

Highlights include:

- Replacement of Fire Tender/tanker – \$352,000, saved over six years for purchase
- Replacement Police Cars (Set aside for the future also) – \$90,000
- An allocation for rewriting the zoning resolution – \$40,000
- Renovation of the 911 Dispatch area – \$100,000
- Renovation of the Ira Road Service Department Facility (carryover from 2010) \$600,000 – saved over six years
- Recycling drop off facilities funded by grant monies – \$18,000 (Three years of grant monies)
- Replacement of a Fire Department Medical Unit (December 2011) – \$150,000 (Non-resident EMS billings)

**Bureau of Worker’s Comp Premium Payment**

The annual premium for the workers compensation premium is due by May 15, 2011. By paying it annually the township receives a discount. Last year’s premium was \$195,439.54. We have been working to reduce the premium through BWC sponsored programs namely Drug Free Workplace, Premium Discount Program and membership in Summit County Safety Council. This year’s premium of \$95,811.54 is 49 percent less than last year’s premium and with our acceptance into a group rating with Frank Gates Service, we should see another increase in savings.

**North Fork Properties Payment**

Part of the approved consent judgment entry that the Township entered into with North Fork Properties was a payment in the amount of \$23,125 that is due before April 1,

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2011.

**Fire Chief Selection Committee**

We have received 32 applications for the position of Fire Chief in Bath Township. Mr. Snow proposed a group of five interested parties be appointed to review and forward a list of the most qualified individuals to the Board of Trustees. Once the applicants have been narrowed down, they can be forwarded to a professional testing agency for testing. When testing is completed the Board of Trustees can then interview the top candidates for the position, for appointment.

- Mr. Nelson – Trustee Liaison
- Mr. Robert Motz – 39-year member of the Volunteer Fire Department
- Mr. William Evans – Poly Tech Associates – Comprehensive promotional evaluation
- Mr. John Rodriguez - Full Time Bath Firefighter
- Mr. Steven Bell - Community at Large Member – Resident - Attorney at Law.

**Systems Administrator Job Description**

Mr. Snow reported a Systems Administrator job description needed to be added to the 2011 Organizational and the Job Descriptions Manual. This work, currently outsourced, can be handled in house with more efficient and timely service.

**Recommendations:**

Mr. Snow requested the Trustees consider Resolution 2011-12.

Mrs. Corbett presented the following Resolution and moved its adoption.

**RESOLUTION 2011-12  
TO ADOPT THE 2011 PERMANENT APPROPRIATIONS FOR  
BATH TOWNSHIP, SUMMIT COUNTY**

**WHEREAS**, after careful review of the budget submitted to the Summit County Budget Commission last July the Department Heads and Township Administrator under Ohio Revised Code 505.032 (F) have developed permanent appropriations to operate the Township; and,

**WHEREAS**, the Fiscal Officer has reviewed the budget and certified that the expenditures are inside the current Official Certificate of Resources;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2011, the attached document identified as the 2011 Township of Bath Permanent Appropriations, dated March 21, 2011 are the sums hereby set aside and appropriated for purposes of general government for which expenditures are to be considered during fiscal year 2011 in the amount of \$13,414,219.96; and,

**FURTHER** that these Permanent Appropriations be submitted to the County of Summit Budget Commission prior to April 1, 2011.

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**FURTHER**, that all said money be so appropriated as allowed by law.

Mrs. Goodrich seconded the motion and discussion was held.

The Fiscal Officer called the roll:

Mrs. Corbett, Aye

Mrs. Goodrich, Aye

Mr. Nelson, Aye

**Resolution Adopted**

Mr. Snow recommended, and **Mrs. Goodrich moved, to pay the annual invoice to the Ohio Bureau of Worker's Compensation in the amount of \$95,811.54. Mrs. Corbett seconded the motion; the motion passed.**

Mr. Snow recommended and **Mrs. Corbett moved, to approve the payment of \$23,125 to North Fork Properties in keeping with the signed consent judgment agreement. Mrs. Goodrich seconded the motion; the motion passed.**

Mr. Snow recommended, and **Mrs. Goodrich moved, to appoint Trustee James Nelson, Robert Motz, William Evans, John Rodriguez, and Steven Bell to the Fire Chief Selection Committee. Mrs. Corbett seconded the motion; the motion passed.**

Mr. Snow requested the Trustees consider Resolution 2011-01 Amendment 04.

Mrs. Corbett introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2011-01 AMENDMENT 04  
TO AMEND THE 2011 ORGANIZATIONAL RESOLUTION**

**WHEREAS** the Township operates with regard to several master documents;  
and,

**WHEREAS** the Bath Township Board of Trustees adopted the 2011 Organization Resolution to take effect January 1, 2011; and,

**WHEREAS**, the trustees desire to add job descriptions for a Systems Administrator;

**NOW THEREFORE BE IT RESOLVED** that the Bath Township Board of Trustees amends the Organizational Resolution 2011-01 by adding the job description for a Systems Administrator as attached.

Mrs. Goodrich seconded the Resolution for discussion.

The Fiscal Officer called the Roll:

Mrs. Corbett, Aye

Mrs. Goodrich, Aye

Mr. Nelson, Aye

**Resolution Adopted**

Mr. Snow recommended, and **Mrs. Goodrich moved, to appoint William Funk to the Systems Administrator position and to be compensated in the amount of \$7,500, annually, payable semi-monthly, with a one-year probationary period effective**

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**April 1, 2011.**

**BUSINESS FROM THE BOARD**

**Trustees James Nelson, Becky Corbett, and Elaina Goodrich**

**Mrs. Corbett moved, and Mrs. Goodrich seconded a motion to withdraw from the Metro SWAT, effective April 1, 2011. All aye, the motion passed.**

Mr. Nelson presented the following Resolution and moved its adoption.

