

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held **January 03**

**11**  
20

The Bath Township Board of Trustees met in the Trustees' Meeting Room on January 3, 2011, at 7:00 p.m. for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich, convened the meeting. Trustees present were Mrs. Elaina Goodrich, Mrs. Becky Corbett, and Mr. James Nelson.

**PLEDGE OF ALLEGIANCE**

**WELCOME**

**APPROVAL OF THE AGENDA**

Mrs. Goodrich requested approval of the agenda. **Mr. Nelson moved, and Mrs. Corbett seconded a motion to approve the agenda; the motion passed.**

**ELECTION OF OFFICERS FOR 2010**

Mrs. Goodrich turned over the meeting to Fiscal Officer Sharon Troike.

The Fiscal Officer requested nominations for President of the Board for 2011. **Mrs. Corbett nominated Mr. Nelson as President of the Board. Mrs. Goodrich seconded the motion; the motion passed.**

The Fiscal Officer requested nominations for Vice President of the Board for 2011. **Mrs. Goodrich nominated Mrs. Corbett as Vice President of the Board. Mr. Nelson seconded the motion; the motion passed.**

The Fiscal Officer handed the gavel to President, James Nelson.

**FISCAL OFFICER, Sharon Troike**

The Fiscal Officer requested, and **Mrs. Goodrich moved, to approve the November 22, 2010 Special Meeting minutes. Mrs. Corbett seconded the motion; the motion passed.**

The Fiscal Officer requested, and **Mrs. Corbett moved, to approve the December 6, 2010 Regular Meeting Minutes. Mrs. Goodrich seconded the motion; the motion passed.**

The Fiscal Officer requested, and **Mrs. Goodrich moved, to approve the December 20, 2010 Regular Meeting Minutes. Mrs. Corbett seconded the motion; the motion passed.**

The Fiscal Officer reported one member of the External Audit Committee had expressed his intent to resign and requested those interested in serving on the committee submit a letter of interest to her attention.

The Fiscal Officer reported Correspondence, Board, Commission, and Committee logs were available for public view.

**DEPARTMENT HEADS AND ADMINISTRATORS**

**Sgt. Michael Clar for Police Chief Michael McNeely**

**Crime**

Homicide-	0	Burglary-	1	Traffic Crashes-	84
Robbery-	0	Theft-	10	Traffic Citations-	77

RECORD OF PROCEEDINGS

6975

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

January 03

20

11

Rape-	0	Stolen Auto-	0	Criminal Arrests-	47
Aggravated Assault-	0	Arson-	0	Calls for Service-	612

**Training**

- All sworn members reviewed departmental policy on Response to Bomb Threats at roll call.
- Communication Specialists Lisa Baker and Tracie Tsai attended a Law Enforcement Emergency Dispatch course.

**Noteworthy Incidents**

- Officers Steve Wolf and Kevin Hylbert chased down two shoplifters in the West Market Plaza two days before Christmas. They recovered stolen property from multiple stores in the Montrose area. One subject was wanted by Akron PD.

**Recommendations:** None

**Fire Chief James Paulett**

During the month of December 2010 the fire department answered 117 emergency calls; 75 out of Station One, 36 out of Station Two, and 6 dual station responses.

The Fire Department Tanker/Tender was returned to service during the month after almost two months of troubleshooting problems with the vehicles electrical system; the vehicle appears to be operating well. Chief Paulett thanked Chippewa Township Trustees and Fire Chief Ron Browning for loaning their tender/tanker during this time.

Trainee Scott Archangeli completed all required driver's training, and as career fire-medic all his certifications are current. When Captain Hower issues his turn out gear, Scott will be released to answer emergency calls. He will be assigned to Squad One and Three response areas.

Trainee Matt Sandmann completed and passed his trainee final performance proficiency test. He has met his EMS requirements and begins school in February to renew his 256-hour fire academy through Akron Fire Department/University of Akron.

Trainee Mike Goodrich completed and passed the trainee final performance proficiency test. He has been assigned to Squad Three response area.

The annual Santa Gift Delivery program was very successful, and Chief Paulett shared pictures of the event. Santa made 61 stops, with the largest stop including 7 children anxiously awaiting gifts. Over 65 volunteer hours were involved in making it a very successful program.

Chief Paulett warned residents to use caution when walking on snow or ice and to follow these safety tips to help minimize the chances of a fall or injury during the winter months.

1. Allow ample time when walking on snow or ice. Take care to slow down and, if possible, avoid walking in areas that have yet to be cleared or treated.
2. Hold on to hand rails while going up and down outdoor stairways.
3. Wear visible or reflective clothing, especially if you have to walk in the street.
4. Wear proper footwear; avoid wearing leather soles in slippery conditions.

