

**RECORD OF PROCEEDINGS
BATH TOWNSHIP & COPLEY TOWNSHIP**

Minutes of

Meeting

BOARDS OF TRUSTEES JOINT MEETING

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held March 222010

Bath Township Board of Trustees President Elaina Goodrich convened the Special Meeting of the joint Boards of Trustees at 5:15 p.m. on Monday, March 22, 2010.

Copley Township Board of Trustees President Scott Dressler convened the Special Meeting of the joint Boards of Trustees at 5:15 p.m. on Monday, March 22, 2010

MEMBERS PRESENT: Bath Township Trustees Elaina Goodrich, James Nelson and Becky Corbett; Copley Township Trustees Dale Panovich, Helen Humphrys and Scott Dressler, Copley Township Fiscal Officer Janice Marshall, Bath Township Administrator Bill Snow, Copley Township Administrator Peggy Spraggins, Department Heads from both communities, and Copley Township Systems Administrator Dave Sattler

Bath Township Trustee James Nelson moved to nominate Copley Township Fiscal Officer Janice Marshall as Clerk Pro-tem for Bath Township to allow Ms. Marshall to prepare minutes for both townships; second by Trustee Goodrich; all aye, the motion passed.

Ms. Marshall certified that the meeting had been advertised as required in a timely manner.

One purpose of the meeting was to review and discuss various projects in hopes of combining resources to share equipment and provide services, thereby eliminating duplication of efforts and reducing costs in the region.

- 1) **SECURITY CAMERAS:** Copley Township had previously installed a security camera system in the Montrose area; Bath Township had expressed interest in sharing that system to be able to install a camera to provide their Safety Forces access to valuable information during an event occurring in their township. Mr. Sattler provided an estimate for the cost of the camera, related network equipment and maintenance and warranty information. Bath Township Trustees asked for additional information and Trustee Corbett made a motion to table the issue until such time as Chief McNeely and Chief Paulette could prepare a proposal; second by Trustee Nelson; all aye, the motion passed.
- 2) **SQL SERVER:** Copley Township had recently purchased a new SQL Server for their computer system and asked Bath Township if they were interested in sharing data as both townships own the same servers. Each township could act as a back-up for the other providing redundancy of information in case one township lost the ability to use their server. Bath Trustee Nelson made a motion asking the Police and Fire Chiefs to get together with Mr. Sattler and report back with additional information and make a recommendation for the board's consideration; second by Trustee Corbett; all aye, the motion passed.
- 3) **CY-GEM BACK-UP SERVICES:** Copley Township had recently contracted with Cy-Gem to provide off-site back-up services; because the two communities' networks are tied together, an opportunity exists for sharing monthly costs and possibly eliminating some costs. Because the data is replicated electronically and is stored off-site in two separate locations, security is paramount and could possibly eliminate some antiquated systems. Bath Trustee Nelson made a motion asking the Police and Fire Chiefs to get together with Mr. Sattler and report back with additional information and options for the board's consideration; second by Trustee Corbett; all aye, the motion passed.

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- 4) **EFFICIENT GOVERNMENT NOW:** Copley Township Administrator Peggy Spraggins reported that the joint grant application to Efficient Government Now for funds to purchase additional technological equipment for future advancements has progressed through Round 1 of the selection process.
- 5) **STATION II STAFFING:** Copley Fire Chief Benson reported Copley Township has committed funds in their 2010 Permanent Appropriations to increase the staffing at Station II to include an additional 12 hour shift beginning May 1, 2010.
- 6) **STATION II MOWING/LANDSCAPING/SNOW REMOVAL:** Bath Township Administrator Bill Snow proposed sharing costs equally for mowing/landscaping and snow removal at Station II. Previously, Bath Township had provided mowing and landscaping services while Copley Township provided snow removal. Bath Trustee Nelson made a motion to track expenses and bill Copley Township directly for half of the costs incurred for mowing and landscaping Station II; second by Trustee Corbett; all voting aye. Copley Trustee Dressler made a motion to track expenses and bill Bath Township directly for snow removal at Station II; second by Trustee Humphrys; all aye, the motion passed.
- 7) **TIRE AND OIL DROP OFF:** Copley Township had previously asked Bath Township if there was an interest in sharing expenses to provide a tire/oil drop-off or paper shredding service for residents. Mr. Snow indicated that Bath Township would like to combine resources to provide a tire/oil drop-off site for residents. Copley Township Service Director indicated that batteries could be included in the drop-off as well. Bath Trustee Nelson made a motion to share costs with Copley Township to provide a drop-off site for oil, tires and batteries; second by Trustee Corbett; all aye; the motion passed.
- 8) **STATION II REPAIRS:** Mr. Snow addressed the joint Boards regarding repairs necessary at Fire Station II:
- Roof – Leaking caused by snow dams in the gutters; would like to install electric heat tape on the roof to melt the ice.
 - Parking lot – Needs repair, sealing and striping
 - Catch basin – Needs repair; will consider concrete around the basin to replace the asphalt
 - Sidewalk – design creates issues during winter season; need to eliminate mud in the station
- Bath Trustee Corbett made a motion to table all issues until further information and quotes can be provided; second by Trustee Nelson; all aye, the motion passed.
- 9) **RADIO SIGNALS:** Bath Trustee Nelson addressed the joint Boards regarding the poor radio signal experienced by safety forces while in the new AGMC Medical facility. Both Boards agreed that AGMC should be approached requesting them to purchase a repeater unit for the facility. Both Fire Chiefs were asked to collaborate with Mr. Snow to create a letter to the President of AGMC for both Boards to sign making the request.

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10) **SENIOR CITIZENS:** Bath Trustee Nelson indicated an interest in discussing future plans for joint services provided by both communities for Senior Citizens.

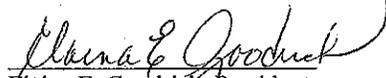
With no further action to come before the Board, Bath Township Trustees adjourned at 6:25 p.m.

Trustee Panovich made a motion for Copley Township to adjourn to Executive Session to discuss discipline of personnel in the Fire Department and benefits for personnel in all Departments, second by Trustee Dressler. Roll-call vote: Trustee Humphrys- aye, Trustee Dressler - aye, Trustee Panovich - aye. The session began at 6:25 p.m.

The public meeting reconvened at 6:40 p.m. with no action taken. With no further business to come before the Board, Trustee Humphrys made a motion to adjourn, second by Trustee Dressler; all aye, the motion passed.

APPROVED BY:

RESPECTFULLY SUBMITTED:


Elaina E. Goodrich, President

Janice Marshall, Clerk Pro-tem

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