**RESOLUTION 2011-14  
HONORING JIM PAULETT**

**WHEREAS**, as a life-long resident of the Revere School District, Jim joined the Bath Fire Department in 1973 as a volunteer following in his father's footsteps, who was Chief of the department until 1964; and,

**WHEREAS**, with service comes involvement, and involvement has been the keynote of Jim's career since his employment in the fire department when he was hired fulltime in 1976 and progressed through the ranks of lieutenant and captain. In November 1992, Jim was appointed Assistant Fire Chief, and Fire Chief, January 1, 2000; and,

**WHEREAS**, as a compassionate leader, Chief Paulett always took firefighter safety in consideration at all levels both on the scene, and in daily operations and provided for our safety with his in-depth knowledge of fire and safety inspections both in business and our schools; and,

**WHEREAS**, as Fire Chief, Jim Paulett lead the township with implementation of the Emergency Medical Dispatch; he was an advocate of the Child Safety House and public safety programs; he was a member of the Summit County Building Contractors Review Board; and a member of the Summit County Special Operations Response Team Executive Board; and,

**WHEREAS**, Chief Paulett has been a friend and organizer of the volunteer fire department, a strong advocate of the combination fire department in modern day fire service, always looking out for our residents, and always there to provide senior level leadership and support to our county teams; and,

**WHEREAS**, through the years, his dedication to the Township was reflected in his willingness to serve the community diligently;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees expresses its sincere appreciation for the dedication and excellent service that Jim Paulett has provided the Bath community through the years and to extend our very best on his retirement from public service. Jim is a true Firefighters Fire Chief!

Mrs. Goodrich seconded the Resolution and discussion was held.

The Fiscal Officer called the roll:

Mrs. Corbett, Aye

Mrs. Goodrich, Aye

Mr. Nelson, Aye

**Resolution Adopted**

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**FUTURE TRUSTEE MEETINGS AND EVENTS**

March 21, 2011	Bath Water & Sewer District Board-TCR	6:00 p.m.
March 21, 2011	Friends of Yellow Creek-TMR	7:00 pm.
March 28, 2011	Work Session-TCR	9:30 a.m.
April 4, 2011	Agenda Session -- TCR	9:30 a.m.
April 4, 2011	Appearance Review Commission-TMR	5:00 p.m.
April 4, 2011	Board of Trustees -- TMR	7:00 p.m.
April 7, 2011	Zoning Commission-TMR	7:00 p.m.
April 11, 2011	Work Session-TCR	9:30 a.m.
April 13, 2011	Heritage Corridors of Bath-TMR	5:30 p.m.
April 18, 2011	Agenda Session-TCR	9:30 a.m.
April 18, 2011	Board of Trustees-TMR	4:00 p.m.
April 18, 2011	Bath Water & Sewer District Board-TCR	6:00 p.m.
April 18, 2011	Friends of Yellow Creek-TMR	7:00 p.m.
April 19, 2011	Board of Zoning Appeals-TMR	7:00 p.m.
April 21, 2011	Park Board -- BNP Field Station	7:00 p.m.
April 25, 2011	Work Session -- TCR	9:30 a.m.

**~Future Events~**

- April 2, 2011 Rain Barrel Workshop-U of A Field Station-2 sessions-  
11 AM and 1PM*
- April 30, 2011 Project Pride 9 a.m. - 12:00 p.m.*

**~Future Events at the Bath Township Museum~**

- April 3, 2011 Opening of Bath Township's Role in the War of Rebellion - 1 p.m.  
Bath Township Museum, free admittance; 330-659-4211 or  
www.bathmuseum.com*

**TCR** – Trustees Conference Room (Administrative Offices)  
**TMR** – Trustees Meeting Room, lower level, Bath Township Center.  
**HBTH** – Historic Bath Town Hall

**CITIZENS' COMMENTS**

Pat Hopper, 4691 Rolling View Drive, spoke on behalf of Citizens for Bath Seniors (CBS) with regard to the Trustees' response at the March 7 Trustees' meeting to the group's request the township purchase or build a facility for senior citizens. Ms. Hopper stated CBS requests, once again, inheritance tax revenue be used to provide a facility for seniors and the Trustees also support an operating levy for the ongoing costs of the facility.

**ITEMS OF INTEREST**

Those in attendance were invited to stay after the meeting for a reception honoring retired Fire Chief James Paulett.

**ADJOURNMENT**

There being no other business before the board, the meeting was adjourned at 4:42 p.m.

  
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 James N. Nelson, President  
 Bath Township Board of Trustees

RECORD OF PROCEEDINGS

7038

Minutes of

REGULAR MEETING

Meeting

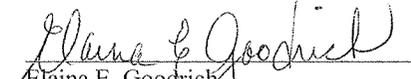
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Becky Corbett, Vice President  
Bath Township Board of Trustees

  
Elaina E. Goodrich  
Bath Township Board of Trustees  
Sharon A. Troike  
Fiscal Officer

Date: March 21, 2011  
Bath Township Board of Trustees

RECORD OF PROCEEDINGS  
REGULAR MEETING

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Minutes of

Meeting

DAYTON LEGAL BLANK INC. FORM NO. 10148

Held **March 21** 20 **11**

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