RECORD OF PROCEEDINGS  
REGULAR MEETING

6976

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **January 03**

**11**  
20

5. Wear sunglasses during the daytime for better visibility.
6. Take short steps and walk at a slower pace in order to react quickly to a change in traction

The Chief thanked the Trustees for a successful 2010.

**Recommendations:**

Chief Paulett requested the Trustees consider Resolution 2011-02.

Mrs. Corbett presented the following Resolution and moved its adoption:

**RESOLUTION 2011-02**

**TO APPLY TO FEMA'S ASSISTANCE TO FIREFIGHTERS  
FIRE PREVENTION AND SAFETY EDUCATION GRANT PROGRAM  
FOR 95% FUNDING WITH A 5% MATCH**

**WHEREAS**, FEMA has grant monies available through its assistance to firefighters grant program for fire prevention and safety education; and,

**WHEREAS**, the Bath Township Board of Trustees desires financial assistance for fire prevention and safety education in 2011;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees:

1. Approves the filing of an application to FEMA's Assistance to Firefighters Grant Program.
2. That Fire Chief James Paulett is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

**FURTHER**, that the Fiscal Officer be directed to create Special Revenue Fund #655 and if the grant is awarded, to amend the 2011 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mrs. Goodrich; discussion and roll called:

Mrs. Corbett, Aye  
Mrs. Goodrich, Aye  
Mr. Nelson, Aye

**Resolution Adopted**

Chief Paulett requested the Trustees consider resolution 2011-03.

Mrs. Goodrich presented the following Resolution and moved its adoption:

Held **January 03** 20 **11**

**RESOLUTION 2011-03  
TO APPLY FOR A NO MATCH REIMBURSABLE GRANT  
TO  
THE STATE FIRE MARSHALL FOR TRAINING**

**WHEREAS**, the State Fire Marshall has grant monies available for training;  
and,

**WHEREAS**, the Bath Township Board of Trustees desires financial assistance for training of Bath Firefighters in 2011;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the State Fire Marshall's Office.
2. That Fire Chief James Paulett is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

**FURTHER**, that the Fiscal Officer be directed to create Special Revenue Fund #656 and if the grant is awarded, to amend the 2011 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mrs. Corbett; discussion and roll called:

Mrs. Corbett, Aye  
Mrs. Goodrich, Aye  
Mr. Nelson, Aye

**Resolution Adopted**

Chief Paulett requested the Trustees consider Resolution 2011-04.

Mrs. Corbett presented the following Resolution and moved its adoption:

**RESOLUTION 2011-04  
TO APPLY FOR A NO MATCH REIMBURSABLE GRANT  
IN THE AMOUNT OF \$15,000  
TO  
THE STATE FIRE MARSHALL FOR EQUIPMENT**

**WHEREAS**, the State Fire Marshall has grant monies available for equipment;  
and,

**WHEREAS**, the Bath Township Board of Trustees desires financial assistance for equipment in 2011;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees:

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held January 03 2011

1. Approves the filing of an application to the State Fire Marshall's Office.
2. That Fire Chief James Paulett is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

**FURTHER**, that the Fiscal Officer be directed to create Special Revenue Fund #657 and if the grant is awarded, to amend the 2011 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mrs. Goodrich; discussion and roll called:

Mrs. Corbett, Aye  
Mrs. Goodrich, Aye  
Mr. Nelson, Aye

**Resolution Adopted**

Chief Paulett requested the Trustees consider Resolution 2011-05.

Mrs. Goodrich presented the following Resolution and moved its adoption:

**RESOLUTION 2011-05  
TO APPLY FOR A NO MATCH REIMBURSABLE GRANT  
TO  
THE OHIO DIVISION OF EMS FOR TRAINING AND EQUIPMENT**

**WHEREAS**, the Ohio Division of EMS has grant monies available for training and equipment; and,

**WHEREAS**, the Bath Township Board of Trustees desires financial assistance for training and equipment in 2011;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Ohio Division of EMS.
2. That Fire Chief James Paulett is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

**FURTHER**, that the Fiscal Officer be directed to create Special Revenue Fund #658 and if the grant is awarded, to amend the 2011 Certificate of Estimated Resources

RECORD OF PROCEEDINGS  
REGULAR MEETING

6979

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **January 03** 20**11**

and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mrs. Corbett; discussion and roll called:

Mrs. Corbett, Aye  
Mrs. Goodrich, Aye                    **Resolution Adopted**  
Mr. Nelson, Aye

**Service Director Bob Wilson**

**BUILDINGS:**

**Historic Town Hall:** No new business to report at this time.

**Bath Center Building:** No new business to report at this time.

**Road Building:** No new business to report at this time.

**ROADS:**

1. Service Department personnel are involved with ice and snow control, vehicle and building maintenance. The six employees are split between two eight hour shifts: Days from 7:30 a.m. to 3:30 p.m. and Nights from 11:30 p.m. to 7:30 a.m.

2. During the month of December 2010, reports for Akron snowfall show an approximate total of 20 inches. Plowing and approximately 400 ton of snow and ice control material was used to keep roadways clear. An ice storm on the December 30 kept crews busy.

During December, 2009 only six inches fell with the total of 60.6 inches for the 2009-2010 winter season in the Bath area. The 2007 season averaged 68 inches and 2008, 55 inches.

**CEMETERIES:**

1. One full burial was held during December in Moore's Chapel Cemetery.

**Recommendations:**

Mr. Wilson recommended, and Mrs. Corbett moved, to award the three-year (2011, 2012, and 2013) mowing contract to Anderson Lawn Care of Wadsworth, Ohio, in the total amount of \$159,738.00 (\$53,246 per year). Mrs. Goodrich seconded the motion; the motion passed.

Bid results for the three year total were as follows:

Anderson Lawn Care:	\$159,738.00
Davey Tree:	\$204,000.00
DCH Landscaping:	\$289,820.00
Suncrest Gardens:	\$253,516.00
Vizmet Landscape:	\$178,921.00

**Parks Administrator Michael Rorar**

**PARKS SYSTEM REPORTS:**

DAYTON LEGAL BLANK, INC. FORM NO. 10149

Held

January 03

20<sup>11</sup>

- Park personnel have been plowing and salting the parks driveways. Keep in mind that the parks are not the priority in event of a snow storm.
- Park personnel seeded the Traffic Triangle at Revere and Yellow Creek with seed from the following plants: Purple Cone Flower, Black Eye Susan, and Partridge Pea.
- Park personnel have begun fabricating benches for the Baseball Park and Bath Nature Preserve.
- Park personnel have begun replacing the glass in the windows of the Regal Beagle.
- Park personnel have begun the staining of the T1-11 siding for Bath Hill Park Restroom.

**BATH BASEBALL PARK**

- No new business to report.

**BATH COMMUNITY ACTIVITY CENTER**

- No new business to report.

**BATH HILL PARK**

- No new business to report.

**BATH NATURE PRESERVE**

- No new business to report.

**Recommendations:** None

**Zoning Inspector/Administrator William Funk**

During the month of December 2010, five zoning permits were issued in the following categories:

Type of Permit	Number Issued
Accessory Structure	2
New Residential	1
Residential Addition	1
Outdoor Display	1

- Fees collected totaled \$937.55

**Zoning Commission**

December 2, 2010, Zoning Commission work session was cancelled.

**Appearance Review Commission**

December 6, 2010, The Appearance Review Commission did not review any cases for December.

- The Chairman as well as another member met to discuss the hamlets and to review concerns from some of the business owners within the Township.

**Board of Zoning Appeals**

**December 21, 2010, Board of Zoning Appeals heard the following cases in December:**

RECORD OF PROCEEDINGS

6981

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held **January 03** 20 **11**

- **BZA 10-26**, Hale Farm & Village, approved the change in the original conditional use approval from 1957 case number BZA-253 to allow Hale Farm & Village to hold a liquor license for the property located at 2686 Oak Hill Rd., located in the R-1 district.
- **BZA 10-27**, Josh Dickey, Sculpt Fitness, approved conditional use for a personal fitness and wellness facility located at 81 Springside Dr., located in the B-3 district.

Miscellaneous

- In December all of the properties as well as the Multiple Property Documentation (MPD) that were submitted to the National Parks Service were approved to the National Register of Historic Places. The properties included in the listing are the Peter Voris home on Ira Rd., the Jeremiah Lambert home which is now Louis & Partners on Cleveland Massillon Rd., Brookdale Farm on Cleveland Massillon Rd., and the Ghent Historic district which includes the Woolen Mill, the Bake Shop in Ghent, the octagonal Bee House, the home and barn south of the Bake Shop as well as two residences on Yellow Creek.

Mr. Funk thanked everyone who aided in this process especially the Historic Preservation Committee and Mrs. Goodrich. He also thanked Nancy Recchie and Jeff Darby from Benjamin D. Rickey & Company for preparing the nominations.

- The Zoning Commission recently sent out a request for proposal to update the current Zoning Resolution. The Commission is looking at alternative energy as well as the recommendation from the Comprehensive Plan Update. The Commission has received four proposals and will be reviewing them in January.
- The building located at 4853 Medina Rd. was razed in late December. The Township had been working diligently with the property owners on the removal of the unsafe and dilapidated building.

Recommendations: None

Township Administrator William Snow

**Summit County Safety Council Discount Program Performance Bonus**

As a participant in the Summit County Safety Council, Bath Township has earned an additional 2 percent bonus in the amount of \$3,908.79 for the 2009 calendar year by decreasing Workers' Comp claims frequency by at least 10 percent.

Mr. Snow reviewed highlights of the Settlement Meeting held on December 27, which included the write off of unpaid non-resident emergency transport billings in the amount of \$10,726.93, the extension of health care coverage to full-time township employees and elected officials for 2011, and adopting the temporary appropriations for 2011.

Recommendations:

Mr. Snow requested the Trustees consider Resolution 2011-01.

Mrs. Corbett introduced the following resolution and moved its adoption:

DAYTON LEGAL BLANK, INC. FORM NO. 101-08

Held **January 03** 20**11**

**BATH TOWNSHIP RESOLUTION 2011-01  
A RESOLUTION TO ADOPT ORGANIZATIONAL RESOLUTION 2011-01,  
THE PERSONNEL POLICY MANUAL AND THE JOB DESCRIPTIONS  
MANUAL.**

**WHEREAS** the Township operates with regard to several master documents;  
and,

**WHEREAS** the Township Administrator has proposed the attached 2011-01  
Resolution for adoption along with the Bath Township Personnel Policy Manual and  
Job Descriptions Manual; and,

**WHEREAS** the Department Heads of the Township have reviewed the  
documents and found them to be in order.

**NOW THEREFORE BE IT RESOLVED**, that the Organizational Resolution  
2011-01, the Bath Township Personnel Policy Manual and Job Descriptions Manual are  
hereby adopted effective January 1, 2011 and attached to and made a part of these  
Minutes.

Mrs. Goodrich seconded the Resolution for discussion.

The Fiscal Officer called the Roll:

Mrs. Corbett, Aye  
Mrs. Goodrich, Aye                    **Resolution Adopted**  
Mr. Nelson, Aye

Mr. Snow recommended, and **Mrs. Goodrich moved to renew the contract with  
Anthem Blue Cross Blue Shield for 2011. Mrs. Corbett seconded the motion; the  
motion passed.**

**BUSINESS FROM THE BOARD**

**Trustees Elaina Goodrich, Becky Corbett, and James Nelson**

**Mrs. Goodrich moved, and Mrs. Corbett seconded a motion, to direct  
Administrator Snow to request the Summit County Engineer to investigate the  
possibility of an additional turn lane at the intersection of Ghent and Cleveland-  
Massillon Roads. The motion passed.**

The Trustees publicly thanked Mr. William Crookston for his donation of \$2,500 to the  
township to create something of beauty. Mrs. Goodrich noted the donation was used to  
replicate the township sunburst in the tower of the Bath center building.

**FUTURE TRUSTEE MEETINGS AND EVENTS**

January 6, 2011	Board of Zoning Appeals-TMR	7:00 p.m.
January 7, 2011	Heritage Corridors of Bath-4672 Heather Hills	7:00 p.m.
January 10, 2011	Work Session-TCR	9:30 a.m.
January 10, 2011	Friends of Yellow Creek-TMR	7:00 p.m.
January 17, 2011	Legal Holiday-Offices Closed- <b>No Delay in Trash Service</b>	
January 18, 2011	Agenda Session-TCR	9:30 a.m.
January 18, 2011	Board of Trustees-TMR	4:00 p.m.
January 18, 2011	Bath Water & Sewer District Board -TCR	6:00 p.m.
January 18, 2011	Board of Zoning Appeals-TMR	7:00 p.m.
January 24, 2011	Work Session-TCR	9:30 a.m.
January 28, 2011	Bath Attractions	10:30 a.m.
January 31, 2011	Work Session-TCR	9:30 a.m.

RECORD OF PROCEEDINGS

6983

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held January 03 2011

TCR-Trustees Conference Room (Administrative Offices)  
TMR-Trustees Meeting Room, lower level, Bath Center  
HBTH-Historic Bath Town Hall

Mrs. Corbett noted a Senior Fair will be held Thursday, April 14, 2011. The time and location will be determined.

CITIZENS' COMMENTS

There were no citizens' comments.

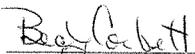
ITEMS OF INTEREST

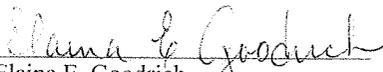
There were no items of interest.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:45 p.m.

  
James N. Nelson, President  
Bath Township Board of Trustees

  
Becky Corbett, Vice President  
Bath Township Board of Trustees

  
Elaina E. Goodrich  
Bath Township Board of Trustees

  
Sharon A. Troike  
Fiscal Officer

Date: January 3, 2011  
Bath Township Board of Trustees